

**Minutes  
Selectmen's Meeting  
September 06, 2022**

The Campton Board of Selectmen met at 3:30 pm Monday, September 06, 2022. Selectmen Sharon Davis, Dan Boynton, Mort Donahue, and Craig Engel were present. Also present was Campton Town Administrator Corey Davenport, Zoning and Planning coordinator Jade Hartsgrove, Road Agent Ron Farnsworth, and Minutes Recorder Natasha Egger.

Members of the public that were present were Lee Williams and James Butler. Members of the public that were on Zoom were Doug Joyce.

**Call to Order:** Chair Davis called the meeting to order at 3:37 pm. The Board worked on signing permits and other paperwork.

**Approval of Minutes**

Selectman Donahue made a motion to approve the minutes from August 22, 2022. Selectman Engel seconded the motion. All were in favor

**Town Administrator**

**General Updates**- Campton Fire Department may have a candidate for the one open position that needs to be filled. HEB just finished their "windshield" survey on all the dirt roads. There were a few roads where HEB wanted to dig test pits to check the material. Once complete, then HEB will compile a report for the Board. Selectman Engel asked Ron about looking into Lower Beech Hill and testing the material. Corey said he would reach out to HEB to determine which roads will have test pits dug. The cash on hand update is around three million.

**Tracking Report**-The Selectmen reviewed and made updates. There were a few items the Board asked Corey to check on.

**Correspondence & Other Items**

**Sally Port Update**- Chief Foss was able to get some communication back from the former architects of the Town Hall. They are asking for \$19,500 to produce documents to get an estimated construction cost. The Board agreed to start this process, and Chair Davis said that Dennis Mires Architects are familiar with the building. They were the engineers for the municipal building. Selectman Engel made a motion to have Dennis Mires Architects do a quote on the sally port and pay for it from the ARPA funds. Selectman Donahue seconded; all were in favor.

**West Branch Brook**- Selectman Boynton suggested that Midstate Paving pave the apron at the West Branch Brook entrance. The Board agreed that it should come from the Durgin Fund. Selectman Boynton made a motion to approve the apron paving from the Durgin Fund, Selectman Donahue seconded, and all were in favor.

**Tyler Way Fence-** Corey contacted the fence company; they explained that the fence is no longer under warranty. Selectman Boynton asked Corey to look into other options, like natural vegetation that goes with the surrounding habitat. The vegetation should be able to withstand the wind in and around the fenced area.

**Cook Hill Road Update-** Corey has spoken with several of the owners of Cook Hill Road, and they are not thrilled about reclassifying the road as a cottage road. The owners offered to work on widening the turnaround at the owner's cost and take down the gates at the end of the road. Ron explained that the gates were to be taken down last year and are still up. Ron also addressed that it has to be up to Town standards if they widen the turnaround. The Board agreed to continue the discussion at the Town Public Hearing on September 19, 2022.

**Northern Boarders Grant-** Chief Defosses and Corey had worked on gathering more funds to work on this telecommunication project. They have secured two grants. One is through the USDA and the other through Northern Boarders. Corey has to look a little more into the grant requirements from the Town to determine if the Northern Boarders grant can be used as a match.

#### **General Calendar Review**

Selectman Engel had asked that Corey reconfigure the sheet, so everything is on one page. The Board reviewed and made some changes to the calendar.

#### **Driveway Permit Discussion**

The current driveway permit process has Compliance Officer Bill Cheney go out and determine what the owner needs for their driveway. Once the driveway is approved, Ron will check it for completion to driveway standards. There have been several instances where the driveways were not installed how Ron would have liked. . Ron is concerned for the integrity of the town roads and ditches because the Highway Department is responsible for the maintenance. Corey recommended that Ron take over the driveway permits entirely from start to finish. The Board was in unanimous agreement on the change of process. The Board reviewed the driveway permit and made some changes that will be reviewed before approval.

#### **Select Board Priorities**

The Board went over what they felt as priorities for the Grant Writers. A few priorities that were discussed involved the roads, building funding, public safety grants, and more. Corey said he would reach out to the grant writers with the priorities and ask for them to come up with a fee structure for the Board to consider.

#### **Complaint Policy Revisions**

The Board went over changes and revisions for the Formal Complaint form. Selectman Boynton made a motion to accept the revisions, Selectman Engel seconded, and all were in favor of those changes.

#### **Privilege of the Floor**

None

### **Committee Updates, Board Concerns, and Directives**

Selectman Donahue asked for any update on the transfer station; Corey did not have any update but will contact Thornton. Selectmen Engel brought up the “Campton Space Needs Committee” and how many members it has to have and what their responsibility would be. Town resident Lee Williams volunteered to be a member of the committee. . Selectmen Boynton mentioned the redesign of the Campton website. Corey said his hometown just completed a redesign and will get back to the Board on those findings.

### **New Business**

Chair Davis covered Election Day coverage, such as which Selectmen will be present, how to set up the community room, and break coverage. The Board agreed on who would cover certain hours and who would be present for counting.

### **Non-Public**

Next on the agenda, Corey asked the Board to go into Non-Public in accordance with 91-A:3, (C) at 5:07 pm. Selectman Engel made a motion to go into a non-public session with the motion being seconded by Selectman Donahue. Chair Davis voted yes; Selectman Boynton voted yes; Selectman Engel voted yes and Selectman Donahue voted yes.

The Board came out of the non-public session at 5:18 pm.

Selectman Engel made a motion to seal the non-public minutes, and Selectman Boynton seconded the motion. Chair Davis voted yes; Selectman Boynton voted yes; Selectman Engel voted yes and Selectman Donahue voted yes.

Respectfully Submitted by

Minutes Recorder

Natasha Egger