

MINUTES
SELECTMEN'S MEETING – REGULAR MEETING
April 20, 2020

Call to Order. A regular meeting of the Town of Campton Board of Selectmen was called to order at 5:31 p.m. on Monday, April 20, 2020 by Chairman Craig Keeney via Zoom due to the COVID-19 “stay at home” directive.

The following Selectmen were present on the Zoom call:

Craig Keeney, Chair
Karl Kelly, Vice Chair
Dan Boynton
Bill Cheney
Sharon Davis

Five members being present, a quorum (3) has been reached. Town Administrator Carina Park and Town Clerk/Tax Collector Hannah Joyce were also present. Members of the public present included Paula Woodward, Craig Engel, Mary and Dick McGrath, and Ron Goggans.

Approval of Minutes. Selectman Cheney made a motion to approve the Public and Non-Public Minutes from April 6, 2020 as corrected. Selectman Davis seconded the motion, and the Board voted unanimously to approve.

New Business

2020 Gravel Bid Opening. Carina Park opened the three bids and read the submissions:

Central NH Aggregates, LLC

Pick-up price /cubic yard: \$11.25
Tailgate spread delivery to east side: \$17.25
Tailgate spread delivery to west side: \$16.25

Ex 29 Sand & Gravel

Pick-up price /cubic yard: \$11.75
Tailgate spread delivery to east side: \$16.50
Tailgate spread delivery to west side: \$16.50

Jeremy Hiltz Excavating, Inc.

Pick-up price /cubic yard: \$12.00
Tailgate spread delivery to east side: \$21.00

Tailgate spread delivery to west side: \$21.00

The Board decided to view gravel samples of the two lowest bidders before awarding the contract. If gravel of the two lowest bidders is unacceptable, the third bidder will be considered. Selectmen Kelly and Cheney will visit the sites, view samples, and report back to the Board.

Vendor/Peddler's Ordinance. Carina Park distributed Vendor/Peddler Permit samples from Northfield and New Hampton for examination. The Board discussed the samples at length and agreed that Carina Park will create a draft for the Board's review merging good aspects from both samples. The draft will be reviewed during the next BOS meeting.

As an extension of this discussion, an issue was raised regarding the parking of a food truck on property located near the intersection of Tower and Southmayd Roads. There is uncertainty to the ownership of the land in which the truck parks. The owners of the property adjacent to the truck are going to have the property surveyed as they are trying to sell it. Chairman Keeney is going to ask the Chief of Police to enforce current parking regulations as to parking on the roadway, which is currently happening. The BOS will gather information it believes will be relevant to this issue, including a survey conducted when Dunkin Donuts was built, and discuss at a later date.

1st Quarter Financials. Carina Park distributed the 1st quarter financial report as well as that from 2019 for comparison. At this time it appears both revenues and expenditures are in good shape, however, she said that the impact of the COVID-19 pandemic may likely appear in the 2nd quarter report.

USPS Disruption of Services Letter. Carina Park distributed a letter recently received from the Campton USPS. A lengthy discussion took place. Selectmen have received numerous calls and emails from residents who have been without mail/parcel delivery for 4-5 weeks. Mr. Boynton stated that 175 families responded to a survey he distributed to residents. The results of the survey were forwarded to NH officials.

In general, the Board felt that:

- a town official should drive the roads with a USPS official to discuss specific road issues that may need resolution;
- The Board believes the non-delivery of mail is more a personnel issue than a road or COVID-19 issue as claimed by USPS;
- The Board believes a rapid written response to the USPS letter is warranted and that the letter will include the belief that this is a personnel issue that needs resolution.

COVID-19 Building Closure Update: Carina Park stated that staggered shifts have been implemented in the town office, executive orders continue to evolve, and that cleaning supplies continue to be scarce.

Correspondence

1. Carina distributed a spreadsheet Hannah Joyce prepared of resident tax agreements. One of the residents on the list inquired to Carina if the BOS has agreed upon a process for collecting past-due payments. No recent discussions have taken place by the BOS as to procedure for collecting past-due payments.
2. Board members have viewed a link sent by the BETA Group illustrating their work with the town of Hookset. Overall, the Board is impressed by the comprehensive data provided and that the BETA Group's software will overlap the town's mapping system. The Board unanimously agreed to hire BETA Group to provide the road study.
3. Carina reported that the DOT road inventory report was received this week.
4. Carina also reported that \$28,431.29 in FEMA funds for the 2018 storm were received this week. The town's share for the grant was approximately \$9,000. Carina suggested that the town hold a public hearing so the funds may be spent when needed. The BOS agreed to hold a public hearing. Carina will submit to the newspaper a notice for a public hearing.

Committee Updates

-none

Board Concerns and Directives

Selectman Kelly asked about the status of purchasing electronic devices. The Board agreed that tablets with wireless keyboards would probably be more useful than laptop computers. The cost of the devices will likely be covered by the federal COVID-19 funds but if not, there are unused funds set aside in the budget for IT. The Board agreed unanimously to purchase tablets with wireless keyboards.

Selectman Boynton inquired about the advisory committee being formed regarding the transfer station operations and asked Carina to see about adding him to the committee roster. Carina will do so and also stated that calls have been coming in from residents who want to know when the transfer station will resume accepting recyclables. The status of recyclables will not change until after May 4th at the earliest.

Bill Cheney – no concerns expressed

Sharon Davis – no concerns expressed

Craig Keeney – no concerns expressed

Privilege of the Floor

Mary McGrath expressed gratitude to the BOS for their efforts on improving the dirt roads in West Campton and also the non-delivery of mail.

In Public Session a Motion was made to go into Non-Public Session under RSA 91-A: 3, II (a). The Motion was seconded and with a roll call vote: Chairman Keeney- aye, Selectman Davis – aye, Selectman Kelly– aye, Selectman Cheney – aye ~ the Board went into Non-Public Session at 6:41 p.m. The Board came out of Non-Public Session at 6:53 p.m.

In Public Session Selectman Davis made a motion to seal the Non-Public minutes. Vice Chair Kelly seconded the motion and with a roll call vote: Chairman Keeney- aye, Selectman Davis – aye, Selectman Kelly– aye, Selectman Cheney – aye, Selectman Boynton-aye. The motion to seal passed unanimously.

Adjournment. There being no further business, Chairman Keeney adjourned the public meeting at 6:54 p.m.

Respectfully Submitted

Paula Woodward
Recorder