

## Minutes

### Campton Campus Design Committee

October 12, 2022

The Campton Campus Design Committee (CCDC) met in the Campton Community Room to hold their monthly meeting on Wednesday, October 12, 2022, at 3:00 pm. The attendees were Members, Craig Engel, Member, Mort Donahue, Member, Corey Davenport, and Member, Lee Williams. Also present was Natasha Egger, Minutes Recorder. There were no members of the public in attendance.

The meeting was called to order at 3:07 pm.

**Appointment of Officers-** The Board started the meeting by introducing themselves and giving some background qualifications. Once that had been done, the Board considered who would chair the committee. Mort Donahue made a motion to make Craig Engel the chairman of the Campton Campus Design Committee. Lee Williams seconded this motion, and the Board voted unanimously in favor. Craig Engel made a motion to appoint Mort Donahue as vice-chair of the Campton Campus Design Committee. Lee Williams seconded this motion, and the Board voted unanimously in favor.

**Discussion of Goals-** The Board took some time to discuss each member's expectations for the committee. The general sense was that the Board wanted to discuss needs with each department and come up with an overall expansion plan. The Board understands that space is at a premium and that we need to develop a master plan for future building. The Board then discussed measurable goals to try and achieve. The Board agreed to a six-month goal of creating a list of questions and conducting interviews with all department heads. The Board then set their one-year goal of having a rough draft plan in place for the campus. The understanding was that this would be a living document.

**Selectmen's Office Needs-** The Board started their interview process with Corey Davenport, Town Administrator. The Board did not have a solidified list of questions but was able to ask some questions of the Town Administrator. Corey told the Board that he could see the Recreation Department using the office at some point if they ever needed space outside the school. He also told the Board that storage space will always be an issue. Some documents are required to be kept forever and therefore cause retention challenges.

**Board Concerns & Directives-** The Board asked Corey to compile the list of questions. The Board members agreed to email Corey if they had any additional questions to add to the basic list they compiled. The Board also recommended sending out a small summary of the committee and their purpose to the department heads along with the list of questions.

**Privilege of the Floor-**

There was none

Chair Engel adjourned the meeting at 3:46 pm.

Respectfully Submitted,

Corey Davenport  
Town Administrator