

Campton Board of Selectmen

Meeting Minutes

Monday, June 05, 2023

Board Attendees: Chair Sharon Davis, Selectman Craig Engel, Selectman Dan Boynton, Selectman Mort Donahue, Selectman Nik Coates Corey Davenport, Town Administrator, and Natasha Egger, Minutes Recorder.

On Zoom: Eric Grenier of HEB Engineering and Police Chief Kevin Foss.

Public Attendees: John Timson Cemetery Sexton and Road Agent Ron Farnsworth

Call to Order: Chair Davis opened the meeting at 4:35 pm.

Selectmen Work Session

Chair Davis recused herself from this part of the work session and left the community room. Vice Chair Engel took her place running this portion of the meeting.

Community Power Discussion: The Board discussed the JPA (Joint Powers Agreement) and the possible formation of an Electric Aggregation Committee (EAC). The committee would be responsible for developing an electric aggregation plan (EAP). The Board suggested that some members of the Climate Advisory Committee might be interested in positions on the EAC. After some discussion, the Board unanimously agreed to form the EAC. The Board then discussed the authorization to sign the JPA. They discussed the fact that the JPA was the first step and did not have any commitments. The JPA would allow the new EAC to access supporting documents and information when developing and implementing the EAP. Selectman Coates motioned to establish the EAC and first offer positions on that Board to the Climate Action Committee. Selectman Boynton seconded that motion. All present members were in favor. Second, Selectman Coates motioned to authorize the Town Administrator, Corey Davenport, to sign the JPA for the Community Power Coalition of NH and appoint representatives to attend the meetings. Selectman Donahue seconded that motion. All present members were in favor.

Chair Davis rejoined the meeting as the community power discussion was completed.

Road Work Update: Road Agent Ron Farnsworth and Corey presented the results of the RFPs for the road work. Corey also presented the updated road budget and project recommendations. The first RFP was for reconstructing a gravel road which was narrowed down to Eastern Corner Road and Perch Pond Road. This bid also included road improvements for Lower Beech Hill Road, Windmill Road, Turnpike Road, Upper Beech Hill Road, and Bog Road. Corey and Ron received two bids on May 31, 2023. The two bids were received from R M Piper and Lee Corrigan. Eric Grenier from HEB Engineering attended the Selectboard meeting on June 5. During the review of the RFP Eric provided his perspective on the two construction companies who submitted bids for the gravel road projects. Corey and Ron recommend that Lee Corrigan be the winning bidder, as we can get the most work done. Eric from HEB had vouched

for the work that both R M Piper and Lee Corrigan have done. Corey and Ron presented several options that the Board could choose from. These options were various combinations of road reconstruction and road improvement projects that fit within the road budget. Eric agreed with Campton Road Agent Ron Farnsworth to hire Lee Corrigan to complete option one outlined at the meeting.

The second RFP was for two culvert replacements on King Road and Perch Pond Road. Mark Johnston was the only bidder and provided a fair price for the work. Corey explained that the King Road culvert would come out of the highway budget, but Ron requested using ARPA funds to do the other culvert. The Board agreed to consider that option when they discussed ARPA projects later in the meeting. After much discussion, Selectman Boynton motioned to accept Lee Corrigan's bid and to follow option one, as presented by Corey and Ron. Selectman Boynton also motioned to accept Mark Johnston's bid for the culvert replacement on King Road. Selectman Coates seconded those motions. All were in favor.

Administrative Tasks

Corey explained to the Board that there was about \$700,000.00 cash on hand but explained that residents had received their tax bills recently. Corey anticipated that tax payments would be showing in the bank account soon.

Consent Agenda: The Board reviewed the public and non-public minutes from May 15, 2023. There was also a timber intent for the Spencer Brook Forrest LLC. Selectman Boynton motioned to approve and Selectman Engel seconded that. All were in favor. Chair Davis asked to revisit the consent agenda later in the meeting and mentioned that the corrected public minutes for May 15, 2023, were not included in the packet. She asked that the approval for those minutes be retracted. A motion was made to remove the approval of the public minutes from May 15, 2023, from the consent agenda by Selectman Engel. Selectman Coates seconded this motion. The Board voted unanimously in favor.

Cemetery Update: John Timson, Cemetery Sexton, came in to discuss the maintenance bill for fixing the fountain and water lines at the Blair Cemetery. This bill he presented to the Board was at \$6,633.53. Chair Davis felt it was quite high and wanted more information. John explained that two men were working on this project, and it turned out to be larger than anticipated. John broke down the bill and explained the various repairs that needed to be done to the fountain. The Board felt that they understood the costs better after the explanation. They thanked John for coming in. The Board discussed how this bill would be paid. Corey explained that there were no additional funds in the old logging fund. After some discussion, Selectman Boynton motioned to take the repair costs out of the Durgin Fund. Selectman Donahue seconded the motion. All were in favor.

Chair Davis mentioned exploring a better way to utilize the interest from the cemetery fund to offset the cost of perpetual care. Selectman Coates suggested opening another capital reserve fund to transfer the interest into the new capital reserve fund. Corey suggested planning on making the motion during the first December meeting to have the interest transferred. The Board asked Corey to research the process that would need to happen. They also asked Corey to make a note of the new fund so it can be included on the warrant for next year.

Transfer Station Update: Jamin LaVasseur from the Campton/Thornton Transfer Station came in to discuss his plans for the transfer station. Jamin explained that the compressor in the compactor failed Saturday, June 3. However, that piece of equipment was replaced within a few hours. Jamin mentioned

that Thornton has been reviewing pricing for a new shed to go next to the recycling station. The hope was that they could keep more recycled undercover and possibly recycle paper again. Jamin discussed the issues they are having with residents still not recycling. He discussed some options the Transfer Station Committee proposed, but none were agreed upon. Selectman Boynton asked Jamin about the proposal for cameras on the site. Jamin explained that Thornton turned that idea down and felt it was more of a want than a need. Selectman Boynton explained to Jamin that he viewed it as a security issue. The Board was encouraged by the fact that Thornton has been looking around for storage space. Corey told the Board that he would speak with Desiree from Thornton and ask about a possible joint meeting soon to discuss storage space. Jamin reported that they started accepting credit cards at the transfer station starting June 1, 2023. He felt that everything was going well. Selectman Donahue mentioned that there should be better lighting at the entrance and exit of the transfer station.

Town Administration Updates

ARPA Requests: Corey compiled all the ARPA requests from each department and created a spreadsheet that tracks what has been spent, and the estimates provided. The Board viewed all requests and the following are the decisions that were made:

- **Town Tax Collector/Clerk:**
 - ARPA Project #4: A request was made for two new front and back doors for the Durgin Building.
 - ARPA Project #5: A request was also made for several renovations to the Durgin Building. The upgrades included a drive-thru, additional counter space, a kitchen/breakroom area, and a public restroom.
- **Fire Department:**
 - ARPA Project #3: A request was made to run fiber internet to connect the Fire Department to the municipal network.
 - ARPA Project #12: A proposal was submitted to purchase and install two radio repeaters to increase our radio coverage throughout Campton and possibly into Thornton.
- **Police Department:**
 - ARPA Project #6: A request was made to replace the old rifles with new ones. This will allow every officer to have their own standard-issue rifle.
 - ARPA Project #8: Chief Foss had found a Durango that he could purchase for this year and avoid using an undesignated fund balance next year.
- **Highway Department:**
 - ARPA Project #7: Ron submitted a request to fund the Perch Pond Road culvert replacement. This project was already priced out in the culvert RFP.
 - ARPA Project #9: A proposal was submitted to replace the overhead doors in the highway department.
 - ARPA Project #10: Ron requested a sand shed to cover the sand in the winter. This will save the department time and reduce the amount of wasted sand that is frozen.
- **Selectmen's Office:**

- ARPA Project #11: Corey had requested to update the Town's website. He has worked with a few companies to come up with a proposal. It would be a significant upgrade at an affordable cost.

The Board discussed the various projects that were proposed. They agreed they should focus on projects we do not usually have the money for. At this time, they decided not to approve the purchase of a cruiser, and the Board felt they did not have enough money for the various renovations in the Durgin Building. Selectman Coates motioned to approve the following requests without conditions ARPA Project # 3 & 6 & 7 & 9 & 10 & 11. Selectman Boynton seconded that motion. The Board voted unanimously in favor.

The Board discussed ARPA Project #12, which would purchase two radio repeaters would be placed on Pegwood Hill and Smith Hill. Corey wanted to research a bit more to see if the ARPA funds could be used in combination with a USDA grant the Town has already been approved for. Selectman Boynton motioned to accept ARPA Project #12, pending confirmation that it can be used as matching funds and seconded by Selectman Coates. The Board voted unanimously in favor.

The Board discussed ARPA Project #4, replacing the doors on the Durgin building. The Board was in favor of this project but wanted to have a quote submitted for this project. Selectman Coates motioned to approve the project with the condition that a quote be submitted first. Selectman Boynton seconded this motion. The Board voted unanimously in favor.

Joint Heating Fuel Bid with Thornton: Corey explained that Thornton inquired about doing another joint heating fuel bid for this upcoming year. The Board had no issues with submitting a joint bid.

Travel Expense Policy: Corey presented an update to the personnel policy regarding the travel expense section. Corey felt that the wording did not reflect what was being done. The HR/Finance Coordinator had implemented some changes, and the policy changed to help clarify what documents were required. Selectman Coates motioned to approve the revised language, and Selectman Engel seconded that motion. The Board voted unanimously in favor.

Privilege of the Floor

None

Committee Updates, Board Concerns, and Directives

Chair Davis: Chair Davis informed the Board that the auditors discovered that the authorized signers for Health Savings Account needed to be updated. Chair Davis recommended that the Treasurer, Nancy Mardin, and the Assistant Treasurer, Anna Hanrahan be the authorized signers. Selectman Boynton motioned to have the treasurer and deputy treasurer as the only signers on the HSA, seconded by Selectman Coates. The Board voted unanimously in favor.

Selectman Coates: Nik explained that there are signs needed on Partridge Knoll. They got torn down in the last storm.

Selectman Boynton: Dan had mentioned that Beaver Brook would need a stop sign at the intersection of Bog Road.

Selectman Boynton made a motion to go into a Non-Public session in accordance with RSA 91-A:3, II (A) & (C) at 6:32 pm. Selectman Engel seconded that motion. The roll call vote was as follows: Selectman Boynton, aye, Selectman Engel, aye, Selectman Donahue, aye, Selectman Coates, aye, and Chair Davis, aye.

The Board came out of the Non-Public meeting at 6:59 pm.

Selectman Coates motioned to extend the deeding of 1/2/6/3 for another 30 days. Selectman Donahue seconded that motion. Roll count was as follows: Selectman Boynton, aye, Selectman Donahue, aye, Chair Davis, aye, Selectman Engel, Aye, and Selectman Coates Aye.

Selectman Boynton made a motion to go into a Non-Public session in accordance with RSA 91-A:3, II (A) at 7:00 pm. Selectman Engel seconded that motion. The roll call vote was as follows: Selectman Boynton, aye, Selectman Engel, aye, Selectman Donahue, aye, Selectman Coates, aye, and Chair Davis, aye.

The Board came out of non-public at 7:30 p.m.

Upon motion duly made and seconded, it was voted to seal the minutes of the non-public session.

The meeting adjourned at 7:31 p.m.

Respectfully Submitted,
Natasha Egger

Minutes Recorder