

## MINUTES

### CAPITAL IMPROVEMENTS PLAN COMMITTEE

November 20, 2019

The Campton Capital Improvements Plan Committee met at 1:00 p.m. at the Campton Municipal Building. Members of the committee present were Karl Kelly, Craig Keeney, Tim Scanlon, Bill Frye, Craig Engel, Jim Butler (Alternate) and Claire Desjardins (Alternate).

#### Public Hearing- 2020-2029 Capital Improvements Plan:

Karl Kelly opened the Public Hearing at 1:00pm. Karl Kelly explained that the purpose of the public hearing is to get input on the 2020-2029 Capital Improvements Plan. Copies of the CIP Matrix were distributed to the public in attendance. It was explained that the CIP Matrix is a living document and is constantly changing based on the Department Head requests, the current municipal budget and unforeseen events and/or opportunities.

Mary McGrath asked for clarification on the gravel and paving figures budgeted. How did the Committee settle on the figures? Craig Keeney explained that the paving numbers were derived from the Select board's attempt to pave roughly a mile of road each year. The gravel figure was an estimate as to what would be needed for road resurfacing. 2019 was the first year the Road Agent presented a gravel road plan similar to the paving plan. Moving forward the gravel plan will be more developed and more money may be set aside for that purpose.

Karl Kelly closed the Public Hearing at 1:09pm.

Karl Kelly introduced the newest members of the CIP Committee; Craig Engel appointed as full member and Jim Butler and Claire Desjardins appointed as alternates.

Approval of Minutes: Karl Kelly inquired if there were any revisions or concerns regarding the minutes of October 9, 2019. **Craig Keeney made a motion to approve the minutes of October 9, 2019 as written. The Motion was seconded by Bill Frye and with a roll call vote the minutes of October 9, 2019 were approved.**

#### Campton Elementary School:

SAU 48 Facilities Director, John Francis and School Board Chairman, Danny Desrosiers presented Campton Elementary School's 10-year Capital Improvements Plan. Discussion ensues regarding a potential bond to eliminate some of the projects on the CIP as well as the school's need to establish capital reserve accounts.

#### New Business:

The Committee reviewed the CIP Matrix and made the following adjustments:

Bill Frye made a motion to move the 2012 Freightliner from replacement year 2020 to 2022. The Motion was seconded by Craig Engel and with a roll call vote the motion passes unanimously.

Craig Keeney made a motion to add a Ford F350 to the Highway Vehicle category in the amount of \$40,000.00 for 2020. The Motion was seconded by Tim Scanlon and with a roll call vote the motion passes unanimously.

Craig Keeney made a motion to increase the Highway Gravel line in 2020 to \$60,000.00 The Motion was seconded by Craig Engel and with a roll call vote the motion passes unanimously.

Adjourn: There being no further business, Karl Kelly declared the meeting adjourned at 2:17 p.m.

Respectfully submitted, Carina Park, Town Administrator