

MINUTES
CAPITAL IMPROVEMENTS PLAN COMMITTEE
May 11, 2022

The Campton Capital Improvements Plan Committee met at 1:00 pm via Zoom and in person. Members of the committee present were Karl Kelly, Bill Frye, Claire Desjardins, Jim Butler, Craig Engel, Jack Letvinchuk, Town Administrator Corey Davenport, Ron Farnsworth, Road Agent, and Minutes Recorder Jade Hartsgrove.

Approval of Minutes: Jack motioned to approve the minutes of December 15, 2021. Jim Butler stated he didn't remember discussing having the road plan on the CIP page. At the time, Jade was advised to put the road plan on the website in more than one spot for transparency. After discussion, Craig seconded the motion, and the committee voted to accept it as written.

Establish Officers and Schedule

The committee needed to discuss and choose a chair for this year. Jack Letvinchuk motioned Karl Kelly to continue chairing. Bill Frye seconded the motion, and Karl voted in favor as well. Craig Engel and Jim Butler voted nay. Motion carries, and Karl Kelly will chair the committee. The committee decided to keep the same schedule as before, the second Wednesday of each month at 1:00 pm, but wanted to add a meeting in April.

Review of Bylaws

The members reviewed the committee handbook and found some errors and some things they would like changed or updated. Jim Butler motioned to amend article 4, letter B to say "select a member and/or a town employee" to record the minutes. Craig Engel seconded the motion and they all voted in favor. The committee also talked about the inflation rate and adding that into the bylaws. Corey suggested posing the sentence that allows them to review the rate yearly as it changes. There was also a suggestion to allow for Department Head input when determining the inflation rates. Corey will update all the changes and reproduce the handbook for the next meeting.

Highway Emergency Request

The backhoe broke down, currently, the department is renting one. The company offered the town a good price to purchase the backhoe and they will reimburse the town for what was spent on the rental. They would like \$69,000.00 for the backhoe. Ron stated it is a 2015 with only 1800 hours on the machine. There is no rust and a brand new one goes for a list price of \$160,000.00 at least. Karl Kelly asked why exactly is our backhoe broken down, Ron explained that the bucket falls off as the arms got tweaked. It is being repaired but waiting on parts. After discussion, Jack Letvinchuk motioned to add the 2015 backhoe to the 2022 CIP matrix. Craig Engel seconded the motion, and everyone voted all in favor.

Matrix Review

The committee reviewed and discussed the matrix. The following changes were made

- Keep \$25,000.00 in the municipal building line
- Add \$10,000.00 to the Police Dept. car port line
- Find out about a joint meeting for the Fire Dept. schedule, and move the engine to 2022

The committee stated that July was the deadline for Dept. Head project submissions. The committee members would like to visit each department to get a better understanding of the facilities and equipment.

Committee Concerns and Directives

Jim Butler: Jim wanted to talk about where the link for the 5-year road plan is supposed to go. He stated that if it is on the CIP page it seems as if the committee is endorsing the plan. Karl Kelly explained the CIP does support the road plan because of capital planning, and the CIP makes recommendations to the Selectboard. Jade said it was a moot point because there is no road committee anymore and took the road plan off the website.

Privilege of the Floor

-None-

Adjourn: There being no further business, Karl Kelly declared the meeting adjourned at 2:22 pm.

Respectfully submitted,

Jade Hartsgrove
Minutes Recorder