

MINUTES  
SELECTMEN'S MEETING  
November 22, 2021

The Campton Board of Selectmen met at 4:00 p.m. at the Campton Municipal Building on Monday, November 22, 2021. Selectmen Sharon Davis, Karl Kelly, Bill Cheney, and Nik Coates were present. Also present were Town Administrator Carina Park and Planning and Zoning Coordinator Corey Davenport. Members of the public present were Sue Ellen Skinner, Nancy Donahue, and Carol Lenahan. Members of the public on Zoom: Kelly Wieser. The Board signed the manifests during the work session and reviewed the bills.

**Call to Order:** Chairman Davis called the meeting to order at 4:00 p.m.

**Selectmen Work Session-Engineering Firm Introductions**

The Board of Selectmen met with representatives from the engineering firms Gale Associates Inc. and HEB Engineers Inc. to discuss the most recent RFQ for gravel road infrastructure improvements.

**Approval of Minutes:** Selectman Kelly motioned to approve the revised regular and non-public minutes from November 8, 2021, and November 17, 2021. Selectman Cheney seconded the motion, Selectmen Davis, Kelly, Cheney, and Coates voted in favor.

**New Business**

Selectman Coates shared with the Board the Plan NH Design Charrette Program. The program is an exercise to aid communities with planning and design recommendations for town centers or neighborhoods. The program costs \$6,000.00; however, Selectman Coates suggests applying for an NH Charitable Foundation grant for \$5,000.00. Selectman Coates recommends drafting a warrant article for Town Meeting to cover the remaining \$1,000.00 and get the word out about the program. Members of the public Sue Ellen Skinner, Carol Lenahan, Nancy Donahue, and Kelly Weiser, spoke in favor of the program.

Vice-Chairman Kelly made a motion to approve applying for the Plan NH Charette program and the NH Charitable Foundation grant in the amount of \$5,000.00. Selectman Cheney seconded the motion. The motion passed 3-0-1. Selectman Coates abstained.

**Budget Work Session**

**BOS:** No changes-Budget to remain flat.

**Executive Admin:** Salary adjustments proposed at 4%. Admin. Assistant line to be adjusted based on wage scale (\$.50 increase).

Discussion ensued regarding the wage scale and the minimum and maximum hourly rates for the Admin. Assistant position.

**Assessing/Reval:** No changes-budget to remain flat.

**Legal:** Increase to \$50k. Issues are growing more complex and legal review.

**Personnel Admin:** Increase mirrors to COLA.

**Planning/Zoning/Mapping:** No changes-budget to remain flat.

**Bldgs.:** Increase to account for rise in heating fuel costs and to account for Tax Deeded property disposal.

**Contingency:** Removed from operating budget. Will be own warrant article to come for unassigned fund balance.

**Solid Waste:** No changes-remain flat.

**Welfare:** Reduced by \$5k. More federal programming to help offset costs.

**Capital Reserve Funds:** The CIP Committee made the following recommendations for funding:

Highway Heavy Equipment: \$50,000.00

Bridge Maintenance: \$5,000.00

Road Reconstruction: \$5,000.00

Municipal Building Fund: \$40,000.00

Fire Department Vehicles: \$100,000.00

Solid Waste Disposal: \$25,000.00

Road Infrastructure Improv: \$250,000.00

Discussion ensued regarding Capital Reserves and the Road Infrastructure improvements. Potential warrant article on ballot to increase appropriation.

Carina presented the 2022 Estimated Revenues and Fund Balance/Estimated Surplus report.

Chairman Davis after review of the wage study and researching what other towns are budgeting for COLA, suggests we bring COLA to 6% for 2022. The increase would help align our wages with other comparable communities. Vice Chairman Kelly motioned to increase COLA to 6% for 2022. Selectman Cheney seconded the motion. The motions passes 4-0.

#### **Correspondence**

Corey Davenport reported that Thornton is looking for Campton's input on holiday hours at the Transfer Station. With Christmas falling on a Saturday, the facility would be closed Friday- Monday. The Campton Board felt strongly that the facility should be open on Sunday following the holiday.

**Adjournment:** There being no further business, Chair Davis adjourned the public meeting at 6:25 p.m.

Respectfully Submitted,

Carina Park  
Town Administrator