

MINUTES
SELECTMEN'S MEETING
May 9, 2022

The Campton Board of Selectmen met at 3:30 pm on Monday, May 9, 2022. Selectmen Sharon Davis, Dan Boynton, Craig Engel, Mort Donahue, and Nik Coates were present. Also present were Campton Town Administrator Corey Davenport and Planning and Zoning Coordinator/ Recorder Jade Hartsgrove.

Call to Order: Chair Davis called the meeting to order at 3:30 pm. The public members were Jay Harrington, Nancy Donahue, Dave Gyger, Mary O'Brien, Jake Tuck, John Whitney, Carolyn Hill, Sheila & Edward Somerford. Stephanie Osborne and Gale Johnk were present via zoom.

Selectmen's Work Session

Approval of the Minutes: Selectman Boynton motioned to approve the public and non-public minutes from April 25, 2022, as revised, and the minutes from May 2, 2022. Selectman Engel seconded the motion, and the Board voted all in favor.

Personnel: The fire department is still shorthanded by one employee, and the highway department is now only down by one person.

Juneteenth: After reaching out to other Towns, six recognize Juneteenth as a national holiday, and twelve are not. Either way, Selectman Boynton would like to address Juneteenth, whether the Selectmen write a statement or recognize it as a national holiday.

Cash Flow and Payment Update: Corey provided the Selectmen with cash on hand total. The TAN is in place, and all of the documents have been filled out, signed, and sent to DRA for the undesignated fund balance.

Liquor License Request from WEVD: Tiffany Royea, the Event and Function Coordinator for Waterville Estates Village District, has sent a request to expand the dates for their liquor license. The license they have now expired on October 7, 2022, and they are looking for a November 30 expiration date. The request also includes serving alcohol outside of the Campton-Mountain Lodge in a designated area. Selectman Davis made a motion to approve the extension of the liquor license for WEVD and serving alcohol in the designated outdoor area. Selectman Engel recused himself. Selectman Boynton seconded the motion, and the Board voted all in favor.

Reclaiming Marden Drive: Ron wanted to get the green light from the Selectmen to grind up Marden Drive so that it can be ready for paving shortly. The Selectmen didn't think the plan should change and gave Ron the go-ahead.

Highway Backhoe Update: Ron has rented a backhoe for the month while ours is being repaired. Ron explained that Chappell Tractor offered to sell the backhoe that we're renting at a reasonable price and would refund the \$3900.00 rental fee. Chappell provided a quote of \$69,000.00 to purchase the backhoe. Ron stated that it is in excellent shape. It is a 2015, it only has 1800 hours on it, and the only rust is on the rims. The Board discussed where the funds would come from, and Corey explained that funds are in the heavy highway equipment capital reserve. Selectman Engel motioned to approve the purchase of a 2015 John Deer 410L loader up to \$69,000.00. Selectman Boynton seconded the motion, and the Board voted all in favor.

Selectman Coates entered the meeting at 3:47 pm.

Turnpike Culvert: Ron wanted to inform the Board that there is a culvert on Turnpike Road that he needs to unplug. He tried to unplug the culvert but a homeowner came out disgruntled and stated it was considered a protected wetland. Ron asked the PD to be there while he tried to clear it out, and the homeowner still was upset and made some threats about getting a lawyer involved. Ron would like a Selectman to go with him to the site to see what he is talking about. Selectman Engel stated he would go with Ron.

Procurement Policy Revisions: The Procurement Policy has some revisions that the policy committee approved to bring to the Selectmen. The significant changes are altering the amounts allowed for the Department Heads, Town Administrator, and the definition of a major purchase. The Department Heads authority went from \$1,000.00 to \$5,000.00, and the Town Administrator went from \$5,000.00 to \$8,000.00. Selectman Coates made a motion to approve the policy revisions. Selectman Donahue seconded the motion, and the Board voted all in favor.

Road Engineer Discussion: Selectman Engel talked with Eric from HEB engineering about some funding opportunities. There are grants available that can cover up to 80-90% of the project. Eric provided a printout explaining the options in more detail. Selectman Davis stated that the biggest hurdle the town faces is finding the funds to hire the engineers.

Committee Updates, Board Concerns, and Directives

Selectman Engel: Selectman Engel stated that things are starting to settle after the road emergency and would like to talk about priorities. He suggested that the tracking report gets updated and some things moved around to get the high-priority items addressed first. Moving forward, the Board will review the tracking report at the second meeting of each month.

Selectman Boynton made a motion to go into non-public according to RSA 91-A:3, II (c). Selectman Engel seconded the motion, and Selectman Davis, Engel, Boynton, Coates, and Donahue voted in favor.

The Board came out of the non-public session at 4:32 pm.

Selectman Coates motioned to seal the non-public minutes. Selectman Boynton seconded, and the Board voted all in favor.

Public Hearing

Campton Village Precinct (CVP) Boundary Alteration: Jay Harrington, a resident of nine years on Pond Road, is formally requesting to be removed from CVP as he is being taxed for being in the precinct but does not receive any services from them. The CVP commissioners expressed there are no future plans to extend the benefits to Mr. Harrington's property. The commissioners stated that they stand behind the residents who are zoned in but not served by the precinct. John Whitney, a CVP commissioner, went into detail about the precinct's history and asked the Board to think about taking over the street lights. Corey explained to the Board about removing a property from the CVP versus the zone. After discussion, Selectman Engel motioned to remove Jay Harrington's property at 46 Pond Rd from the CVP. Selectman Boynton seconded the motion, and the Board voted all in favor. Jay thanked the commissioners and the Selectmen.

The Public Hearing ended at 4:58 pm.

Grounds Maintenance Bid Opening: The town put out an RFP for the grounds maintenance and received two sealed bids.

- Jake Tuck Landscaping came in for a two-year contract at \$16,000.00.
- Micah's Property Maintenance came in for a two-year contract at \$7,880.00.

Selectman Davis asked if the contract included weeding and would like to see more attention this year. After some discussion, Selectman Coates motioned to accept Micah's Property Maintenance for a two-year contract for grounds maintenance with a non-appropriation clause. Selectman Boynton seconded the motion, and the Board voted all in favor.

Library Engineer Recommendation: The Library committee came before the Board to discuss the proposals and has a recommendation for the Board. The Library committee recommends Sheerr McCrystal Palson Architecture, Inc. (SMP) over the other engineering companies. Mary O'Brien, chair of the committee, explained that SMP has built 36 libraries and has worked with several municipalities. The cost for the services is \$29,500.00 and will come from the Library capital reserve account. Selectman Boynton motioned to hire SMP as the architectural firm for the library. Selectman Coates recused himself from the vote, Selectman Donahue seconded the motion, and the rest of the Board voted in favor.

Privilege of the Floor

Edward Somerford: Edward explained that he has a culvert that has been failing for quite some time. Edward stated that the former road agent had promised that he would replace it and never did it. Edward passed around some photos to the Board. Edward asked that when they replace the culvert if it could be moved to further up the road. Corey explained that if a culvert gets moved, the town needs to obtain permission from the landowners. Selectman Engel said he would go out with Ron to look at it and assess it.

Jake Tuck: Jake asked the Board if they were able to see his written letter of interest about being on the Planning Board. The Board stated that they had, and there is no limit on how many alternates. Selectman Coates motioned to appoint Jake Tuck as an alternate on the Planning Board. Selectman Boynton seconded the motion, and the Board voted all in favor.

Mespelli Subdiviosn: Jade asked the Selectmen for guidance on releasing lots for a subdivision. After Jade briefly explained Peter Mespelli's subdivision, the long and short of it was a letter of release from 1990 never got sent to the registry. Jade informed the Board she has spent some time researching this, and Peter is trying to sell some lots but needs a letter of release for the lots. The Board asked Jade to gather the information, and they will discuss it at the next meeting.

Adjournment: There being no further business, Selectman Davis adjourned the meeting at 5:28 pm.

Respectfully Submitted,

Jade Hartsgrove
Minutes Recorder