

## MINUTES

### SELECTMEN'S MEETING

November 4, 2019

The Campton Board of Selectmen met at 5:30 pm at the Campton Municipal Building. Chairman Craig Keeney, Vice Chair Karl Kelly, Selectman Sharon Davis, Selectman Bill Cheney and Selectman Dan Boynton were present. Town Clerk Hannah Joyce, and Town Administrator Carina Park were also present. During the work session, the Board signed the payroll manifests Property Tax Exemption Application and one Committee Appointment.

**Call to Order:** Chairman Keeney called the meeting to order at 5:30 pm.

**Approval of Minutes:** Selectman Davis made a motion to approve both the public and nonpublic minutes from October 21, 2019 as revised. Selectman Boynton seconded the motion, and the Board voted unanimously to approve both sets of minutes.

#### **New Business**

- **2020 Budget Discussion – Town Clerk/Tax Collector:**

Hannah Joyce presented her 2020 proposed budget. She increased the Printing and supplies line due to the additional elections in 2020. She also increased the overtime line due to elections. She explained that in addition to the budget there will be the usual warrant article for the restoration of records similar to last year.

- **2020 Budget Discussion – Highway Department:**

Butch presented the proposed 2020 highway department budget. Most items have remained the same. Butch explained that they are pretty close to their limit on equipment maintenance and supplies, and will probably be over or right at our limit by the time the first of the year. Selectman Cheney asked if he could get the hours and miles of the equipment, as well as maintenance history.

Butch would like to see another \$5,000 in overtime, as they are still having a hard time replacing the part time position. They have two subcontractors which will mean a huge learning curve, resulting in more time for the full-time employees.

He has increased the fuel budget line a little bit, as he believes we will be spinning our wheels more with subcontractors.

He has increased the subcontractor line item from \$4,000 to \$10,000 as it is more of an accurate representation of the expenditures as we needed additional help this summer prepping for paving resulting in 2019 expenses of \$9,600.

Butch also increased the gravel budget from \$20,000 to \$25,000 and would like to go even higher as last year the Town spent a significant amount of money on gravel during mud season.

Butch increased the sand budget slightly. Chairman Keeney asked about putting the supply of sand out for bid. Butch said he could estimate how many tons he would need annually.

Chairman Keeney asked about the status on the Coffey's' driveway entrance off of Pond Road. Butch said that temperature wise, putting out the high-performance cold patch now would be pretty tough. He does not want the plow to peel it right back off the road. He is concerned about it being difficult to work with.

Chairman Keeney said as the Board was under the impression that as we said it would be done this year, we should still attempt to complete it. The Board agreed and said if we need to patch again in the spring we will do so. Butch said that he will attempt to patch this road in the next ten days.

#### **Old Business:**

- **Candidate Selection – PB, ZBA CIP Vacancies:**

**Selectman Davis made a motion to appoint Floyd Wilkie as the Planning Board member and appoint Jack Letvinchuck and Rita Sebastian as alternates; to appoint Craig Engel as a CIP member and Jim Butler as CIP alternate; Alicia LeDoucier and Janet Lucas as ZBA Alternates. Selectman Kelly seconded the motion. The Board voted all in favor, and the motion carried.**

#### **Privilege of the Floor:**

Brenda Boisvert, nominated for Trustee of Trust Fund, introduced herself to the Board. She graduated from Plymouth State College in accounting, she has experience with investing, and over forty years of business experience. Brenda believes it is unfortunate that the town does not have their allotment of trustees and she would like to help out.

Craig Engel thanked the Board for their feedback, on behalf of those who visited from the area surrounding Windmill Rd. They were just graded and rolled again, so we are going into winter in much better shape than they have in winters past.

#### **Correspondence:**

At the last meeting, the Board asked Carina to look into traffic tally counters. She found three which were relatively inexpensive. She will email the links to the Board. The Board asked Selectman Cheney to bring some information back about each one.

The Board received a letter from the United States Postal Service, which included updates on the practices they are reviewing, such as loose dogs. They are concerned about some roads in town, because as they will not back down a road, every road they go down must be wide enough for two cars at any given time. Included in the letter is a list of roads they are discontinuing service to. Most of the roads they are shutting down are mostly private – Brayman Rd (the class VI section), Canoe Run Rd, Page Rd, Plaisted Rd, Prescott Hill, Randall – which is

only an issue because to access it you must travel on Wise Road – and also Susie Driscoll Road. The Board will look into fixing Prescott Road and possibly address Wise Road as well. Selectman Boynton said he will look at the actual regulations in the handbook to make sure the post office is being consistent with their rules.

Carina said the Planning Board would like to clarify some items on the building permit, especially clarifying the “type of building” – i.e. commercial, residential, etc. She believes we need more descriptors for what people are actually doing. Selectman Boynton said he would like to the Town create it as an e-form as well.

Selectman Boynton said that he and Selectman Cheney met with the police department and the owner of Campton Cupboard, and he would like to give his recommendations. Right now, they could stop the existing sidewalk to curve in earlier, and come out four feet from the edge of the building. Selectman Boynton’s suggestion is to put in parallel parking, as the Chief said there would not be room for other parking options once you put in that sidewalk. While people would continue to park how they want, some signage and painted lines would help.

Another issue they discussed was how to create a barrier between the sidewalk and parking spaces. They went through a couple different options, but Selectman Boynton was thinking 7-12-inch paved curb that will get you onto the sidewalk. Painting a sidewalk across the driveway parking lot might also help. The district commissioners said that as the District is putting in the sidewalk, the District would be willing to pay for it. Selectman Boynton believes it should be a four-foot walkway. The next step on this project would be bringing it before the police and the precinct.

### **Board Concerns and Directives**

Selectman Cheney has been asked a couple times about putting decals on the chief’s cruiser which is currently solid black. The Board will invite him to the next meeting to discuss this.

Selectman Davis was wondering if we could reach out to Lincoln about hiring a minutes taker, and see if we could share a minutes taker with them. Carina said she will send out an email blast as well.

Carina did reach out to Central Signal and they are putting together a quote for us for the Fire Alarm at the Highway Garage.

Chairman Keeney said we have discussed putting up Class VI road signs and he thinks we should do that, but in evaluating some of the roads we have, he questions whether some of these roads should be town roads. Maybe we should think about discontinuing some of these.

Selectman Cheney asked about if we should do anything about the drains on Gearty Way to alleviate the puddles there before winter. Chairman Keeney said yes, we can speak to Butch about this.

Selectman Boynton said that there are two couches on Bog Road in the town right of way that need to be removed.

**Non-Public Session in Accordance with RSA 91-A:3, II (a)**

**In Public Session Selectman Davis made a motion to go into Non-Public Session under RSA 91-A: 3, II (a) with the Boards of Selectmen from the Towns of Thornton and Ellsworth and their respective Town Administrators. Selectman Boynton seconded the motion and with a roll call vote: Chairman Keeney – aye, Vice Chair Kelly – aye, Selectman Davis – aye, Selectman Boynton – aye and Selectman Cheney—aye. The Board went into Non-Public Session at 6:40pm. The Board came out of Non-Public session at 7:30 pm.**

**Selectman Davis made a motion to seal the Non-Public Minutes, and Selectman Kelly seconded the motion. The Board voted in favor and the motion carried.**

**Adjournment: There being no further business, Chairman Keeney adjourned the meeting at 7:31 pm.**

Respectfully submitted,

Ellyn Franklin, Recorder