

CAMPTON BOARD OF SELECTMEN

MEETING MINUTES

Monday, August 21, 2023

**Board attendees:** Vice-Chair, Sharon Davis, Chair, Craig Engel, Selectman, Dan Boynton, Selectman, Mort Donahue, and Selectman, Nick Coates

**On Zoom:** No one

**Public attendees:** Highway Department, Ron Farnsworth, and Matt Abear. Chief of Police, Kevin Foss, Fire Chief, Dan Defosses, and HR Coordinator, Lisa Vincent.

**Call to order:** Chair Engel opened the meeting at 4:30 p.m.

The Campton Board of Selectmen discussed appointing a Vice-Chair. Selectman Boynton motioned to elect Sharon Davis as Vice-Chair of the Board. Selectman Donahue seconded that motion. All were unanimously in favor.

1. **Non-Public Session in accordance with RSA 91-A:3, II (A)**

Vice-Chair Davis made a motion to go into a non-public session in accordance with Non-Public Session in accordance with RSA 91-A:3, II (a) & (c) at 4:40 p.m. Selectman Boynton seconded the motion. The roll call vote was as follows: Vice-Chair Davis, aye; Selectman Boynton, aye; Chair Engel, aye; Selectman Donahue, aye, and Selectman Coates, aye.

The Board came out of non-public at 5:07 p.m.

2. **Selectman Work Session:**

**A. Police Chief Drug Taskforce Grant Position:** Chief Foss wanted to talk with the Board about an opportunity that the Town can contribute to a regional Drug Task Force. Chief Foss went over the history of the Task Force and the benefits for communities that have membership. This task force uses federal grants to cover the cost of sending officers undercover to investigate drug crimes. Chief Foss explained that the Grant is for \$80,000.00. Currently, when a community has an investigation of a drug case, the

police department can call the Task Force for assistance. This Grant would allow a part-time officer to be added to the force. This Grant does cover the cost of the officer. The Police Department will have direct access to resources of the Task Force and will have someone immediately available when needed. The goal ultimately would be to have this Task Force officer train other officers in different areas or situations. This officer would also respond to help the Task Force within the surrounding towns. The Board was unanimously supportive of this grant if the Town can acquire it.

**B. Road Discussion:** Corey updated the board on the road budget as it stands. Corey explained no major spending at this time. The highway department is still waiting on projects to get going. The contractor, Lee Corrigan, who was hired to help haul gravel in and out, explained how busy the season has been but agreed to find time for the Town this July-August. Ron expressed his concern that it's already the middle of August and nothing has been done. Chair Engel asked Corey to reach out to Eric Grenier, PE of HEB Engineering to see if he can help reach this contractor.

Corey reviewed with the Board the Modification Agreement that Eric Grenier of HEB Engineering submitted. This agreement again reiterates that Eric will attend client meetings and be in charge and oversee all technical aspects of the road work. The cost of this project would be estimated at \$21,965.00. This fee includes all materials, samplings, and testing fees. Vice-Chair Davis motioned to accept this agreement, and Selectman Donahue seconded that motion. All were in favor.

### **3. Administrative Tasks:**

#### **A Consent Agenda**

- July 17, 2023, Public Minutes
- July 17, 2023, Non-Public Minutes
- Timber Intent for The Parker Berry Farm Trust off Cook Hill Rd

The Board agreed that the snow plowing contract will have to be discussed later to have more time to review it. Vice-Chair, Davis, motioned to take out the Snow Plowing Contract and push the discussion to September. Chair Engel seconded that motion. All were in favor.

Vice-Chair Davis motioned to approve the public and non-public minutes from July 17, 2023, and the Timber Intent for the Parker Berry Farm Trust. Chair Engel seconded that motion. All were in favor.

#### **B Town Administrator Update**

Revenue Update: At the last meeting, Selectman Boynton requested an update on revenues. Corey talked about how the figures are ahead of projections so far. Corey reviewed the spreadsheet to show the amounts that were collected for the Board, and the amounts show that it will surpass Corey's expected revenues.

### **ARPA Funds Purchase and Approval**

ARPA Funds: Corey reviewed the purchase of Heavy Equipment for the Highway Department. Those pieces of equipment were the mower, with attachments, and the excavator. Vice-Chair, Davis motioned to approve and Selectman, Donahue seconded that motion. All were in favor.

#### **C. Review of 91-A Policy:**

Corey has worked on the 91-A policy for the town and made some changes. This has been reviewed by Vice-Chair Davis and the town lawyer, Shawn Tanguay. The Board reviewed the changes and implemented this policy. Vice-Chair, Davis motioned to accept the revised 91-A Policy for the town of Campton. Selectman Boynton seconded that motion. Chair Engel and Selectman Boynton noticed some wording that will need to be changed. Vice-Chair Davis motioned to amend the last motion, and Selectman Boynton seconded that motion. Corey will do a revised version at the next meeting in September.

#### **4. Public Session:**

Selectman, Boynton motioned to go into a public meeting on the unanticipated Revenue. Vice-Chair, Davis seconded that motion. The roll call vote was as follows: Vice-Chair, Davis, aye Chair, Engel, aye Selectman, Boynton aye, Selectman, Donahue aye and Selectman, Coates, aye.

#### **A. Public Hearing**

1. Unanticipated Revenue (Police Safety Grant): This type of grant the town receives yearly. The Maximum amount to receive for the Safety Grant is up to \$8200.00. The state regulations on how to receive this type of grant have changed this year. Corey wanted to review the changes that are required now.

Vice-Chair, Davis motioned to come out of the public hearing, and Selectman Boynton seconded that motion. Selectman Coates motioned to accept the funds up to \$ 8,200.00 for the Safety Grant. Selectman Boynton seconded that motion. All were in favor.

Please note: No one from the public was on Zoom or present for this portion of the meeting.

#### **B. Privilege of the Floor-** There was no one present.

### C. Committee Updates, Board Concerns, and Directives

Selectman Boynton: Selectman Boynton asked Corey for any updates for the Community Power Committee. Corey explained that there were no updates on any volunteers for this committee from the public. Corey talked about working on getting out a notice on the town's website to try to attract volunteers. Dan mentioned that he would like to increase the Green Space maintained within the community. Solar energy he would like to see everywhere in time.

Vice-Chair Davis: Sharon asked Selectman Coates about the status of the Charrette. Corey responded to that question and was happy to report that the town received a great response from some of the local businesses for donations. He advised the Board that they were still waiting on the bigger chain stores such as Market Basket and Walmart to get back to them. Vice-Chair Davis asked to get an update from Kelsey from Parks and Recreation to see how things were going. Sharon also suggested starting to implement the "Step Program" this fall for town employees.

Chair Engel: Craig went over his progress with the CCDC and talked about meeting with all the Departments. He got a lot of feedback that was encouraging.

Selectman Coates: Nick mentioned that kids are going back to school soon and there is a "Back to School Pack" program. That program could allow the Recreation Department to give out flyers about the Charrette to bring home. Nick suggested to the Board to start talking about the 2024 budget soon. He also reminded the Board that all positions on the Planning Board need to have staggered years. Lastly, Nick asked if there was any excavation permitted up on Maple Heights. He stressed that there is a lot of rock removed lately and a lot of culverts that were laid poorly. His concern was drainage which could be an issue in the future.

Selectman Donahue: Mort brought up the Dam and dredging of the pond. The Board talked about sending a letter to the US Forestry to set up a meeting. Selectman Coates gave Corey the name of a director of Public Affairs with the US Forestry, to reach out to.

I. Video Posting: A discussion was requested regarding posting meeting videos. Chair Engel expressed his interest in posting all videos from all the Boards online for the public to view. He recommended Corey investigate the price of a new system with good speakers. Corey had gotten a price of roughly \$1500.00 for the Owl system to purchase a new microphone and software. Vice-Chair Davis

suggested that if the Board wants to post all Zoom meetings online, there will need to be training on (DEI) which is “Diversity Equity, and Inclusion”. The Board agreed that training with staff would benefit them. Chair Engel explained he will discuss this topic further in the future.

Chair Engel, motioned to go into another non-public session in accordance with RSA 91-A:3, II (C) at 6:47 p.m. Vice-Chair, Davis seconded the motion. The roll call vote was as follows: Selectman Donahue, aye; Selectman Boynton, aye; Selectman, Coates aye; Vice-Chair, Davis, aye and Chair, Engel, aye.

At that time, Minutes Recorder, Natasha Egger was asked to be excused from the meeting for the evening.

The meeting adjourned at 7:50 p.m.

Respectfully submitted,

Natasha Egger, Minutes Recorder