

Minutes
Capital Improvements Plan Committee
August 10, 2022

The Campton Improvement Plan Committee met in the Campton Community Room to hold their monthly meeting on Wednesday, August 10, 2022, at 1:00 pm. The attendees were Chair, Karl Kelly, Planning Board Representative, Jack Letvinchuk, Member, Bill Frye, Member, Claire Desjardins, and Ex-Officio Craig Engel. Also present were Corey Davenport, Town Administrator, and Natasha Egger, Minutes recorder.

The CIP meeting started at 1:00 pm. The Board went to the Campton Fire Department for a tour of the equipment. They returned at 1:45 pm.

Fire Department Site Visit

Members of CIP could see all the equipment that the Fire Department has, what has been purchased, and what is needed. Currently, the Fire Department has four fire engines, with a life span of roughly 20 years. Each engine carries water tanks of varying sizes. There are two ambulances that have a life span of 12 years. One forest truck is designed for travel on rough terrain and putting out brush fires that will last at least 30 years.

Work Session

Approval of the Minutes: The Board reviewed and approved the minutes from the last meeting of July 13, 2022. Bill Frye motioned to approve, and Jack Letvinchuk seconded that motion. All were in favor.

Department Capital Requests

The first request the Board looked at was project # 1 from the Fire Department. The request was to cover the replacement of the current 2019 F-150 Command Pickup with a similar unit. The price provided includes an upgrade of a radio, emergency lighting, and other components. The estimated average life of the vehicle was ten years. Chief Defosses requested that the pickup is put on the schedule for 2031. A motion was made by Jack Levinchuck to add project number 1 from the Fire Department to the matrix, seconded by Clair Desjardin. The Board voted unanimously in favor.

The second item that was requested from the Fire Department was replacing the 2019 Chevy G4500/Arrow Ambulance (Ambulance 1) with a similar unit. This would upgrade the radio, power stretcher, and power load unit. Chief Defosses determined that this would last nine years. The submission form indicated that it should be put on the matrix for 2031. Bill Frye made a motion to include this project on the matrix, seconded by Craig Engel. The Board voted unanimously in favor.

The Highway Department submitted two requests. The first request considered was to put the 2015 Backhoe that was already purchased in June of 2022 on the matrix, which will last ten to twelve years. The Board wanted to put this on the matrix, so it did not get forgotten. There wasn't a spot for 2032 on the matrix yet. A motion was made to put the 2015 backhoe on the matrix and add a 2032 column by

Jack Letvinchuck. The Board weighed their options to add a year or to put it a year early. The Board determined that it would likely be a placeholder anyway. As we approached 2031, it might be moved anyway, longer or shorter. No one seconded the motion, so it was withdrawn. Jack Letvinchuck made a motion to add the 2015 backhoe to the matrix in 2031, seconded by Craig Engel. The motion passed unanimously.

The second Highway Department request was to put their 2015 F550 truck back on the schedule in 2024 and a request for an all-wheel drive truck for safe plowing and sanding in the winter. The Board started this discussion by asking why this truck was taken off in the first place. The Board believed that an extra truck was unnecessary, and the Highway crew was rarely fully staffed. The Road Agent had previously expressed that he wanted an additional truck because they are full staff, and if one or more trucks break, they would have an extra to continue maintaining the roads. The Road Agent had previously said that he thinks the 2015 F550 would last another two years. A motion was made to put the 2015 F550 on the CIP matrix in 2024 by Craig Engel, seconded by Jack Letvinchuck. The ayes were Jack Letvinchuck, Craig Engel, Clair Desjardin, and Karl Kelly. Bill Frye abstained from the vote.

Matrix Review

The Board had no additional recommendations for the matrix. They felt that it was thoroughly discussed while reviewing the project submission forms.

Board Concerns & Directives

The Town Administrator wanted to inform the Board that a grant was awarded to the Fire Department to purchase a new ATV. Corey said that when the purchase was finalized, it would be reflected in the matrix.

Privilege of the Floor

None

The meeting adjourns at 2:20 pm

Respectfully submitted by

Natasha Egger

Minutes recorder