

## Campton Campus Design Committee

### Minutes

August 9, 2023

The Campton Campus Design Committee met in the Community Room to hold their monthly meeting on Wednesday, August 09, 2023, at 2:30 p.m. The attendees were member Sherrill Howard, member Mary O'Brien, and Selectman Craig Engel. Also present were Road Agent Ron Farnsworth, Highway Foreman Matt Abear, Emergency Management Director Karl Kelly, Fire Chief Dan Defosses, and Natasha Egger, Minutes Recorder. There were no members of the public on Zoom.

Selectman Mort Donahue and Member Charlie Wheeler were absent from the meeting.

Selectman Craig Engel called the meeting to order at 2:35 p.m.

#### **Minutes Review**

The committee reviewed the minutes from the meeting on June 14, 2023. Member Sherrill Howard motioned to approve the minutes, and member Mary O'Brien seconded that motion. The Board voted unanimously in favor.

#### **Road Agent**

The Committee asked the highway department to review their needs and wants. These were prioritized from current to 20 years later.

**Priority:** Ron Farnsworth explained that his number one priority is to triple the shop size. There is no place to store the equipment, which is exposed to the elements. Selectman Engel asked Ron to get the measurements of the shop and the property. Ron was asked to develop a simple diagram of where he thinks the shop or partial shop extension would go. The second item on his priority list is increasing his staff from four to six workers. The third need consisted of two items. The first would be a 10-wheel dump truck. The second item was a stick welder. The final need is a new well or filtration system. Other items requested were a smaller loader and an 8-ton trailer.

#### **Emergency Management Director**

Karl Kelly is the Emergency Management Director. He was asked to review his needs and wants.

Karl explained that it has been a learning curve since he has been director. Each event is always different, and he explained the past few events. Karl did explain some background information to the committee. He explained that the IT Room in the Selectmen's building connected to Homeland Security, and in 2017, the town first utilized the shelter. The Elementary School was its primary shelter at the time and changed it to the Town Hall Community Room.

Based on previous experiences, Karl would like to have 20 cots, some portable partitions, and dry storage space; an 8' x 12' trailer would probably suffice.

Sherrill mentioned the Cert Team (Angel) that runs through the State of NH and how she has worked with them in the past. Karl mentioned that he, too, has worked with that organization, and they do help supply the town with cots, food, and anything that they may need.

### **Fire Department**

Dan Defosses, the Fire Chief, was asked to come in to express the department's Priorities, Needs, and Wants. Dan explained that his top priority would be additional space. 1-2 additional bays would allow more equipment to be stored away from the elements. It would also provide for better storage of other equipment, expansion of sleeping quarters, an increase in bathroom facility, and finally, allow for a better building egress plan during emergency situations. The second item under priority would be installing a fire suppression system (sprinklers) with a cistern.

While discussing the space issues, it was brought to the CCDC's attention that there are some health concerns with not having the living quarters and office space separated out from the storage of equipment and apparatus. Due to the health of the Towns employees, this should be addressed as soon as possible.

The final Priority would be the installation of a commercial-grade kitchen hood vent and fire suppression system in the kitchen.

**Additional Needs:** 4 Bedrooms. 1 – 2 more showers. A separate room to hang equipment after they come from an event. A Fire Inspector and office. f Potential to hire a floater to cover over time and/or vacancies. In the longer term, we may need to increase staffing by four positions.

### **Board Concerns & Directives**

**Mary O'Brien:** Mary was concerned about the dam and dredging it. Member Howard explained that this was brought up before, and unfortunately, it was shut down. This will be a topic to work on continuously.

### **Privilege of the floor**

There were no members of the public present.

With no further business, the meeting was adjourned at 3:49 p.m.

Respectfully,

Natasha E Egger

Minutes Recorder