

**MINUTES**  
**SELECTMEN'S MEETING – REGULAR MEETING**  
**June 15, 2020**

**Call to Order.** A regular meeting of the Town of Campton Board of Selectmen was called to order at 5:32 p.m. on Monday, June 15, 2020 by Chairman Craig Keeney via Zoom due to the COVID-19 “stay at home” directive.

**The following Selectmen were present on the Zoom call:**

Craig Keeney, Chair

Karl Kelly, Vice Chair

Dan Boynton

Bill Cheney

Sharon Davis

Four members being present, a quorum (3) has been reached. Town Administrator Carina Park was also present along with employees Fire Chief Dan Defosses, Hannah Joyce, Butch Bain, Jade Hartsgrove and Police Chief Chris Warn. Members of the public present included Paula Woodward, Craig Engel, Claire and Dan Desjardins, Tim Scanlon, Mary McGrath, and Ron Goggans.

**Approval of Minutes.** Selectman Davis made a motion to approve the Public and Non-Public Minutes from June 1 and 10, 2020 as corrected. Selectman Boynton seconded the motion, and the Board voted unanimously to accept.

**New Business**

**Highway Department Update-Gravel & Summer Schedule.** Butch Bain submitted a list of proposed roads to be paved and graveled this summer prior to today’s meeting. The proposed roads were discussed as well as other areas of concern. It was decided that the Roads Committee will meet with Butch on location, discuss the areas, and finalize the schedule. Butch also stated that the culverts to be used at the Deer Run dam had been purchased.

**COVID-19 Building Closure-Reopening Plan Continued Discussion.** Carina Park distributed a copy of the Governor’s guidelines prior to this meeting, in addition to a quote from Great Northern Cleaning for building cleaning and disinfecting. It was agreed that in-person meetings should take place on a schedule that makes it efficient for the disinfecting to take place. It was also agreed that in-person meetings will resume the end of June/first of July – with safe practices strongly encouraged (use of face masks and social distancing). A motion was made by Selectman Davis to accept the bid from Great Northern Cleaning and was seconded by Selectman Boynton. The BOS voted unanimously to approve the motion.

The town office safety glass will be installed within the next two weeks.

Carina stated that an employee health check-list would be developed based on the Governor's guidelines. Employees will respond to a set of questions and have their temperatures taken at the start of each shift. Department heads will maintain documentation of each employee.

It was agreed that the town BOS office will begin opening half-days on Monday, Wednesday, and Friday with service hours rotating.

The BOS will begin meeting in-person beginning in July.

### Correspondence

**Property parcel at Owl's Nest.** A private drive to this property needs numbering. This is not the first case in the town when a private driveway needed to be named to ensure accuracy for emergency services. It was agreed that the private drive will become a named, non-town maintained, roadway.

**Joint Meeting w/ Thornton & Ellsworth.** The Thornton Board of Selectmen requested a joint meeting with Campton BOS the week of June 22nd to discuss the hiring of a new transfer station manager. A discussion took place regarding an appropriate and safe place to hold the in-person meeting. Fire Chief Defosses said that the fire trucks could be moved out of the bays without hindering operations, so it was decided that the fire department building would be used. Carina Park will schedule the meeting.

**Waterville Estates Signage.** Corey Smith would like the Town to purchase additional "No Littering" signs to be placed within the Estates. A discussion about this request took place and it was decided that the Roads Committee will decide how many and where the signs will be placed. The BOS will reach out to the Campton Garden Club and the Conservation Committee to inquire if they would be willing to sponsor the signs and collaborate on developing a design.

**Peddlers/Hawkers Permit Application.** Tim Scanlon has applied for a Peddlers permit but it is missing the landowner's written permission. Ownership of the property in question is uncertain and must be resolved before further action on the application can take place. A motion was made by Selectman Davis that this topic be tabled until the property owner is identified and more information obtained. Selectman Boynton seconded the motion and the BOS voted unanimously in favor of the motion.

**Puckerbrush Culvert.** Carina Park stated that the town received a \$9,030 bid from Jim Sanborn and Sons for installation of the culvert. Selectman Davis made a motion to accept the bid from Jimmy Sanborn and Selectman Boynton seconded. Selectman Cheney recused himself from voting. Selectmen Kelly, Boynton, and Davis voted in favor of accepting the bid.

### Committee Updates

**Policy Committee.** Carina Park said that break times are not clearly outlined in the personnel policy and this is causing confusion among employees. Selectmen Davis and Boynton will investigate and revise the policy as needed.

### Board Concerns and Directives

**Dan Boynton** – stated that he would like the town to post a position on institutional racism. He has volunteered to draft a position paper for the BOS to consider.

**Karl Kelly** – none stated.

**Sharon Davis** – asked who has town debit cards. Carina Park responded that only the Chiefs of Fire and Police and she were the only individuals to hold town debit cards. All other employees pay out-of-pocket and are reimbursed.

**Bill Cheney** – none stated.

### Privilege of the Floor

Chief Chris Warn raised the issue of unlicensed dogs for discussion. In the past, repeated notices are sent by the town office and, eventually, a Civil Forfeiture fee is imposed. Chief Warn stated that there are 206 unlicensed dogs on the list this year. Individuals are stating that they haven't been able to get their dogs licensed for a variety of COVID-19 related reasons. Selectman Davis made a motion that the deadline for licensing be moved to August 1, 2020 due to COVID-19 – and that no Civil Forfeiture fees will be levied until then. Selectman Boynton seconded the motion and the BOS voted unanimously in favor.

Claire Desjardins recently sent a letter to Selectman Boynton informing him of a \$50 million GOFERR grant for expansion/improvement of internet service. Claire asked the BOS about this grant since Windmill and Ryder roads currently have poor service. Carina Park responded that it is currently unclear whether the grant money will be available to town or county governments. Carina will remain watchful for this opportunity.

Craig Engel asked if there had been any follow up to the town letter sent to USPS regarding poor service. Carina Park stated that USPS had acknowledged that they had not followed their internal protocol.

Tim Scanlon thanked the BOS for proposing a municipal message of solidarity re anti-racism.

---

In Public Session a motion was made to go into Non-Public Session under RSA 91-A: 3, II (c). The motion was seconded and with a roll call vote: Selectman Davis, aye; Selectman Kelly, aye; Selectman Cheney, aye; Selectman Boynton, aye. The Board came out of Non-Public Session at 7:29 p.m.

In Public Session a motion was made to go into Non-Public Session under RSA 91-A: 3, II (a). The motion was seconded and with a roll call vote: Selectman Davis, aye; Selectman Kelly, aye; Selectman Cheney, aye; Selectman Boynton, aye. The Board came out of Non-Public Session at 7:38 p.m.

Selectman Cheney motions to seal the minutes of the preceding Non-public session held in accordance with RSA 91-A: 3, II (a). Selectman Boynton seconds the motion and with a roll call vote: Selectman Davis, aye; Selectman Kelly, aye; Selectman Cheney, aye; Selectman Boynton, aye-Motion passes.

**Adjournment.** There being no further business, Vice Chairman Kelly adjourned the public meeting at 7:39 p.m.

Paula Woodward  
Recorder