

Capital Improvements Plan Committee

Minutes

October, 11, 2023

The Campton Capital Improvement Plan Committee met in the Community Room to hold their monthly meeting on Wednesday, October 11, 2023, at 1:00 p.m. Member Bill Frye, Vice Chair Jack Letvinchuk, member Claire Desjardins, member Jim Butler, and Chair Karl Kelly were attendees. Also present were Town Administrator Corey Davenport and Minutes Recorder Natasha Egger. There were no members of the public on Zoom.

Member Mort Donahue was absent from the meeting.

Chair Karl Kelly called the meeting to order at 1:03 p.m.

Minutes Review

The Board reviewed the minutes from the last September 13, 2023 meeting. Member Bill Frye motioned to approve the minutes, and Vice-Chair Jack Letvinchuck seconded that motion. The Board voted unanimously in favor.

Transfer Station Projects

Corey presented Thornton's CIP list along with a new project that Desiree Mahurin, Thornton's Town Administrator, sent. In the last CIP meeting, the transfer station requested projects such as a pole barn, paving, and a baler. There was a trash hopper/ram added to Thornton's CIP list. Corey explained that he was not aware of this item and would have to get more information from Desiree. The new requested project of the above-ground scale was missed in the last meeting but was on Thornton's CIP list. The price that Thornton estimated is \$47,910.00. The transfer station had it marked as purchase year 2026. Corey explained that Thornton would like it for 2025 instead. The Committee reviewed all the projects that were requested thus far from the transfer station and reviewed the cost over the next ten years. Chair Kelly recommended that the item be tabled along with the other requested projects to see what the Select Board advises.

CIP Funding Recommendations

Capital Reserve Funds:

The Committee reviewed the Capital Reserve Funds that Corey presented to them. These funds were projected up till the end of 2024 only. Some items that have changed were bridge maintenance, that will be funded through a grant to cover the cost. Municipal building fund, that amount went down from \$40,000.000 to \$20,000.00. Corey explained that many furnaces need to be replaced and bundling them

would be much cheaper. The Durgin building furnace Chair Kelly clarified is the oldest furnace on campus but that can be covered under the Durgin Fund alone. The office technology fund has increased from \$3,630.65 to \$10,000.00 due to the demand for updated technology and the price increases. Finally, there was discussion around the recommended amount for the Road Fund. The Committee discussed the merits of returning the recommended amount to \$250,000. The Committee agreed to discuss this matter further at the following meeting. Corey talked about Ron Farnsworth from the highway department currently has worked on the following roads thus far. Those roads are Turnpike, Windmill, Lower and Upper Beech Hill Rd, and Bog Rd.

Corey informed the Committee of the lack of fire engines at the Campton-Thornton Fire Department. He explained the possibility of purchasing a smaller engine for a jointly approved \$450,000.00. The fire department's first engine choice fell through, but Chief Defosses assured the Select Board that a potential Pierce engine may come available in November of this year.

Matrix Review

The Committee reviewed the matrix when they discussed the Captial Reserve funds. One major change would be the decrease of funds under the road fund.

Board Concerns & Directives

The Committee asked if Corey could fit the transfer station's requested projects into the next BOS meeting to see what the Board can advise.

Claire: She requested that Jamin from the Thornton transfer station come in and discuss the submitted projects so that the Committee can better understand their plans and time frame.

Jim: He requested to view the highway department's 5-year road plan. Jim also asked Corey about the Inter-governmental agreement. Corey gave the deadline for the inter-governmental agreement to be up in 2024. Corey explained that the Inter-governmental committee is made up of all three town officials and some residents of the public.

Privilege of the floor:

There were no members of the public present.

With no further business, the meeting was adjourned at 2:11 p.m.

Respectfully,

Corey Davenport

Town Administrator