

**MINUTES**  
**SELECTMEN'S MEETING**  
**September 28, 2020**

**Call to Order.** A regular meeting of the Town of Campton Board of Selectmen was called to order at 5:30 p.m. on Monday, September 28, 2020 by Chairman Craig Keeney in the Campton Town offices and via Zoom.

**The following Selectmen were present:**

Craig Keeney, Chair

Karl Kelly, Vice Chair

Sharon Davis

Bill Cheney

Dan Boynton

Five members being present, a quorum (3) has been reached. Town Administrator Carina Park was present along with employee Lisa Vincent. Brad Benton, John Gaites, Marianne Peabody, Roy Sabourn, Debra Shepard, Zachary Simon, Steve Chiocca, Donna O'Brian, and Steven Taves attended as representatives from Thornton and Ellsworth. Craig Engel, Ron Goggans, Sean Tole, Skip Evans, Joseph Pease, Melissa Evans, James Murphy, Harry Bertino, Claire & Dan Desjardins, and Paula Woodward attended as members of the public.

In Public Session a motion was made to go into Non-Public Session under RSA 91-A: 3, II (a). The motion was seconded and with a roll call vote: aye; Selectman Davis, aye; Selectman Kelly, aye; Selectman Cheney, aye; Selectman Boynton, aye. The Board came out of the non-public session at 5:45pm.

**Approval of Minutes.** Selectman Davis made a motion to approve the Public and Non-Public Minutes as corrected from September 14, 2020. Selectman Cheney seconded the motion, and the Board voted unanimously to accept.

**New Business**

**Waterville Estates Village District Reimbursement Request:** Sean Tole represented Waterville Estates in a request for reimbursement out of the COVID relief funds. Mr. Tole stated that Waterville Estates first approached Thornton for reimbursement but Thornton had already used their entire allotment. A general discussion took place regarding some of the specific items listed in the request and whether they would qualify under the COVID relief guidelines. Ms. Park stated that Campton has already earmarked its full allotment. Chairman Keeney stated that a decision cannot be made at this time.

**Joint Meeting w/ Thornton & Ellsworth Boards of Selectmen- Transfer Station Intergovernmental Agreement:** Representatives of Thornton and Ellsworth Boards of Selectmen attended. Chairman Marianne Peabody (Thornton) asked Roy Sabourn to speak for Thornton. Mr. Sabourn stated that they had reviewed the proposed revisions to the Transfer Station Intergovernmental agreement distributed by Carina Park. The intention is to use the Fire Department Intergovernmental agreement as a model to build an agreement for the transfer station using the percentages of 53% Campton, 45% Thornton, 2% Ellsworth. After considerable discussion, it was agreed that Carina Park would draft an agreement based

on the existing FD agreement for a one-year term using 53%/45%/2%. Ms. Park will include a clause that restricts any major infrastructure renovations. The agreement will be reviewed toward the end of the first year to determine if any adjustments need to be made based on the 2020 census data, etc. It was agreed that the group will again meet to discuss a new 3-year agreement in late Summer/early Fall 2021. Ms. Park will circulate the draft to members of the three Boards for their review.

### **Committee Updates**

**Climate.** Selectman Boynton said that the Climate Committee's report is coming along and, as desired by the Board, is not making any recommendations of spending money for various projects. The committee has been researching things such as when town roads should be closed to heavy trucks, etc. In addition, the committee is investigating a no-cost grant that would pay for an assessment of improving "downtown."

**Conservation.** Selectman Boynton said that the assessment had been done for the Miller property but not yet on the second property. Multiple grants have already been written to obtain funds for the project. A grant is being written to the White Mountain Trail Collective for help designing and implementing a loop trail.

#### **Roads.**

- Selectman Cheney said that Eastern Corners work has been completed. He is waiting to hear from Butch Bain regarding work on the other side of the bridges on Eastern Corners Road.
- Selectman Boynton asked that someone from the Roads Committee look at the shoulder work just done on Bog Road and compare it to the work done on Fairgrounds Road.
- Selectman Davis said that there are potholes on Vintinner Road that need work. Carina replied that Butch Bain purchased cold pack last week for pothole work.
- Selectman Cheney is going to ask the calcium chloride supplier if it is too late in the season to apply it to the newly graveled roads.
- Ms. Park said that Butch Bain inspected the road work at Shannon Drive/Beebe River. He said that the work was up to town standards overall but needed more rock to bind the road on the south end. Jeff Andrews applied additional rock and requested that one of the selectmen come out and approve the base work before he adds the top layer of gravel. Selectmen Cheney and Kelly will go this week.
- A "substantial completion" meeting is scheduled for 09:30 on 9/29/20 at the Deer Run project. Ms. Park reported that an issue is taking place between Caulder Construction and Bryant Paving. Caulder was unable to do the required fine grading. Bryant Paving had the equipment to do the grading but said they would bill Caulder for the work. Bob Durfee gave the approval for this work. Selectmen Cheney and Kelly will attend the meeting. Ms. Park also reported that the vinyl fencing has not yet been installed.

**Policies.** Selectman Davis reported that two policies will be included in the next Board packet for their annual review. The personnel policy was distributed with revisions to the "role of supervisors" component. The policy now states that any disciplinary action needs to be put in writing and reported to the BOS within 10 days of the action. Ms. Davis made a motion to accept the changes to the personnel policy. Selectman Kelly seconded the motion and the Board approved unanimously.

### Privilege of the Floor

**Skip Evans** came to discuss a piece of property he gave to his daughter and her fiancé. Currently, the property is in violation of the zoning ordinance as there are two dwellings on the property. Mr. Evans informed that all utilities servicing the mobile home will be turned off in about a week and will therefore be uninhabitable and won't be occupied now through its demolition next Spring (by June 1<sup>st</sup> 2021). The mortgage lender needs documentation from the town. Carina Park will write a letter this week documenting the agreement with the town and will include a demolition permit.

**Craig Engel** asked when gravel would be placed on Ryder Road and stated that sand has filled the ditches and culverts. Chairman Keeney replied that additional gravel will be applied if funds remain at the end of the current jobs and the ditches should be cleaned out before winter.

**Claire Desjardins** asked for clarification about application of calcium chloride to Windmill and Ryder roads. Selectman Cheney said that he would be contacting the supplier to see if it makes sense to apply the product this late in the season.

### Board Concerns and Directives

**Dan Boynton** – stated that the Town Clerk has not sent Election Assistant position details that the BOS requested. Selectman Boynton wants to ensure that the necessary personnel are available to facilitate the upcoming election so he suggests that a part-time, temporary employee be obtained:

- Title: Election Assistant
- Start date October 5<sup>th</sup>
- End date November 5<sup>th</sup>
- Salary \$15/hour
- Ten hours per week
- Responsibilities will include:
  - Attend mandatory training session(s)
  - Assist in coordinating materials, people, and equipment necessary to conduct the election
  - Perform duties associated with processing ballots
  - Perform all other duties as assigned by the Clerk related to managing the election.

The salary for this position will come from the CARES Act funding. Selectman Davis made a motion to approve the position as outlined above. Selectman Boynton seconded the motion and the Board voted unanimously to approve. Carina Park will notify the Town Clerk.

**Bill Cheney** – none stated.

**Sharon Davis** – none stated.

**Craig Keeney** – noted that some boards on Blair Bridge are flexing. He will discuss this with Butch Bain.

**Karl Kelly** – none stated.

**Correspondence**

Carina Park made a recommendation to the Board that the town continue for a second year using Pemi River Fuels since their pricing is competitive and they will continue offering employee discounts.

|                | <b>2020</b> | <b>2021</b> |
|----------------|-------------|-------------|
| <b>Propane</b> | \$1.13      | \$1.19      |
| <b>Oil</b>     | \$2.25      | \$1.89      |

The Board agreed to continue with Pemi River Fuels for a second year.

On a related note, the underground tanks do not belong to Campton. Carina looked through the vendor checks and could not find any proof that Campton had paid for the tanks. Selectman Davis believes that the town did pay for the tanks so Carina will look through the records again.

Ms. Park asked the Selectmen which reserve funds they wish to cover the GMI paving bill (\$26,640) for Gearty Way. It was agreed that the funds would come from the Durgin Fund.

Wayne Hamel wrote a letter to the town asking that he be allowed an Elderly Exemption on taxes. Since his *original* application missed the April 15<sup>th</sup> deadline, the BOS agreed that he does not qualify for the exemption under 2021.

Dam Brew House went before the ZBA and was denied a variance on the setback for their accessory building. Dam Brew House appealed the decision but the appeal was submitted late so the ZBA will not hear the appeal. Since the BOS enforces the ZBA decisions, it will send a letter to Dam Brew House stating that it must remove the structure within 30 days or be fined \$100 each day thereafter. Selectman Cheney asked if the Board may place a lien on the property if the fine isn't paid. Ms. Park said that she would speak with both the town attorney and Chief Foss to determine the appropriate way to move forward on this matter.

Carina Park presented a proposed restructuring of the Board of Selectmen's Office. The current structure would remain in place through 2020. A discussion ensued regarding a computer for use by Jade Hartsgrove. It was decided that a new computer would be purchased for use by Corey Davenport and his old computer would be used by Jade.

Hannah Joyce has requested time during the next BOS (10/13/20) meeting to discuss tax deeding. Ms. Park placed a call to the town attorney to request guidance in light of the COVID related hold on evictions as the town will not want to take a tax deed to an occupied property because of liability issues if there is still a moratorium on evictions.

Hannah Joyce has requested a pay out of unused vacation time for the employees in the TC/TX office. The Board will not proceed with this matter until the very end of the current budget cycle.

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In Public Session a motion was made to go into Non-Public Session under RSA 91-A: 3, II (c). The motion was seconded and with a roll call vote: aye; Selectman Davis, aye; Selectman Kelly, aye; Selectman Cheney, aye; Selectman Boynton, aye. The Board came out of non-public session at 7:12pm.

In Public Session a motion was made to go into Non-Public Session under RSA 91-A: 3, II (a). The motion was seconded and with a roll call vote: aye; Selectman Davis, aye; Selectman Kelly, aye; Selectman Cheney, aye; Selectman Boynton, aye. The Board came out of non-public session at 7:27pm.

**Adjournment.** There being no further business, Chairman Keeney adjourned the public meeting at 7:27 p.m.

Paula Woodward  
Recorder