

MINUTES
SELECTMEN'S MEETING
July 25, 2022

The Campton Town Board of Selectmen met at 5:30 pm on Monday, July 25, 2022. Chair Sharon Davis, Selectman Dan Boynton, Selectman Craig Engel, Selectman Mort Donahue, and Selectman Nik Coates, were present. Also present were Campton Town Administrator Corey Davenport, and Natasha Egger, Minutes Recorder.

Members of the Public were William Copeland, James Butler, Dillon Schmidt, Jason Tremblay, David Scott, Jon Martin, Kylie Day, Noel Kaplan, John Pierce, and Caron Pierce. No one was on Zoom.

Call to Order: Chair Davis called the meeting to order at 5:30 pm.

Selectmen's Work Session

The Board reviewed manifests, Signed Permits, and Warrants.

The edited public minutes from July 11th 2022 did not make it into the Selectmen's packet. Selectman Boynton motioned to table the public set of minutes until the meeting of August 8th. This motion was seconded by Selectman Engel. The Board voted unanimously in favor.

The edited non-public minutes did make it into the Selectmen's packets. Selectman Boynton made a motion to approve non-public minutes from July 11, 2022. Selectman Engel seconded that motion. The Board voted unanimously in favor.

General Updates

Staffing- The Police Department is still down two officers. Chief Foss did say he had two candidates, one candidate is a certified officer, and the other is not certified. The one candidate that is not certified will have to go to the academy in January 2023. The Fire Department is still down one firefighter as well.

Lisa Vincent, The Financial/HR Coordinator- Lisa had asked the board to sign off on all invoices on Thursday or Friday of each week so that she could mail out payments on time. Selectman Boynton had asked if the rest of the board could do electronic signatures through email. Corey will ask Lisa to move forward with requesting signatures through electronic signatures if the Board members do not come in person to sign.

Radar Trailer- The Police Department's new Radar Trailer was vandalized. The radar trailer has a built-in camera that activates if the equipment gets vandalized. Unfortunately, the camera did not work when this activity occurred. Chief Foss will reach out to the company that sold them the equipment to see if they will cover the cost of fixing the camera and trailer. Selectman Engel asked Corey if the radar trailer counts the amount of traffic that goes by. Corey was unsure of that but will look into it and get back to him.

Transfer Station Position- Town Lawyer Shawn Tanguay reached out to Corey to discuss the Transfer Station Intergovernmental Agreement (IGA). The town of Thornton wants to amend the IGA to account for the Transfer Station Manager being a part-time position. Corey was asking the Board if they would be willing to listen to amendments to the Intergovernmental Agreement. Chair Davis updated the Board that the Town of Thornton offered employee Shawn Magoon a full-time position at the transfer station if he discontinues the Code Enforcement Officer's responsibilities with the Town. The Board asked Corey to reach out to the Town of Thornton to find out if Shawn Magoon will take that full-time position or if it is still up in the air. Due to the Town of Thornton's request to alter the IGA the Campton Board requested some clarity on the issue before they make any decision.

CIP-Cash Account Update

The cash on hand is 3.7 million +/-, down a bit from the last board meeting due to payments going out. The Board went over the accounts and reminded everyone the next CIP meeting they will be visiting the Campton Fire Department building, and still needs to have a joint meeting. Selectman Coates asked Corey what was the difference between Road Reconstruction vs. Road Infrastructure Improvement capital reserve accounts were. Corey will get that information and get back to him.

Correspondence & Other Items

19 Hogback Update- Corey had met with an employee from E-Tech which is a company that assesses property for asbestos and lead paint. They went out to the property to do an assessment and was able to determine that there were some levels of asbestos in the floor tile and roof. The levels were very low and Corey approved a more accurate test to determine if remediations are necessary. The test came back good, so there is no need to remove lead or asbestos. It cost roughly a thousand dollars, and have about nine thousand left to spend for the removal of the structures.

Climate Action Committee Charter Review

The Climate Action Committee (CAC) has met and developed a charter for the Select Board to review. Chair Davis had made some revisions and suggested adding a secretary. There would be a Chair, Vice-Chair, Secretary, and two alternates. Selectman Coates suggested changing the language to have the CAC to meet with the Select Board instead of the departments directly. The Select Board would invite department heads if the information is pertaining to them. Selectman Coates also suggested that the Climate Action Committee would meet with the Board on an annual basis to make sure everyone is on the same page. Chair Davis agreed. Selectman Boynton asked to put the town seal on the front page. The changes will be submitted to the Committee for approval and the Board review the charter when it is approved by the CAC.

Conservation Commission Parking Lot

Selectman Boynton mentioned a paved apron is required by the State for the driveway they created off of US RT 3. Selectman Davis explained that the paving had been already completed for 2022 while Selectman Boynton was out. The cost of an apron was not budgeted for this new unexpected expense.

The Board recommended that the Conservation Commission reach out to GMI and see if they will be back in the area to pave. Jim Butler said he would work with the Town Administrator to reach out and get a price. It was suggested that possibly the paving cost could be covered by the Durgin Fund or wait until next year to do the paving with the cost included in the 2023 budget.

Discontinued/Reclassified Road List

Corey provided a list of roads that the Road Agent, Ron Farnsworth, had asked to release of town responsibility. Those roads were hard to turn around in during plowing season. Those roads include Stetson Drive, Plaisted Road, Fifield Road, and Cook Hill Rd. All these roads, except Cook Hill, are going to be reclassified to Class VI Roads this year. Cook Hill Road will be proposed to be reclassified as a Cottage Road, meaning it will only be maintained in the summer months. Corey will send out letters to the residents on Cook Hill Rd since that was not part of the original plan for reclassification. Selectman Coates had suggested a public meeting of all the rest of the roads in question. The public hearing will occur sometime in September and Corey will be sending out letters to all those residents.

HEB Letter Agreement- Selectman Engel went over the phase 1 agreement letter from HEB. This agreement letter detailed what would be involved for phase 1 and the cost. HEB will be billing the Town in monthly statements and the agreement states this in all the provisions. Selectman Boynton asked if this included the use of GIS mapping. Selectman Engel explained that HEB does not use GIS mapping, they do not specialize in it. HEB can contact an outside vendor to get that in the agreement for an additional cost if the Board wants. Selectman Boynton asked to have all the traffic count findings from Karl Kelly, given to HEB to help them on these roads. Corey will be looking into that and will get back to the Board. Selectman Coates suggested reviewing this agreement with Primex to see if we need to change the language in the agreement to reflect non-appropriation laws. Chair Davis and Corey did think that would be more for the Phase 2 project and not for the phase 1 project. Selectman Coates made a motion to approve the Phase 1 agreement after it was reviewed by Primex, Selectman Boynton seconded the motion and the Board voted all in favor.

Public Hearing Campton Village Precinct Boundary Adjustment

The Board entered into a Public Hearing at 6:30 PM.

This hearing is about two applicants Neil & Deborah Kaplan on Cascade Drive and Roger & Christine St. Laurent on Pond Road. Both applicants want to remove their properties from the CVP due to the fact that they do not receive any services. One owner, Neil Kaplan, was present for the hearing. The other owners sent a letter instead as they had previous engagements. Both parties are asking the Board to be removed from the Precinct. There were no additional members of the public present to speak on this matter.

Selectman Boynton made a motion to vote to remove both properties from the district. Selectman Engel seconded, and all were in favor.

The public hearing ended at 6:35 PM.

New Business

State DOT Bridge Projects- David Scott, Project Manager, Jason Tremblay, Senior Project Engineer, and Dillan Schmidt, Environmental Manger from State DOT Bridge Projects were present for the meeting. They presented an NH State DOT work agreement along with a slide show presentation on bridge preservation work to be performed on 3 bridges on I-93 in Campton. The bridges affected would be the bridge over the Pemigewasset River, the bridge over Blair Rd, and the southbound I-93 bridge over the Mad River. This presentation, included a Municipal Work Zone Agreement so that the State can use its own flag crew rather than having to use our Police Department to manage traffic. Corey explained that if DOT needed assistance, Chief Foss would be willing to schedule a detail for traffic. Selectman Boynton made a motion to vote on signing the DOT work agreement. Selectman Engel seconded the motion, and all were in favor. Chair Davis signed the agreement for David Scott.

CCC Volunteer Letter of Interest

Corey presented a letter from a citizen who is looking to volunteer for the Campton Conservation Commission (CCC). The citizen was present in the meeting, Mr. Bill Copeland. The Board reviewed Mr. Copeland's letter and asked about his background. The Board asked about the member terms of the CCC, and questions about how many members there can be. Corey will have to look into the terms and get back to the Board in the next meeting. Selectman Coates made a motion to appoint Bill Copeland to the Campton Conservation Commission, and Selectman Boynton seconded the motion. The Board voted all in favor.

Privilege of the Floor

Forester, Mr. Morton, was present in the meeting and was asking about the timber intent that was submitted two weeks ago. The board stated that it was approved. A copy was given to Mr. Morton and the matter was dismissed.

Committee Updates, Board Concerns, and Directives

Hogback Rd- Selectman Coates had asked for an update on the ditching, culverts, and the rock that sticks out on Hogback Rd. Corey explained the ditching and culverts are where they should be. The rock is something that Corey is looking into for contractors to remove. As for the pole exposed, NH Electric Cooperative buries poles down many feet and felt that it is secure. The Board would like to discuss the road further with the Road Agent in the next work session meeting.

Selectman Coates mentioned that he noticed that some of the Highway Department crew were not wearing their safety vests while working. Corey will address this with the Road Agent.

CIP- Selectman Engel wanted to inform everyone that the CIP went to visit the Highway Department last meeting, and got to see all the equipment. At the next meeting, they will visit the Campton-Thornton Fire Department and talk to Chief DeFosses and his department's needs. The CIP Committee is trying to arrange a meeting with the Thornton CIP Committee as well.

Non-Public Minutes: Selectman Boynton made a motion to go into non-public under RSA 91-A:3, II (c) at 7:00 pm. Selectman Donahue second the motion. Chair Davis voted, aye; Selectman Boynton voted, aye; Selectman Engel voted aye; Selectman Donahue voted aye, and Selectman Coates voted aye.

The Board came out of Non-public at 7:13 pm

Selectman Boynton made a motion to seal the minutes, Selectman Donahue seconded the motion, and all were in favor.

The meeting was adjourned at 7:15 pm

Respectfully submitted by

Natasha Egger