

Campton Board of Selectmen's Meeting

Minutes

October 31, 2022

The Campton Board of Selectmen met at 3:30 pm Monday, October 31, 2022. Chair Sharon Davis, Selectman Mort Donahue, and Selectman Craig Engel, were present. Other members of the Town present were as follows: Town Clerk/Town Tax Collector, Hannah Joyce, Road Agent, Ron Farnsworth, Parks/Rec Director Lisa Ash, Supervisors of the Checklist, Ron Goggans, Mary O'Brien, and Nancy Donahue. Campton Town Moderator, Dick Giehl. Selectman Boynton and Selectman Coates were absent from the meeting. Also present were Campton Town Administrator Corey Davenport, and Minutes Recorder Natasha Egger. There were no members of the public on Zoom.

Call to Order: Chair Davis called the meeting to order at 3:30 pm.

Selectman Engel motioned to go into a non-public session in accordance with RSA 91-A:3 II (B) & (C) at 3:33 pm. Selectman Donahue seconded the motion and with a roll call vote: Selectman Davis, aye; Selectman Engel, aye; Selectman Donahue, aye;

Selectman Engel motioned to come out of the non-public session in accordance with RSA 91-A:3 II (B) & (C) at 3:51 pm. Selectman Donahue seconded the motion and with a roll call vote: Selectman Davis, aye; Selectman Engel, aye; Selectman Donahue, aye;

Work Session

The Board went over minutes from the date of Oct. 17, 2022, and Non-Public minutes from Oct. 17, 2022. Selectman Engel motioned to accept the minutes from Oct. 17, 2022, and the non-public minutes from Oct. 17, 2022. Selectman Donahue seconded the motion. All were in favor.

Election Discussion & New Rule Review

Town Clerk/Tax Collector Hannah Joyce and Moderator, Dick Giehl were present to discuss questions or any procedural changes to the voting laws. Dick explained to Chair Davis that Election Day will be the same as last year. The only difference would be the exit door and how many voting booths they will have. Chair Davis explained that she will be in charge of refreshments and food. Supervisor of the Checklist, Ron Goggans, explained to Chair Davis that there are two new requirements that the Supervisors have to do this year required by the State of New Hampshire.

Proposed Budget Work Session

Parks and Recreation- Lisa Ash, who is Campton's part-time Recreation Director, went over the recreation budget. She recommended the recreation director position be increased to full-time with a starting wage of \$28.35 an hour. Lisa also went over the "after school" program that is open Monday through Thursday. She would like to see additional programs on Fridays. This would give coverage to the parents that need childcare, but she would have the new programs open to the community. Lisa said the

focus of this new position would be to add programs for everyone in the community and not just school-age children.

Town Clerk/Tax Collector- Hannah Joyce, the Town Clerk/Tax Collector, went over her budget with the Board and explained the following changes. She recommended the Assistant to the Town Clerk be set at \$19.71 per hour and it includes the 8% cost of living. Hannah explained that the two administrative positions in the Town were generally at the same level. The Board acknowledged that this was a position the HR committee was looking at. Hannah also discussed a pay adjustment for the Town Clerk/Tax Collector position. She is asking for an increase in her annual salary from \$61,212.00 to \$73,000.00, and she explained that this includes the 8% COLA plus adding back into her salary an overtime figure of \$6,885.00. She explained that that position has not been adjusted since it was moved to a salary position in 2016 and her recommendation was taking overtime into consideration. Hannah explained that there were not many other changes in her budget. The proposed budget is up by 8.66%.

Highway Department- Ron Farnsworth, Road Agent, went over his budget with the Board. Corey explained that there were several changes to Ron's budget. The budget included 8% COLA for all employees. The cost of fuel was a line item that went up and Corey explained that Ron is currently over on that line. Ron recommended adding \$10,000 for tree trimming to his budget. Ron explained that the Highway Department cannot safely clear the large trees due to a lack of equipment. This amount would allow the Town the ability to trim roads that need the work done. Corey also explained to the Board that a current line item has been changed. There has never been a line designated for office supplies. While they don't use it often, there are some needs around the shop for office supplies. The proposed Highway budget is up 10.32%.

Privilege of the floor

Technology Capital Reserve- Hannah had a question about the capital reserve technology fund. She asked why the Town Clerks/Tax Collector has to pay for technology replacement out of her budget. Hannah pointed out that the technology capital reserve has been used to purchase office technology in the past. Corey explained that he thought this capital reserve account was under the same rules as the other accounts. This meant that the account would need to be used for large, long-term purchases. Chair Davis advised that the technology capital reserve account was created to purchase the technology needed for the various departments. The Town Clerk/Tax Collector requested to purchase new credit card machines out of the capital reserve. The Board thought that this purchase was a good idea.

Dumpster Issues- Hannah mentioned that we need a bigger dumpster or more pickups. The dumpster overflows at the end of each month. Corey said he was aware of the issue and that they were working on a solution.

Public Session

Thornton & Ellsworth CIP Discussion Prep

Corey presented the Board with the Thornton CIP Budget. The Board showed a few discrepancies that did not match Campton's CIP. There was confusion on dates and vehicle purchasing regarding the fire department vehicles. Corey explained that he has had great communication with Desiree Mahurin, Acting Town Administrator of Thornton. Corey told the Board he has some ideas to keep the CIP's on schedule in the future. The Board discussed the meeting in Thornton on Nov. 7, 2022, time held at 3:30 pm. Selectman Davis and Selectman Engel had recommended for Chief Defosses be present at the next meeting so that everyone has a good understanding of each Town's budget and needs. The Board wanted to hold one more meeting before the November 7th meeting to get all board members' opinions first.

Committee Updates, Board Concerns, and Directives

Transfer Station Ground Water Testing- Corey went over the Service Contract from Emery & Garrett Ground Water Investigators on a proposal for 2023-2024 Groundwater Monitoring and Landfill Gas at the Campton-Thornton Municipal Landfill in Thornton. This company checks all wells and landfill gas in the area to make sure they are within state regulations. They take samples of groundwater to make sure it is in accordance with the Groundwater Permit #GWP-199101060-T-006. The Board agreed to contract with the company Emery & Garrett Groundwater Investigators, which services all three towns, Ellsworth, Campton, and Thornton. The total cost is \$11,400 of which Campton is responsible for 52.6%.

NHMA Legal History- Corey went over a letter that he received from NHMA in regard to the disposal of member legal files that were older than 7 years. The Board agreed that due to the minor nature of the legal opinions provided, NHMA can dispose of them.

HEB Update- Selectman Engel asked Corey if there was any update from Eric from HEB. Corey said he will reach out to them about the tests that they conducted on the dirt roads. Selectman Engel stressed that he would like a report by the next meeting on November 14, 2022.

Municipal Building Maintenance Update- Corey explained to the Board that the Heating/AC unit was down again. The Board would like to set up annual maintenance for the system. Corey said he would work with our current company to set one up.

Hogback Boulder- Selectman Donahue mentioned Hogback Road and wanted to know where we were in terms of getting someone to take care of that boulder. Corey explained that the only quote he got was around \$7,500 for a full day's work. If it takes more than one day, it is quoted as \$3,750 extra per day. Chair Davis said that she would not be in favor of the Town spending that amount of money.

The meeting was adjourned at 5:17 pm

Respectfully Submitted,

Minutes Recorder
Natasha Egger

