

MINUTES
SELECTMEN'S MEETING
September 13th, 2021

The Campton Board of Selectmen met at 3:30 pm at the Campton Municipal Building on Monday, September 13th, 2021. Selectmen Sharon Davis, Karl Kelly, Dan Boynton, Nik Coates, and Bill Cheney were present. Also present were Town Administrator Carina Park, Minutes Recorder Jade Hartsgrove, Road Agent Ron Farnsworth, Highway crewman Ryan Erazo, Police Chief Kevin Foss, Town Clerk/Tax Collector Hannah Joyce and Transfer Station Manager Steve Chiocca. The Board signed the manifests during the work session, reviewed the bills, and signed three building permits and one driveway permit.

Call to Order: Chairman Davis called the meeting to order at 3:30 pm Members of the Public were Craig Engel, Gina Marola, Claire and Dan Desjardins, and Mary Mcgrath.

Approval of Minutes: Selectman Cheney made a motion to approve the revised minutes from August 30th, 2021. Selectman Coates asked if a Board member was not at a meeting does the Board have a policy that they abstain? Chair Davis said they can still vote as some of the errors are grammatical. Selectman Boynton seconded the motion, Selectmen Davis, Boynton, Cheney, Coates, and Kelly voted in favor.

New Business

Transfer Station Manager Update: Steve Chiocca came before the Board and wanted to update the Board on Transfer Station activities, and he expressed that he would come in quarterly going forward. He informed the Board that nothing was computerized with spreadsheets in the past, and he has been working on getting trends on spreadsheets. He handed out a tonnage spreadsheet and said that the past year and a half since they have been cracking down on transfer station stickers, tonnage has decreased by 170 tons. He asked the Board if they had any questions on the proposed ordinance and said that he thinks the TS committee worked hard on the proposed ordinance and did a good job. Selectman Davis asked when they could start taking cardboard that is not corrugated and paper again? Steve explained that the market is finally turning around, but there is not much storage. The paper and cardboard need to be clean and dry. Steve will be applying for a grant to get another bailer.

Thornton Selectman and Chair of the Transfer Station Study Committee, Peter Laufenberg, will lead the discussion at the public hearing on September 20th for the proposed ordinance. Steve said he would be there to answer any questions.

Selectman Boynton asked Steve about business recycling. A lot of businesses have their own dumpster, but paper and cardboard are a considerable part of the waste. Steve said that he has no problem with companies coming to recycle cardboard. Selectman Boynton stressed that paper recycling needs to be fixed ASAP. The Board thanked Steve for coming in.

Road Agent Update: Road Agent Ron Farnsworth came in to discuss the wing, plow, and body quote for the Chevy 5500. The quote came in at \$58,000.00. That includes the attachment, plow, and body to be installed. The wing and plow will be on the truck within the next couple of weeks. Selectman Coates made a motion to purchase the wing attachment, plow, and body within the \$58,000.00. Selectman Kelly seconded the motion, and the Board voted all in favor.

Ron also wanted to inform the Board that the backhoe needs repairs and would like to get approval for \$5,000.00 to get the repairs done. The maintenance line will go over, but there is a surplus in other lines, so the bottom line will not be over. Maintenance on a lot of the highway equipment was overdue, so this year a lot has gone into getting everything back to where it needed to be. Selectman Boynton expressed it was a huge benefit the way the budget was done. Selectman Kelly made a motion to approve \$5,000.00 for the repairs for the backhoe, Selectman Coates seconded the motion, and the Board voted all in favor.

Ryan Erazo, highway crewman, explained that Tenco offered a deal for an aluminum body for the truck. The price is usually \$3,500.00, but they offered it for \$2,500.00. Ryan went over the benefits of an aluminum body. This is a temporary one until they take delivery of the permanent body for the new truck. Selectman Coates made a motion to take \$2,500.00 out of capital reserves for the purchase, Selectman Kelly seconded, and the Board voted all in favor.

All the planned paving for this year is complete except for Stickney Road. Ron said the paving looks great. Carina added that she went up to Boot Jack and Driftwood Roads, and they also look great.

Blair Bridge Repairs: Blair Bridge was damaged again. Carina reached out to Arnold Graton to get a quote. The quote received was for the last time the bridge was damaged, and for this time. The quote in totality is for \$30,500.00. The repair for February damages is for \$11,500.00 and this past week at \$19,500.00. The bridge will need to be closed for a couple of days for repairs. Carina and Police Chief Kevin Foss explained that they don't think petitioning the State would be a moot effort as it would not eliminate the issue. They believe the headache bar might be the best route to go to protect the bridge. After discussion, Carina will reach out and invite the Graton's in for a meeting and get some pictures of what the headache bars look like for the next meeting.

The privilege of the Floor

Craig Engel: Craig asked for an update about the road engineer? Carina stated that the Town has put out a request for qualifications after the last meeting, and the deadline is October 1st, 2021, and will choose by the 31st of the month. Craig also inquired about the Road Committee and if there will ever be people from the Town on it as well? It was explained to Craig that this particular committee was created for different reasons, and it may turn into something bigger.

TC/TX Hannah Joyce: Town Clerk/ Tax Collector Hannah Joyce passed out a deeding list along with an updated tax agreement list to the Board.

Tracking Report

Repairs/Quotes: L.Joyce visited the Blair Cemetery gazebo, found it in disrepair, and is working on a quote. L.Joyce will also be doing a quote for the proposed carport. The doors on the shed at the highway department have been repaired.

EMD: October 4th will be the Emergency Management meeting between the Town and the School.

Office 365: Selectman Boynton would like to see the Town move to Office 365 ASAP. He explained that it is much more secure as all of the servers are in the US. Selectman Boynton will get a quote.

Intergovernmental Agreements: The Intergovernmental Committee has met one time, and there is now a clear direction on where they want to be. The major issues for each Town were laid on the table, and overall it was a good meeting.

Underground Cables: The underground cables on Merrill Road and other roads in the Page Hill subdivision are not buried very deep, and there is concern that if the Highway crew has to do any work and hits a line, the Town has to pay for to repair the damage to the cable. It is a very challenging area, and there was a discussion about contracting that area out.

The building tour assessment will take place in October.

Correspondence

Municipal Bond Bank: The Municipal Bond Bank is taking funding submissions for the 2022 fiscal year. The rate is less than 1%. The Board discussed various reasons for possibly taking out a bond. The Town has minimal debt, and the most significant payment is the Municipal building. Selectman Coates stated that if the Town can refinance, it could be a huge benefit.

ARPA Funds: Carina has scheduled a public hearing to accept the unanticipated ARPA funds. It is a recommendation from NHMA. Carina informed the Board that the US treasury gave some guidance on how the money can be spent and needs to be spent by 2024.

Heritage Day: There will be a Heritage Day event at the Historical Society on October 2nd, 10-2 pm.

State Senator Bob Guida: Sent a letter updating that the room & meals tax will have an increase. Estimated revenue for 2022 is \$231,000.00 and for 2023 is \$239,000.00.

Committee Updates

HR Charter: Selectman Davis updated the charter and revised it since the last meeting. Selectman Boynton made a motion to accept the HR Committee Charter as modified as well as the revised New Positions & Hiring Policy, Selectman Cheney seconded the motion, and the Board voted all in favor.

Policies: Selectman Davis made a list of all of the policies and when they were last updated. Jade will update the list as policies are developed and/or reviewed. After each policy is reviewed and updated, Jade updates them in the binders for the Board. Selectman Davis also stated that the CIP has its own handbook and does not need a new charter.

Boot Jack extension: There was an inquiry from the Board if the attorney has gotten back with direction?. Carina informed the Board that the attorney has all the information he requested, but she is still awaiting a response.

Board Concerns and Directives

Selectman Coates: The Transfer Station Manager's report listed paving to be out for bid for the facility. Carina explained that nothing had been approved. This is something that was brought up at the Intergovernmental Committee meeting. Selectman Coates said that the communication between the Boards needs to be better. He also mentioned that he would put some things together for the next Board meeting to discuss the design charrette.

Selectman Boynton: Asked how the Facebook page is going? The page has done well for the Town. It is an excellent way to get any information out to the Townspeople. No one can comment on the posts. Jade did explain to Selectman Boynton that there was a private message inquiring about if a specific road was going to be paved and asked for guidance if there were any more private messages. It was suggested to set an automatic reply.

5 p.m., Selectman Coates exited the meeting.

In Public Session, a motion was made to go into Non-Public Session under RSA 91-A: 3, II (c). The motion was seconded and with a roll call vote: Selectman Cheney, aye; Selectman Davis, aye; Selectman Kelly, aye; and Selectman Boynton, aye. The Board came out of a non-public session at 5:10 pm.

In Public Session, a motion was made to go into Non-Public Session under RSA 91-A: 3, II (a). The motion was seconded with a roll call vote: Selectman Davis, aye; Selectman Kelly, aye; Selectman Cheney, aye; and Selectman Boynton, aye. The Board came out of a non-public session at 5:20 pm.

Adjournment: There being no further business, Chair Davis adjourned the public meeting at 5:20 pm.

Respectfully Submitted,

Jade Hartsgrove
Minutes Recorder