

MINUTES
CAPITAL IMPROVEMENTS PLAN COMMITTEE
June 8, 2022

The Campton Capital Improvements Plan Committee met at 1:00 pm via Zoom and in person. Members of the committee present were Chair, Karl Kelly, Member, Bill Frye, Member, Claire Desjardins, Member, Jim Butler, Ex-Officio, Craig Engel, Planning Board Member, Jack Letvinchuk, Town Administrator, Corey Davenport, and Minutes Recorder Natasha Egger.

Approval of Minutes

Board had questions about the wording for lines 23 and 24 of the Minutes from May 11, 2022. Corey will change the language so that the inflation rate will reflect the change. Jack motioned to approve the minutes from May 11, 2022, Craig Engel seconded the motion, and the committee voted to accept it as revised, all in favor.

Matrix Review

The committee reviewed and discussed the matrix. The following changes were made:

-The tracking System on funds-The Board discussed a better way to track expenditures and amount proposals for the matrix. Corey suggested that the matrix could show red numbers for funds going out and black numbers for funds coming in. The Board did not commit to any whole sale changes, but would mull over some of the ideas.

-Inflation Rates- The Board also discussed having the Department Heads include inflation rates to put on the matrix.. Corey mentioned that it may have been included in the email, but will discuss this with the Department Heads regardless. The Board decided on an inflation rate of 4% across the Board for all items on the matrix. The Board discussed various ways to alter the matrix when it came to facilities upgrades. This included adding some money to various projects and removing a project completely.

The Board discussed the paving and gravel budgets on the matrix. The Board wanted to see a yearly inflation calucaiton for these road infrustructre items. Craig Engel mentioned to the Board that there may be grant money for the Highway Department. This money would help cover culvert repair costs.

Since the deadline for all Department Heads to complete submissions is coming soon, the committee members plan to visit each department to understand the facilities and equipment better. Jim Butler also recommended we see what the Town of Thornton is doing regarding their CIP. The Board wanted to see if a member of the Campton Board would be willing to go to a Thornton CIP meeting.

Committee Concerns and Directives

Jim Butler brought up the 5-year road plan and the best location to display that. Corey suggested creating a Highway Department page on the website. The Board agreed that a Highway page would be a great place to house that document. The Town Administrator, Corey, indicated that they will work on that request, but it may take some time.

The privilege of the Floor

-None-

Adjourn: There being no further business, Chair Karl Kelly declared the meeting adjourned at 1:56 pm.

Respectfully submitted,

Natasha Egger
Minutes Recorder