

MINUTES
SELECTMEN'S MEETING – REGULAR MEETING
May 4, 2020

Call to Order. A regular meeting of the Town of Campton Board of Selectmen was called to order at 5:30 p.m. on Monday, May 4, 2020 by Chairman Craig Keeney via Zoom due to the COVID-19 “stay at home” directive.

The following Selectmen were present on the Zoom call:

Craig Keeney, Chair
Karl Kelly, Vice Chair
Dan Boynton
Bill Cheney
Sharon Davis

Recorder Five members being present, a quorum (3) has been reached. Town Administrator Carina Park was also present along with employees Town Clerk/Tax Collector, Hannah Joyce, Fire Chief Dan Defosses, Corey Davenport, and Lisa Vincent. Members of the public present included Paula Woodward, Craig Engel, Mary & Dick McGrath, Claire & Dan Desjardins, Melissa and Dave Levin.

Approval of Minutes. Selectman Davis made a motion to approve the Public and Non-Public Minutes from April 20, 2020 as corrected. Selectman Cheney seconded the motion, and the Board voted unanimously to approve.

New Business

COVID-19 Temporary Leave Policy Review. This topic will be discussed during the non-public portion of the BOS meeting today as it deals with specific personnel.

Vendor/Peddler Ordinance. The BOS discussed the draft ordinance and agreed on the following revisions:

- Term of license will be until the end of the calendar year;
- Remove “Planning Board” as a reviewer of applications;
- Ordinance will include all roads within Campton;
- Non-profit organizations and farmer’s markets will be exempt from fees but will need to complete an application.
- Wording of Page 3, Paragraph 4, Sentence 2 will be changed to: “For the purpose of this ordinance, the Chief of Police will provide input to the BOS as to whether the area is congested or the public impeded or inconvenienced.”

Selectman Boynton made a motion to accept the draft ordinance as revised, Selectman Davis seconded the motion. The revised ordinance was approved unanimously by the BOS. Carina Park will schedule a public hearing for adoption.

USPS Response Letter. Carina Park distributed a draft response letter prior to this meeting. Minor errors were noted. A corrected version will be available upon request so that residents may see the BOS response, and the letter will be mailed.

Highway Dept Update. Road Agent Butch Bain inquired about the culvert maintenance project at Deer Run. Selectman Bill Cheney and Craig Engel recently viewed the culverts to be replaced – both are four foot smooth-bore. Bill explained that by regulation, the culverts need to be at least 1,320 feet from West Branch river. The shortest measured distance is 1,500 feet between West Branch and the culverts, so the regulation is met. Bill further stated that the culverts need replacing because they are rusting and should be done before the paving begins. Since the town does not own equipment necessary to dig such an extensive hole, the job will be sent out for bid. Bill will work with Carina to put together a proposal.

Related to the Deer Run project, Carina stated that it is time to order fencing. She explained that an abutting property owner has expressed concern about the fencing and desires a “privacy” type material be used. At the BOS request, Carina will set up a meeting with the property owner ASAP to finalize the type of material to be used and the cost. The Board expressed a desire to use the same material on the two sides of the project to be fenced (upper and lower).

Selectman Cheney noted that Pulsifer Road and Lower Beech Hill Road both need shoulder work done.

ZBA Hearing-Mad River Tavern Request. Chairman Keeney stated that the owner of Mad River Tavern has asked for permission to continue construction on his new deck while waiting for his ZBA hearing. The BOS unanimously agreed that the ZBA process must proceed as usual and that any construction that takes place between now and the outcome of the hearing will be done at the owner’s risk.

Correspondence

Carina Park reported that \$80,000 in COVID-19 relief funds were released by the Governor’s Office today. Department heads are keeping track of any COVID-19 related expenditures so that the State funds can be applied. In addition, Carina reported that certain payroll will also be appropriate for reimbursement by the State funds.

Committee Updates

Selectmen Kelly and Cheney will go to the gravel pit in the next several days to inspect the gravel proposed for use next year.

Board Concerns and Directives

Karl Kelly

- Expressed interest in having a member of the BOS work with Highway Department to develop paving plan. It was agreed that Butch Bain will continue to develop the long-term plan, but that Selectmen Kelly and Cheney will work with Butch to develop this year's paving proposal.
- The road counter software has been set up on his computer and he has begun to run tests.

Craig Keeney

- Inquired if an update had been provided as to when recycling at the transfer station will resume. Carina will investigate.
- The transfer station will be closed May 11th so construction on the office building can take place. Notices about the closure will be published on the town's website and pushed out on the town's email list.
- Would like to begin planning now for opening the town offices to the public. It is anticipated that a soft opening will take place about June first. Plexiglass/plastic barriers and cleaning supplies need to be obtained.

Dan Boynton – no concerns expressed

Bill Cheney – no concerns expressed

Sharon Davis – no concerns expressed

Privilege of the Floor

Dan Desjardins:

- When will the road analysis begin? Carina responded that the contract with BETA Group has been signed and work should begin within a couple weeks.
- Why is the Deer Run culvert work not being done by the town's highway department? Selectman Cheney responded that the town doesn't own equipment capable of doing the work.

Hannah Joyce:

- Cleaning supplies are still needed. Carina will see if supplies are available through NH.gov
- A Warrant for property taxes is due June 15th
- The town's mail drop box broke, and she would like to investigate repair.

In Public Session a motion was made to go into Non-Public Session under RSA 91-A: 3, II (c). The motion was seconded and with a roll call vote: Chairman Keeney- aye, Selectman Davis – aye, Selectman Kelly– aye, Selectman Cheney – aye, Selectman Boynton – aye ~ the Board went into Non-Public Session at 6:51 p.m. The Board came out of Non-Public Session at 6:53 p.m.

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Selectman Davis made a motion to seal the Non-Public Minutes, and Selectman Cheney seconded the motion. The Board voted in favor and the motion carried.

Adjournment. There being no further business, Chairman Keeney adjourned the public meeting at 7:24 p.m.

Paula Woodward
Recorder