

**MINUTES**  
**SELECTMEN'S MEETING**  
**September 1, 2020**

**Call to Order.** A regular meeting of the Town of Campton Board of Selectmen was called to order at 1:00 p.m. on Tuesday, September 1, 2020 by Chairman Craig Keeney via Zoom and in person at the town office.

**The following Selectmen were present:**

Craig Keeney, Chair

Karl Kelly, Vice Chair

Bill Cheney

Sharon Davis

Dan Boynton

Five members being present, a quorum (3) has been reached. Town Administrator Carina Park was present along with Police Chief Kevin Foss and Town Clerk/Tax Collector Hannah Joyce. Paula Woodward attended as a member of the public.

**Approval of Minutes.** Selectman Davis made a motion to approve the Public and Non-Public Minutes from August 10, 2020 as written. Selectman Kelly seconded the motion, and the Board voted unanimously to accept.

**New Business**

**CARES ACT- Grant Administrator Approval:** Carina Park recommended that she be given authority to sign on grant paperwork related to COVID-19 so she can act quickly if an opportunity arises without having to wait for another BOS meeting. Selectman Boynton made a motion to make Carina Park a pre-approved signatory for any COVID related grant, Selectman Kelly seconded, and the BOS unanimously approved.

**State Primary Selectmen Schedule & Set-up:** Selectman Davis and Selectman Kelly attended a meeting held between school and election officials for the purpose of planning the layout of the gymnasium for election day. The flow seems to be planned very well with poll entrance and exit being separate. Selectmen and the Road Department will set up on Friday before the elections. All selectmen will be on hand throughout the day of the election. A process has been developed for handling individuals who appear at the polls without masks. Supplies have been received from the state. The polling site will be dismantled immediately after the poll closes. Polls will open at 8 am and close at 7 pm.

**Correspondence**

Carina Park stated that the NH retirement *draft* employer rate has been announced. The proposed rates for 2021-2022 are increasing substantially: employer portion 25%, Police portion 19%, Fire portion 6%. These rates won't be finalized until the fall so many municipalities are sending representatives to the September 2020 meeting.

Ms. Park stated that a letter to the town was sent by the new owners of the frozen yogurt business. They need to install a handicap railing but the setback doesn't allow for it. A discussion ensued about the varying setbacks that occur along Route 49. The BOS suggest that the owners request a variance from the Zoning Board.

Cindy Perkins, town assessor, has been working with George Sansoucy in other towns regarding assessment of utilities. Ms. Perkins believes Mr. Sansoucy could be helpful to Campton. The BOS declined the recommendation and will continue to use DRA's utility assessment recommendations.

### **Committee Updates**

Road Committee: Selectman Kelly stated that paving is done. Gravel is currently being placed on Windmill Road. Ledge pack is being placed on the shoulders of Bog Road. Selectman Boynton asked about the number of town employees being used to monitor the work being done since it seemed as though two Campton employees frequently appeared to be on site. It is agreed that this is unnecessary for the most part.

Windmill Road gravel work is nearing completion.

Gravel work on Ryder Road hasn't been done yet.

Gravel work on Eastern Corners Road hasn't been done yet.

It is agreed that a project calendar needs to be put into action so that everyone knows what work is being done where and when.

### **Board Concerns and Directives**

Dan Boynton – none stated.

Bill Cheney – none stated.

Sharon Davis – asked if there is anything new from the Town of Thornton. Selectman Boynton responded that the Transfer Station Advisory Committee will be meeting in mid-September and Carina responded that she would contact Thornton with regards to other items.

Craig Keeney – none stated.

Karl Kelly – said that two weeks ago someone asked him about painting lines on a section of town road near Dunkin Donuts. Chief Foss stated that lines wouldn't prevent individuals from crossing the road haphazardly. The discussion segued into the post office parking lot entrances. It is believed that having only two, instead of three, entrances *may* help with traffic flow if they are marked "entrance" and "exit." No action will be taken at this time.

Chairman Keeney asked Police Chief Foss if he had obtained a second quote for the evidence room ventilation system. Chief Foss stated that he had spoken with Ventilation Control Systems – the same product would be \$3,500. American Air Systems' quote was \$2,153. The representative from American Air Systems said that blocking the return in the room would help prevent heat loss. The system would not be run 24/7 but used just to handle noxious odors when needed and then turned off. Chief Foss also reached out to Donahue Electric regarding the electrical work. Carina Park needs to speak with Mr. Donahue about other electrical work in the building so will speak with him about this quote.

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In Public Session a motion was made to go into Non-Public Session under RSA 91-A: 3, II (a). The motion was seconded and with a roll call vote: aye; Selectman Davis, aye; Selectman Kelly, aye; Selectman Cheney, aye; Selectman Boynton, aye. The Board came out of non-public session at 2:02 p.m.

In Public Session a motion was made to go into Non-Public Session under RSA 91-A: 3, II (c). The motion was seconded and with a roll call vote: aye; Selectman Davis, aye; Selectman Kelly, aye; Selectman Cheney, aye; Selectman Boynton, aye. The Board came out of non-public session at 2:16 p.m.

Adjournment. There being no further business, Chairman Keeney adjourned the public meeting at 2:16 p.m.

Paula Woodward

Recorder