

MINUTES
SELECTMEN'S MEETING – REGULAR MEETING
May 18, 2020

Call to Order. A regular meeting of the Town of Campton Board of Selectmen was called to order at 5:30 p.m. on Monday, May 18, 2020 by Chairman Craig Keeney via Zoom due to the COVID-19 “stay at home” directive.

The following Selectmen were present on the Zoom call:

Craig Keeney, Chair
Karl Kelly, Vice Chair
Dan Boynton
Bill Cheney
Sharon Davis

Five members being present, a quorum (3) has been reached. Town Administrator Carina Park was also present along with employees Town Clerk/Tax Collector, Hannah Joyce, Police Chief Chris Warn, and Road Agent Butch Bain. Members of the public present included Paula Woodward, Craig Engel and Ron Goggans.

Approval of Minutes. Selectman Boynton made a motion to approve the Public and Non-Public Minutes from May 4, 2020 as corrected. Selectman Davis seconded the motion, and the Board voted unanimously to approve.

New Business

Public Hearing: Acceptance of Unanticipated Revenue. Town Administrator Carina Park explained that \$28,431.29 has been released from the 2018 storm FEMA funds. The funds will be used to pay for gravel since town roads were what was damaged during the storm. Selectman Davis made a motion to accept the funds and Selectman Kelly seconded the motion. The BOS unanimously voted to accept the funds.

*** Acceptance of CARES Act Funding- Governor's Office for Emergency Relief and Recovery (GOFERR).** Carina Park explained that \$80,503 has been allocated to Campton out of the municipal COVID-19 relief fund. A motion was made by Selectman Boynton to accept the funds and Selectman Davis seconded the motion. The BOS unanimously voted to accept the funds.

The COVID-19 First Responder stipend program allows all full-time first responders to receive \$300 per week (part-time \$150) for the weeks of May 4th-June 30th for a total of \$43,500 (\$17,400- Police Department & \$26,100-Fire Department). Selectman Davis made a motion to pay out the stipends in one lump sum and Selectman Kelly seconded the motion. The BOS unanimously voted to pay out the funds in one lump sum.

Puckerbrush Road Culvert Replacement-RFB. Carina Park distributed a Request-for-Bid she and Selectman Cheney drafted. A bid return date of 6/3/20 will be added to the draft as well as a project completion date of 6/30/20. Bids will be opened on 6/5/20, reviewed by Selectmen Kelly and Cheney, and an award made that evening.

COVID-19 Building Closure Update-Reopening Plan. A proposal from Pemi Glass was received for installation of a glass partition between town office employees and the public. A proposal had not yet been received from Granite State Glass. A general discussion took place on the tentative remodeling of the tax collector office space and whether or not it makes sense to install a permanent type safety glass solution or a more temporary type. Once the second bid is received, Selectmen Boynton and Kelly will review and discuss the proposals. The BOS agreed to limit the cost to \$8,000 for glass and partition in the office. The town will submit the cost for COVID-19 relief fund reimbursement.

Town meetings (BOS, Planning Board, etc.) will not begin to take place face-to-face anytime soon so a general discussion took place regarding ongoing need for alternatives (such as ZOOM) to reduce numbers of attendees. Selectman Boynton volunteered to continue hosting the ZOOM meetings.

Correspondence

Carina Park reported that Corey Davenport had spoken with the Planning Board and there are some members who believe outside help is not needed to revise the Zoning Ordinance. A general discussion took place and the BOS are in unanimous agreement that the town will move forward with the contract with Tara Bamford for the work. Selectman Boynton volunteered to host a ZOOM meeting between the Planning Board members and Ms. Bamford so that comfort with the ordinance revision process is facilitated.

Chief Defosses has expressed concern with the internet bandwidth at the Fire Department. The current bandwidth may be causing some issues with the new phone system. The BOS agreed that the plan to trench and rewire between the Fire Department and the town office should proceed so that the PD, FD, and town are all on a connected internet/phone system.

Carina Park reported that the DOT is repainting along Rt 175 and that a question had been raised about the three crossings currently used near the school. Police Chief Warn stated that there is only one official cross walk and it is the one immediately in front of the school. The BOS agreed that the official cross walk is the one that should be painted by DOT.

Carina Park reported that Police Chief Chris Warn has submitted his resignation, to be effective June 30, 2020. Chief Warn stated that he had submitted a letter of resignation as well as a letter of recommendation for a potential candidate.

Committee Updates

Selectmen Kelly and Cheney visited gravel pits and inspected samples of the gravel for use next year. A motion was made by Selectman Cheney and seconded by Selectman Boynton to accept the bid by Central NH Aggregates, LLC. The BOS voted unanimously to approve.

Board Concerns and Directives

Dan Boynton – no concerns expressed

Karl Kelly - reported that he has continued to practice using the road counter. He is going to set it up near Bump Bridge in the very near future.

Sharon Davis – expressed concern that heavy vehicles continue to travel across Bump Bridge. Selectman Keeney said that he would discuss the matter with Chief Warn.

Bill Cheney – expressed concern about recently witnessing a very heavy vehicle crossing Blair Bridge. In addition, he questioned the material being used to repair road shoulders. Butch Bain replied that ledge pack is being used because it packs down and helps shed water. The BOS requested that Butch Bain obtain information about renting a piece of equipment for shoulder work.

Craig Keeney – expressed concern that Blair Bridge is showing signs of needing maintenance work such as painting. He is going to develop a list of possible work that needs to be done for the Board to review and discuss. In addition, he said that the Blair Cemetery gazebo shows signs of needing work. A general discussion ensued about need to replace the gazebo due to age. It is believed that Mount Prospect Academy might be willing to do the construction.

Privilege of the Floor

Craig Engel asked for an update on the road survey. Carina Park responded that the company is going to begin their data collection work on, or about, June first.

Hannah Joyce said that she has been fielding calls regarding whether or not there will be a Memorial Day ceremony. The BOS agreed unanimously that there will not be a ceremony this year due to COVID-19 concerns.

In Public Session a motion was made to go into Non-Public Session under RSA 91-A: 3, II (c). The motion was seconded and with a roll call vote: Chairman Keeney- aye, Selectman Davis – aye, Selectman Kelly– aye, Selectman Cheney – aye, Selectman Boynton – aye ~ the Board went into Non-Public Session at 6:51 p.m. The Board came out of Non-Public Session at 7:41 p.m.

Selectman Kelly made a motion to seal the Non-Public Minutes, and Selectman Davis seconded the motion. The Board voted in favor and the motion carried.

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Adjournment. There being no further business, Chairman Keeney adjourned the public meeting at 7:51 p.m.

Paula Woodward
Recorder