

MINUTES
SELECTMEN'S MEETING
October 25, 2021

The Campton Board of Selectmen met at 5:30 p.m. at the Campton Municipal Building on Monday, October 25, 2021. Selectmen Sharon Davis, Karl Kelly, Dan Boynton, Bill Cheney, and Nik Coates were present. Also present were Town Administrator Carina Park, Minutes Recorder Jade Hartsgrove, Police Chief Kevin Foss, Fire Chief Dan Defosses, and Planning and Zoning Coordinator Corey Davenport. The Board signed the manifests during the work session and reviewed the bills.

Call to Order: Chairman Davis called the meeting to order at 5:30 p.m. Members of the Public were Craig Engel and Mary McGrath.

Approval of Minutes: Selectman Boynton motioned to approve the revised regular and non-public minutes from October 12, 2021. Selectman Kelly seconded the motion, Selectmen Davis, Kelly, Boynton, Cheney, and Coates voted in favor.

Budget Work Session

Police: Police Chief Kevin Foss presented his proposed budget, and overall it has increased by 8%. Chief Foss expressed that last year he tried to keep it as flat as possible. This year with the many personnel changes, it is inevitable to go up. Chief Foss informed the Board that he had added a line to his budget for body-worn cameras. It is a five-year contract that equates to \$6,800.00 per year, covering the cost of equipment, storage, software, and training. Chief has applied for a grant; if it is awarded, it will cover half the cost of the body-worn cameras. A suggestion was made to put the cameras on the warrant to have it as a one-time purchase rather than appropriating the money each year. Discussion ensued, and then the Board thanked Chief Foss for his time.

Fire Department: Fire Chief Dan Defosses presented his proposed budget and expressed overall, there were few changes. Payroll and overtime will be up with all of the personnel changes. He estimated for the insurance line, with two family plans and two two-person plans, as he would rather be prepared than not. There was discussion on building improvements and how the other Towns will help pay for it as the new intergovernmental agreement has been updated. Chief Defosses is asking his staff to get a 2% raise now and propose the 4% COLA for next year. The 2% will come out of the surplus. Chief Defosses explained his reasoning, Selectman Coates made a motion to approve a 2% raise now, and Selectman Boynton seconded it, the Board voted all in favor.

Chief Defosses asked the Board if he could purchase out of surplus. He is looking to spend \$7,000.00 to purchase two mobile radios/pagers. He expressed the ones the department has now are out of production, so when they die, there is no fixing them, and they also have two new employees. The Board is good with the purchase as they want the department to have good working radios. The Board thanked Chief Defosses for his time.

Old Business

Review Gravel Road Infrastructure RFQ Responses: Selectman Davis made a spreadsheet with the critical components easy to compare. The Board discussed the different firms. The Board decided to

interview two of the firms they chose, HEB Engineers and Gale Associates, Inc. Carina will arrange the interviews.

Tracking Report

Carina informed the Board that any changes on the tracking report are in red. The updates were tasks that have been completed.

Committee Updates

CIP: There is a public hearing November 10, 2021 at 1 p.m. for the CIP Committee to obtain public input on the 2021-2030 Capital Improvements Plan.

Road: The committee is working on documenting a pavement inventory going back three years.

Library: Chair Davis, on behalf of the Library Building Committee, brought forward the Committee's request to put out an RFQ and using Library Building Capital Reserve funds to obtain an architectural drawing concept for a library in this day in age. Expenditure for the architectural services is covered by the purposes of the Library Building Reserve Fund. There was also a discussion about the \$30,000 in the Municipal Building Capital Reserve fund for the purpose of building a new library and what steps need to be taken to transfer the allocated funds into the Library Building Capital Reserve Fund. Carina advised that the funds cannot be transferred and must remain in the Municipal Building Reserve Fund.

Correspondence

White Farm Auction: Carina informed the Board that at the auction, the cruiser sold for \$14,500.00, the Freightliner sold for \$13,500.00. The plow sold for \$1,000.00, and the wing sold for \$1,050.00.

Joint Meeting: Carina reminded the Board that they have a joint non-public meeting with the Selectmen of Thornton and Ellsworth in Thornton on October 27th at 5 p.m.

Retirement Luncheon: The date for Mary Durgin's retirement celebration will be November 10 from 12 p.m. – 2 p.m.

Tax Deed: Four properties were taken by tax deed. Two are land only, and two are land with a building. The ones with homes on them will need to have notices sent to vacate.

Board Concerns & Directives

Selectman Coates: Selectman Coates inquired if the HR committee applies wage updates accordingly and evenly. He thinks it appears inconsistent and expressed that there could be resentment with employees after some employees get more that have been here a shorter time than others. The Board explained that they try to stay consistent and look into the wages each year.

Privilege of the Floor

Mary McGrath: Mary requested a copy of the five-year plan that the Road committee has created. She inquired about the RFQ for engineering services for road maintenance and the scope of work.

In Public Session, a motion was made to go into Non-Public Session under RSA 91-A: 3, II (a-i). The motion was seconded with a roll call vote: Selectman Davis, aye; Selectman Kelly, aye; Selectman Cheney, aye; and Selectman Boynton, aye. The Board came out of a non-public session at 7:35 pm.

Selectman Coates made a motion to seal the non-public minutes, Selectman Boynton seconded the motion, the Board voted unanimously to seal the non-public minutes.

Adjournment: There being no further business, Chair Davis adjourned the public meeting at 7:36 p.m.

Respectfully Submitted,

Jade Hartsgrove
Minutes Recorder