



TOWN OF CAMPTON

Campton Climate Advisory Committee

Mission Statement & Charter

I. Mission Statement

Facilitate town mitigation and adaptation to climate change through the development and recommendation of strategic and actionable plans and projects.

II. Purpose

The objectives of the Climate Advisory Committee (CAC) shall be to:

- Develop actionable adaptation and mitigation plans for the Town of Campton;
- Choose three projects to plan and implement in the next three years;
- Advise as needed Board of Selectmen on issues surrounding or caused by climate change; and
- Make presentations to Board of Selectmen specific to their issues and needs arising from climate change.

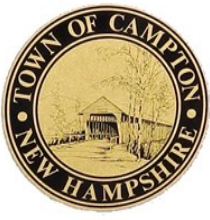
III. Reports to the Select Board

All members of the Climate Advisory Committee serve at the pleasure of the town and shall report to and/or serve at the will/pleasure of the Board of Selectmen. The Committee shall provide a report on its activities to the Board of Selectmen at least once annually.

IV. Term & Membership

The members of the Climate Change Advisory Committee shall be appointed by the Board of Selectmen and shall consist of five (5) voting members (one of which shall be Chair, one shall be Vice-Chair and one shall be Secretary to take minutes of the meetings) and two (2) alternates.

All terms shall last for three years, provided that, for the initial term, the following specifications are met: one member shall be appointed for a one-year term; two members shall be appointed to a two -year term; and two members shall be appointed to a three-year term.



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Alternates may be appointed to vote by the Chair in the absence of a regular member.

V. Quorum

Four voting members shall constitute a quorum of the Climate Advisory Committee. Alternates may be counted as voting members for the purpose of establishing a quorum. Although business may be discussed without a quorum present, no binding decisions shall be made.

VI. Meeting Dates and Times

The Climate Advisory Committee shall meet at least once a month or more often as requested by the Climate Advisory Committee members and/or Board of Selectmen.

VII. Chairperson

The Chair, Vice Chair and Secretary of the Climate Advisory Committee shall be nominated and voted on by the remaining members of the Committee each year at the first meeting of the new committee one year from the start date which occurs on June 15th. The Chair, Vice Chair and Secretary shall serve one-year terms, with the option of reappointment.

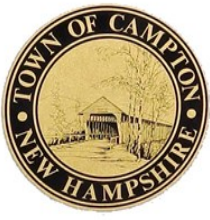
If the Chair is not present at a meeting, the meeting will be chaired by the Vice-Chair. If the Secretary is not at a meeting, the Chair will appoint a committee member to take the minutes of the meeting.

VIII. Reporting Format

Matters to be considered by the Climate Advisory Committee should be included in the agenda for the meeting and must be provided in writing to the Chair at least 5 business days before the date of the meeting, including but not limited to the proper posting of meetings, the maintenance of meeting minutes, and access to public documents and meetings.

IX. Voting

All votes shall occur on the record, as documented in the meeting minutes made available to the town, and they may occur by voice vote or by written vote if any member requests this step. Each voting



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committee member shall have one vote, weighted equally, and decisions shall be made according to majority vote.

X. Public Participation

The agenda with notice will be given for public posting 24 hours before every meeting, both on the town website and at public venues, where the public is invited to attend. Minutes will be forwarded to be publicly posted not later than seven days after each meeting on the town website.