

## Capital Improvements Plan Committee

### Minutes

November 9, 2022

The Campton Capital Improvement Plan Committee met in the Campton Community Room to hold their monthly meeting on Wednesday, November 9, 2022, at 1:00 pm. The attendees were Bill Frye, Member Jim Butler, Chair Karl Kelly, Planning Board Representative, Jack Letvinchuk. and Ex-Officio Craig Engel. Also present were Corey Davenport, Town Administrator, and Natasha Egger, Minutes Recorder. There were no members of the public on zoom.

Chair Kelly called the meeting to order at 1:03 pm.

**Minutes Review**-The Board went over minutes from the last meeting on Oct. 12, 2022. Member Frye made a motion to approve the minutes and Planning Board Representative, Letvinchuk seconded the motion. All were in favor.

#### **Public Hearing**

Chair Kelly opened the Capital Improvement Committee Public Hearing at 1:05 pm. Member Frye motioned and Ex-Officio Engel seconded that motion. Roll count was as follows, Member Frye, Aye, Member Butler, aye, Planning Board Representative, Letvinchuk, aye, Ex-Officio, Engel, Aye.

No one from the public was on Zoom.

**Matrix Review** Ex-Officio Engel discussed how the Multi Municipal CIP meeting between (Thornton, Ellsworth, and Campton) went on Monday, November 7, 2022. The town of Thornton plans on going down to 3 trucks with the possibility of closing their substation. Fire Chief Defosses was asked to conduct a third-party study to analyze how that will affect the three communities and the ISO ratings. That study will most likely take about six months or so to complete. This study will be implemented into the CIP matrix for next year. Town Administrator, Davenport, reminded the Board that the IGA will be updated from the end of 2022 to the beginning of 2023. He also explained that he predicts the IGA, will show Thornton's Precinct will go up and Campton will go down a bit due to the Owls Nest (55 age) community being developed. This too will be reflected in the next year's CIP Matrix.

Thornton Transfer station has paving down on the agenda but that will most likely be pushed off a few years. Thornton Transfer Station does have other projects that will last 2-3 years that they want to conduct first. Member Frye recommended an apron at the exit of the Thornton Transfer station in the future. Member Butler recommended that since the inflation rate has gone up, Department heads should double-check the cost of items before putting them on the matrix. Corey explained that one line item that has changed was the side-by-side. That will be going to Campton so that opens space up. The budget had an increase of 37,500.00, including inflation rates and increased cost of items.

Chair Kelly asked if the Board had anything else to add. No one had any additional to add.

Chair Kelly proposed to close the public meeting. Planning Representative, Letvinchuk, motioned to close the public meeting at 1:40 pm. Member Frye seconded that motion. A roll count was as follows, member Butler, Aye, Chair Kelly, Aye, Planning Board Representative, Letvinchuk, Aye, member Frye, Aye, and Ex-Officio Engel, Aye.

Planning Representative, Letvinchuk motioned to accept the final matrix budget and present it to Campton's Board of Selectman. Member Frye seconded that motion. Roll Count was as follows, member Butler, aye, member Frye, Aye, Ex-Official Engel, Aye, Chair Kelly, Aye, Planning Representative Letvinchuk, aye.

**Board Concerns & Directives**-First discussion- Ex-Officio went over the new committee Campton Campus Design Committee and its purpose. Second, that was discussed-Thornton Transfer station has hired a new Manager. His name is Jamin Levasseur. He comes with knowledge of office and budget experience. Lastly, Ex-Officio, Engel, wanted to let the Board know that the Geo Synthetic Study Report from HEB will be presented at the next Board meeting on November 17, 2022.

**Privilege of the Floor-**

There was none

Chair Kelly motioned to close the meeting. The Meeting was adjourned at 1:45 pm.

Respectfully Submitted,

Natasha Egger  
Minutes Recorder