

MINUTES
SELECTMEN'S MEETING
October 13, 2020

Call to Order. An emergency meeting of the Town of Campton Board of Selectmen was called to order at 1:05 p.m. on Tuesday, October 13, 2020 by Vice-Chairman Karl Kelly in the Campton Town offices and via Zoom.

The following Selectmen were present:

Craig Keeney, Chair (arrived at 1:13 pm)

Karl Kelly, Vice Chair

Sharon Davis

Bill Cheney

Dan Boynton

Five members being present, a quorum (3) has been reached. Town Administrator Carina Park was present along with Police Chief Foss, Town Clerk/Tax Collector Hannah Joyce and Road Agent Butch Bain.

Approval of Minutes. Selectman Davis made a motion to approve the Public and Non-Public Minutes as corrected from September 26, 2020 and October 7, 2020. Selectman Boynton seconded the motion, and the Board voted unanimously to accept.

Correspondence

Establishment of Drug Forfeiture Fund: The Board discussed a request from Chief Foss to establish a drug forfeiture account under RSA 318-B:17-b. The Campton Police Department by and through the Attorney General's Office have initiated court actions against defendants seeking the forfeiture of money that was used in connection of felony drug related offenses. These funds by state statute can only be used primarily for meeting expenses incurred by law enforcement agencies in connection with drug related investigations. The account would be a non-lapsing account established by the Town Treasurer.

Selectman Davis made a motion to approve the establishment of a drug forfeiture account. Selectman Boynton seconded the motion, and the Board voted unanimously to accept.

Chief Foss also informed the Board of his decision to not move forward with the exhaust fan in the evidence room as the quote came in higher than anticipated. Chief Foss also anticipates that the current legal trends regarding marijuana will make increased air circulation in the evidence room a non-issue in the near future.

Selectman Boynton informed Chief Foss of a complaint he received regarding speeding on Pond Road.

Carina Park notified the Board of Public Hearings for the Towns of Lincoln and Thornton regarding cellular towers and a subdivision at the Owl's Nest.

New Business

Procurement and Hiring Policies: Selectman Davis and Selectman Boynton reviewed the Procurement and Hiring and new Positions policies and found no need for revision. Selectman Davis motions to reaffirm the Procurement and Hiring and New Position polices. Selectman Cheney seconded the motion, and the Board voted unanimously to accept.

New Employee Evaluations: Selectman Boynton revised the Employee Evaluations to make the document more user friendly. The content of the evaluation has remained the same to remain consistent with years past. Carina will distribute the evaluations to the department heads to be returned to the Board by the end of November.

In Public Session a motion was made to go into Non-Public Session under RSA 91-A: 3, II (a). The motion was seconded and with a roll call vote: aye; Selectman Davis, aye; Selectman Kelly, aye; Selectman Cheney, aye; Selectman Boynton, aye. The Board came out of non-public session at 1:33pm.

In Public Session a motion was made to go into Non-Public Session under RSA 91-A: 3, II (c). The motion was seconded and with a roll call vote: aye; Selectman Davis, aye; Selectman Kelly, aye; Selectman Cheney, aye; Selectman Boynton, aye. The Board came out of non-public session at 1:49pm.

Budget Workshop

Carina Park distributed a first draft of the budget to the Board. She informed the Board that everything highlighted in yellow is tentative as either no proposed budget was submitted or the town will not get hard figures until later in the year. Each department head put in for a 2% COLA.

The Assistant TC/TX line item was reduced by \$13,448.00. The Police Department budget went down as a whole. The Fire Chief will present a couple of different proposals for more employees. Carina asked the Fire Chief to try to get those figures to the Board as soon as possible.

The Highway Department has two part-time positions and Butch is proposing that they be turned into one full-time position. It has been difficult to fill the part-time vacant position due to people wanting a full-time job with benefits. Chairman Keeney asked that the Highway Crew Wages line item be broken down by position.

Carina said the Board will need to decide what they want to do with the Capital Reserves at a later date. As a whole right now, the draft budget is down by 1%; however, these numbers are tentative and will most likely change.

Next meeting is on October 26th at 5:30 pm, and Police Chief Kevin Foss will be in to present his budget.

New Business

Selectman Boynton mentioned the possibility of having a Public Works Director/Department and would like that on an agenda to have a discussion.

TC/TX: Hannah Joyce inquired about unused vacation and sick time for herself and her deputy, Karen Rienzo. She is wondering if they can be paid out. Chairman Keeney made a point to say that they usually wait to later in the year to make a decision on this topic. Selectmen Davis stated that Hannah has been under pressure due to COVID and the elections and thinks the Board should pay out both the Deputy's and Hannah's unused vacation days plus 3 sick days. After discussion, the Board agreed to pay out their unused vacation days plus 3 sick days. The Board did suggest that if Hannah gets a chance to use any of her time to do so.

Old Business

Deer Run Dam: Selectman Kelly noticed that the guardrail is sticking out too far at the Deer Run Dam and it looks as if someone has already hit it. Selectman Kelly asked if it's worth pursuing to have it adjusted. He believes plowing will be difficult this winter as the wing will most likely hit the guardrail. Selectman Cheney stated that on the day of inspection he noticed the marks and thought it may have been from the construction crew cleaning up with a dump truck due to the marks being high up. Selectman Cheney also said that they didn't give any specs for the guardrail so anything they choose to change at this point, will have to be paid for by the Town. Furthermore, he said he believes it meets the State standard. Selectman Davis asked if we could get an estimate to move the guardrail. Selectman Cheney will research the State specs and report back.

Road Agent Vacation: Butch would like to keep his vacation as originally proposed (November 11-December 11). The Board expressed that they are not very pleased that Butch is proposing to be gone for a full month while the department is short staffed. Butch said historically speaking; he has always come in during his vacation in the event we've gotten bad weather. Butch informed the Board that Ray will stay on until December 15, or until snow flies. Butch said he would like to use all of his time so he doesn't carry over or have to get paid out. Selectman Cheney requested a detailed schedule for the department while Butch is out on vacation. Chairman Keeney suggested he take 3 weeks and get paid out for the last week. Butch was agreeable to Chairman Keeney's suggestion. Selectmen Kelly said that he doesn't think he should be leaving the department for such a long period of time and finds it unprofessional. He also is strongly recommending that we change the policy about vacation time. Selectmen Kelly said he is willing to agree to do this for this year but going forward the policy needs to be changed. The Board agreed to approve a 3-week vacation with an additional 1 week being paid out.

Temporary Election Ballot Hire: The Board agreed to allow the TC/TX hire a part-time ballot clerk to help process all of the absentees for 10 hours a week. Hannah Joyce stated that her sister Heidi has been volunteering many hours helping her getting them all out. Hannah also stated that she is going to retro all of the hours Heidi has been working so she gets paid for her time. The Board asked how many

hours prior to this approval did she work. Hannah said she is guessing on average 10 hours a week. Discussion ensued and they agreed to pay her for the hours she's worked as long as it does not exceed the 10 hours a week.

Reconsideration: Hannah Joyce requested the Board reconsider hiring another full-time person to fill the Assistant TC/TX position. The Board reiterated to her that they have approved the position as a permanent part-time position and that is where they stand.

Adjournment. There being no further business, Chairman Keeney adjourned the public meeting at 2:45 p.m.

Respectfully submitted,

Jade Hartsgrove
Recorder