

MINUTES
SELECTMEN'S MEETING – REGULAR MEETING
July 13, 2020

Call to Order. A regular meeting of the Town of Campton Board of Selectmen was called to order at 5:35 p.m. on Monday, June 29, 2020 by Vice Chairman Karl Kelly at the Campton town office and via Zoom.

The following Selectmen were present on the Zoom call:

Karl Kelly, Vice Chair

Dan Boynton

Sharon Davis

Bill Cheney joined meeting at 6:30 p.m.

Three members being present, a quorum (3) has been reached. Town Administrator Carina Park was also present along with employees Lisa Vincent, Butch Bain and Police Chief Kevin Foss. Members of the public present by Zoom meeting included Paula Woodward and Ron Goggans.

Approval of Minutes. Selectman Boynton made a motion to approve the Public and Non-Public Minutes from June 29, 2020 as corrected. Selectman Davis seconded the motion, and the Board voted unanimously to accept.

New Business

Chief of Police Badge Pinning. Kevin Foss thanked his friends and family for their support through his career to date. Retired Police Chief Chris Warn and the Foss family presented Kevin Foss with the Chief of Police badge and warm words of welcome.

Bid Opening- 2020 Paving Projects. Carina Park opened and read the four sealed bids.

R&D Paving Company. Total bid: \$148,564.30.

Pike. Total bid: \$142,213.50.

GMI. Total bid: \$137,373.60.

Bryant Paving. Total bid: \$127,315.20.

Road Agent Butch Bain will examine the bids. Selectman Boynton suggested that future bids specify the required elements such as tonnage per road, cost per road, total project cost, etc. so comparison between bids is made easier. It was agreed that Carina Park and Butch Bain will go back and review the specific elements of the bids for comparison and make a recommendation to the Board.

Citizen Concern-Mark Johnston. Mark Johnston spoke with the Board about the gravel and Deer Run Culvert bids. He feels that the bidding process was unfair because he provided a sample of smoother product based on previous Board concerns from two years ago (the Board said his product was too sharp). He was told that he did not win this current bid because his product was too smooth. He stated that he can create a product to the Board's specifications and is feeling frustrated.

Dan Boynton replied that stockpiling will take place locally. He also stated that State specification was involved in the decision point.

Mr. Johnston replied that his product is up to State specification.

Carina responded that Mr. Johnston's bid was higher in 2/3 of the 3 bid elements that the winning bidder Central NH Aggregates.

Selectman Davis stated that Karl Kelly and Bill Cheney inspected product from all bidders, and stockpiling would take place.

The BOS agreed that the bidding process will be reviewed and will be refined in the future to ensure fairness. The BOS thanked Mr. Johnston for bringing his concern to the Board so that improvements may be made.

Board Concern- Town Clerk/Tax Office. Hannah Joyce was asked to attend today's meeting to discuss on-going complaints received from residents about the TC/TX Office. Hannah Joyce was not present at this meeting. Selectman Davis read aloud a memo that was sent to Hannah Joyce last week. The memo read as follows:

"The Selectmen's office has been inundated with numerous complaints, both written and telephone, about your treatment of citizens needing to register vehicles or register dogs. Attached you will find copies of the written complaints.

The Town's Complaint Policy requires the Town to respond to written complaints within a stated period of time, to deal reasonably and sensitively with the complaints and to take action where appropriate.

You have been placed on the Selectmen's July 13th meeting agenda for 6 o'clock to explain to the Selectmen why Campton residents are experiencing unfavorable relations with you and your office, and what is your plan of action going forward to avoid these type of complaints. Your behavior is not just unfavorable to you and your office, but reflects negatively on the Town as a whole."

The BOS has asked Carina Park to forward the memo and attached complaints to the DMV and Secretary of State's office.

Old Business

-none-

Correspondence

NH DOT Statewide Sign Replacement Project. The bidding process has begun and will be sent out in July.

Property tax. A resident bought a property at auction in 2002. The parcel is shown at 0.91 acres but the parcel has been surveyed at 0.55 acres. The resident is looking for monetary relief since she has essentially been overpaying. Carina Park suggested that a refund should cover the 2-year period since the town was made aware of the actual acreage. The Board agrees with this recommendation.

2020 Financial Update. Carina Park distributed an updated financial report to the BOS prior to the meeting. The BOS requested that Hannah Joyce provide an update on tax collections to date, including a comparison to the previous three years. Estimated revenues are due to the State by September

1. Ms. Park stated that she would be very conservative in her estimation. "Capital Reserves" have not yet been funded pending an updated revenues report.

Ms. Park stated that the town received \$11,000 from the first GOPHERR submission and she is preparing to request \$10,000 in a second submission. The second submission does not include installation of the safety glass.

Committee Updates

Selectman Davis stated that an annual review of three policies was done: Deposit & Investment Policy, Debit Card Policy, and Complaint Policy. Selectman Boynton made a motion to approve the reviews and revisions; Selectman Davis seconded the motion, and the BOS approved unanimously.

Selectman Kelly stated that he spoke with Rick Stachecki regarding renovations in the Town Clerk/Tax Collector office. Mr. Stachecki said there was room for a small door with glass in the upper section for Hannah's office. An estimate will be obtained for a sliding window for inclusion in the wall.

A drop box to replace the slot in the Town Clerk/Tax Collector office is available on Amazon for less than \$200. The drop box will lock from the inside. The Board authorized the purchase of the drop box.

Selectman Boynton will be looking into a door buzzer.

Selectman Kelly has found a contractor who will provide a quote for a generator for the Town Clerk/Tax Collector office.

The Town Clerk/Tax Collector building will be rekeyed when the renovations take place with additional keys for appropriate staff. The need for a key lock box was discussed.

Carina Park stated concerns with the volume of PPE and cleaning supplies being used in the Town Clerk/Tax Collector office which has used more PPE/cleaning supplies than any other department. Carina's concern is that the town may not be able to obtain the amount being requested. The BOS agreed that no employee should be at risk due to not having appropriate PPE/cleaning supplies but will look into what a reasonable quantity is for each department's individual needs.

Carina raised a question about the Police Department's retired Durango. The vehicle has been stripped and is currently parked near the highway department. This item will appear for discussion at the next BOS meeting.

Carina has been selected to be on the Grafton County Broadband Committee. The committee will be lobbying for additional funding for upgrades. Carina said that she has submitted Dan Boynton's name as a substitute.

Board Concerns and Directives

Dan Boynton – stated that the closing date on the Miller property is being extended due to grant funding timelines.

Campton Cupboard parking remains unresolved. Selectman Cheney stated that the State does not have a say in the matter since it doesn't own the area where people are parking, the Campton Village Precinct owns that area.

Karl Kelly – would like to see the town complex entryway improved since water collects there. It was suggested that the Road Committee take this matter on and come back to the BOS with recommendations.

Sharon Davis – asked about the credit card company reporting. She stated that her (Country Lady Bug) statements are very clear about charges and she matches that to her bank deposits. Carina Park is going to pursue.

Carol Lenahan is working on “No Litter” signs. **Bill Cheney** – asked the Selectmen to consider fining individuals that chronically abuse the no-signs ordinance. The BOS requested that Chief Foss be asked for his input and that Cory Davenport draft a fine schedule for review.

The BETA Group will begin their work in August due to a back log of jobs.

No new information is available about the calcium chloride application.

Privilege of the Floor

-none-

Joint Meeting with Thornton & Ellsworth Boards of Selectmen

In Public Session a motion was made to go into Non-Public Session under RSA 91-A: 3, II (a). The motion was seconded and with a roll call vote: aye; Selectman Davis, aye; Selectman Kelly, aye; Selectman Cheney, aye; Selectman Boynton, aye.

Adjournment. There being no further business, Vice Chairman Kelly adjourned the public meeting at 6:41 p.m.

Paula Woodward
Recorder