

MINUTES
SELECTMEN'S MEETING

WORK SESSION

July 11, 2022

The Campton Board of Selectmen met at 3:30 pm on Monday, July 11, 2022. Chair Sharon Davis, Selectman Craig Engel, and Selectman Mort Donahue were present. Also present were Campton Fire Chief, Dan Defosses, Town Administrator Corey Davenport, and Natasha Egger, Minutes Recorder. Selectman Dan Boynton and Selectman Nik Coates were on Zoom. Members of the public on Zoom were, Kerrin Randall. Members of the public that were present were George Baranowsky and Lee Williams.

Call to Order: Chair Davis called the meeting to order at 3:30 pm. The Board reviewed manifests, signed permits, and warrants.

Approval Of Minutes

The Board reviewed minutes from 06/16/22, 06/20/2022, and 6/27/2022. Selectman Engel made a motion to approve the five sets of minutes and Selectman Donahue seconded the motion. The Board voted all in favor.

Tracking Report, Financial Review and General Updates

Tracking Report- Town Administrator, Corey explained Jade is receiving quotes and is working on structuring fees on the Impact Fee Ordinance. He also mentioned that several of the tracking items have been updated to the most current information.

Financial Review- The Campton Police Department is over in the overtime budget. The department is still down two full-time officers, but Selectman Boynton explained that in the end, it will balance out. Corey gave an estimate of cash on hand of four and a half million. Corey asked The Board if they would like to be updated monthly or at the end of the year near tax time. The Board agreed, that rough estimates are sufficient, and the accurate amounts can be closer to tax time.

General Updates-Campton Library Committee is waiting to determine dates for a Public Hearing on the construction of the new library. Also presented from Corey, was NH Electric Cooperative's request for written support for grant funding for broadband buildout throughout Grafton County. The Board needed to vote on signing the letter of support. Selectman Donahue motioned to sign the letter of support, and Selectman Engel seconded the motion. Selectmen Engel, Donahue, and Boynton all voted in favor. Selectman Coates and Selectman Davis were unable to vote because of a conflict of interests. The final update was the Town of Dorchester will be putting up a cell tower in the near future. Dorchester had to notify the abutting towns and Campton was one of the towns to be notified

Fire Chief Budget Process

The Board addressed Campton Fire Chief, Dan Defosses about how they would like to have a joint budget meeting instead of the Fire Chief going to meetings with every town to create the budget. This

would enable Dan to streamline his work and reduce the number of meetings during budget season. The Board asked Corey to work on a budget meeting schedule to bring to the next board meeting. Chair Davis, asked Corey if he could send correspondence to the Town of Ellsworth and the Town of Thornton, to notify them of this decision. Chair Davis explained that the transfer station only presents its budget jointly and that process seems to be doing very well.

Debit Card Policy & Deposit and Investments Policy Review

Chair Davis did explain that these policies do have to be reviewed and approved yearly for the auditors. The Board asked for a quick overview of both policies. The Debit Cards have a limit of \$5,000 in the bank account, there is a limit to \$1,000 per item without approval from the Town Administrator, and there is no cash option. Selectman Boynton asked Corey what managers were granted a debit card. Corey said he believed it to be himself, Lisa, the Finance/HR Officer, and Chief of Police, Foss. He said he would check with Lisa to confirm the total number of cards.

The other policy was described by Corey and Selectman Davis as a policy in place for the Trustees of the Trust fund. After review, Selectman Donahue moved to renew both policies with the proposed minor corrections, Selectman Engel seconded the motion, and all in favor.

Engineering Proposal

Selectman Engel presented the road plan from Eric from HEB. This plan will be in two different phases. Ron will be working with HEB closely on all the work and design. Once The Board agrees, Eric from HEB will travel all 28 miles of gravel roads and produce a breakdown for The Town of the cost to upgrade each road. Selectman Boynton would like to see if HEB can do a GIS Mapping as the BETA Group did for the paved roads. Selectman Coates made a motion to approve phase one of HEB's proposal and asked for a contract to be produced, Selectman Boynton seconded the motion, and The Board voted all in favor

Committee Updates, Board Concerns, and Directives

Selectman Coates brought up a concern about the new ditching, and debris removed on Hogback Rd. Selectman Coates explained that there is a huge boulder sticking out in the road, and an exposed telephone pole. There was also a lot of material removed from the sides of the road. It looked like several trees could potentially fall on the road during a major rain storm. Corey will reach out to Ron, the Road Agent, to discuss what was done on Hogback and to explain the Board's concerns.

ZBA Volunteer Letter of Interest

George Baranowsky, a resident of Campton, and Lee Williams, a resident of five years were at the meeting. Both residents presented their interest in volunteering for the Zoning Board of Adjustment. The Board did ask a few questions, and both candidates explained their background history. Selectman Engel motioned that the Board appoints George Baranowsky as a full-time member and Lee Williams as an alternate, Selectman Donahue seconded the motion. The board voted all in favor.

Paving Bid Announcement

The Select Board announced GMI Paving was the winner of the paving bid. The bids came in as follows: Bryant Paving totaled \$143,412, GMI Paving totaled \$99,155.80, and Pike Industries totaled \$115,797.20. The paving was scheduled and has already started on Livermore Road and Marden Drive.

Non-Public Session

Selectman Donahue made a motion to go into non-public per RSA 91-A:3, II (i) at 4:49 PM: Selectman Engel seconded the motion, the vote was as follows Selectman Donahue, aye, Selectman Engel, aye, Selectman Boynton, aye, Selectman Coats, aye, and Chair Davis, aye.

A motion was made to come out of Non-Public at 5:10 pm by Craig Engel, seconded by Selectman Donahue. The vote was as follows Selectman Donahue, aye, Selectman Engel, aye, Selectman Boynton, aye, Selectman Coats, aye, and Chair Davis, aye.

Chair Davis adjourned the Meeting at 5:11 pm

Respectfully submitted

Natasha E. Egger

Minutes Recorder.