

MINUTES

SELECTMEN'S MEETING

October 21, 2019

The Campton Board of Selectmen met at 5:30 pm at the Campton Municipal Building. Chairman Craig Keeney, Vice Chair Karl Kelly, Selectman Sharon Davis, and Selectman Dan Boynton were present. Selectman Bill Cheney was absent due to illness. Police Chief Warn, Fire Chief Dan Defosses, Road Agent Robert "Butch" Bain, Town Clerk Hannah Joyce, and Town Administrator Carina Park were also present. During the work session, the Board signed Demolition Permits; Property Tax Exemptions and Snowplowing contracts.

Call to Order: Chairman Keeney called the meeting to order at 5:30 pm.

Approval of Minutes: Selectman Boynton made a motion to approve both the public and nonpublic minutes from October 7, 2019 as amended. Selectman Davis seconded the motion, and the Board voted unanimously to approve both sets of minutes.

New Business

- **New Police Officer Appointment:**

Selectman Davis made a motion to accept Anthony Scott as a full-time police officer: Vice Chair Kelly seconded the motion and the Board voted all in favor. The motion carried.

Chairman Keeney led Scott in the swearing-in. Anthony Scott's father, Vincent Scott pinned Officer Scott with his badge.

- **Planning Board Vacancy-Candidate Introduction:**

The following resident arrived to express his interest in being on the Planning Board:

- **Floyd Wilkie** – He will send Carina an email or letter expressing his interest and background. He would also be willing to sit on the CIP or ZBA.

Carina will send the bios she has received to the Board and they can make a decision next meeting.

- **2020 Budget Discussion – Police Department:**

Chief Warn presented the proposed police budget. He is requesting \$1,000 more for overtime. Officer Scott will be attending the full-time police academy in January for sixteen weeks. The wages line shows a 1.5% COLA.

The office expense has a \$2,000 increase as he is expecting higher maintenance fees for the record retention software. He is also unsure how fuel prices will fluctuate in 2020 and has increased that line by \$1,000. The dispatch expense increased \$1,000, but the prosecution and legal line has decreased by \$2,000.

Chief Warn also presented two potential warrant articles. First, about nine years ago, the Chief and the Board discussed how often to replace the department's SUV. They decided to do so every six years instead of every three. In October 2020, the 2014 Dodge Durango will be stripped and taken to auction. Chairman Keeney asked how many miles are on the Durango. The Chief guessed around 60,000.

The second article concerns a radio/computer equipment grant – a request for \$8,000 has been made to the CIP. They will only request \$8,000 and \$3,000 will come back after the equipment purchase as a reimbursement. This will outfit the cruisers with mobile data terminals (MDTs) which will allow dispatching through the MDTs. Officers will be able to conduct license checks and crash reports over the terminals instead of over the air. All this software will be provided from the state as long as the department has the equipment to accept it.

Chairman Keeney suggested separating the prosecutor line rather than including it in the police wages budget, because there is an intergovernmental agreement involved with that. The Chief said that the prosecutor is a police employee working for the police department and that it is easier to have the prosecutor position included in the police wages budget.

Carina included insurance, dental and retirement estimates in the budget. She was advised to expect an 8% increase on the Tufts health insurance program, so she rounded up to 10%. Ameritas is the town's dental and vision carrier, and they expect a 5% increase which they will hold for two years. Life insurance will stay the same. Retirement calculation is based on wages, so if wages change that will change as well.

Selectman Boynton expected the prosecution/legal line to go down even farther than the \$2,000 it decreased. Chief Warn said they are going to keep the number as a placeholder as they do have obligations to fill within that line.

- **2020 Budget Discussion – Fire Department:**

Chief Defosses presented the fire department's budget. He has merged some smaller line items to consolidate the budget a bit. There are two big changes he is proposing. The first is a \$10,000 addition to the vehicle maintenance line.

He also added another eight weeks of overnight coverage through November and December, as holiday season can be busy. Campton's portion would go up about \$12,150 with the percentage change and this eight-week addition.

Chairman Keeney is unsure about adding another eight weeks overnight coverage while we are establishing consistent pay lines for the fire department. Chief Defosses said they are having a difficult time filling the 24-hour coverage, and he is also concerned about employee burnout. He said it is much easier to do 24-hour shifts than get people to come from home.

He also alerted the Board that Engine 3 needed a new fuel tank, which was an extra \$1,000. This came out of the maintenance line.

Old Business:

- **Formal Response – Ryder/Windmill Rd. Concerns:**
The Board presented a formal written response to the questions presented by the Ryder/Windmill Road group. Selectman Davis made a recommendation that the residents take home the Board’s feedback and review it.
- **Policy Review – CTFD Write Off Policy:** Chief Dan commented that the FFR is an individual company as well, and that we should make that a little more generic. They will replace word “FFR” with “Campton-Thornton Fire Department’s Collection Agents and/or Ambulance Billing Company.”

Selectman Boynton made a motion to accept the write off policy as revised. Selectman Davis seconded the motion. The Board voted all in favor and the motion carried.

- **New Phone System Quote:** The Board reviewed an updated quote for the proposed new phone system from PHD Communications, a company which works with many local municipalities such as Plymouth and Thornton. The town has two options – the first is to lease the equipment over a three-year term. This would decrease our monthly bill by \$400-\$500 a month. The second option is to purchase the equipment outright for roughly \$12,000. This would decrease our monthly bill by roughly \$950.00.

Selectman Boynton said that if we leased, we would buy and own the equipment for \$1 at the end of the 3-year lease term. The life expectancy is 10-20 years, well beyond the three years. The other benefits with the system are that we will have administrative control, so we do not have to pay or call someone to make necessary changes.

Selectman Boynton said that the system will have a redundant internet to keep the phone system online if the primary internet goes down, and incorporates the panic buttons so that hitting the panic button will ring all the phones in the police department as well as police dispatch.

Selectman Davis made

Selectman Davis made a motion to buy the phone system outright and use the money from the Durgin Fund. Vice Chair Kelly seconded the motion. The Board voted all in favor and the motion carried.

The switch will happen in December.

Privilege of the Floor:

Dick McGrath (203 Windmill Rd) requested that if possible, the Board schedule the nonpublic sessions for after the complete public session, as it makes it easier for those interested in attending the entire meeting. Chairman Keeney agreed to look into rescheduling.

Correspondence:

Municipal Aid - The town received their first payment of municipal aid recently passed in the State's budget. The 2019 disbursement is \$53,588.09. There are two options on how to use the funds; 1 – Use it to reduce the tax rate or 2 – accept it as Unanticipated Revenue and spend it as the Board sees fit. The 2020 disbursement will be a similar amount, however, there are different stipulations on how the funds can be used.

As it is the revaluation year and the town's tax rate is slated to go down, Carina recommended using it as Unanticipated Revenue and possibly allocating the funds toward ongoing projects like the new sheds. Selectman Boynton likes the idea of spending a portion of it on a third-party assessment of the roads.

Carina will schedule a hearing for accepting the aid as Unanticipated Revenue and spending it. This portion is non-lapsing, however, next year they cannot accept it as unanticipated since they know it will be coming.

2020 Assessments – The Board has received the 2020 assessed values and letters have gone out to property owners. The assessors are hoping to conduct hearings in the next week for those looking for clarification on their assessed values. In 2018, \$384,146,040 was the town's assessed value. The 2019 projection is \$455,785,000.

Carina received a letter from Rick Tuck about the maintenance on Vintinner Rd. He requested permission to maintain the road himself and asked the town to pay for three loads (60 tons) of ledge pack to be run down the center of the road, after which, he would grade it. The town does not typically allow people to work on town roads. Butch advised that the Highway Department will grade Vintinner Rd. in about a week, so Carina will pass this information on to Mr. Tuck.

One of the homeowners – Cliff Rangnow - from which the town requires an easement for Deer Run Dam asked if a board member could meet him on site to show him where the construction is going to happen. Selectmen Kelly offered to meet with Mr. Rangnow.

Board Concerns and Directives

Selectman Boynton asked how to move forward with the Campton Cupboard parking situation. He said he and Selectman Cheney met with the store owner and the DOT, and they had some good ideas for a solution. The Board suggested he compile these ideas into a plan, and then the Board will revise it as they see fit. After that, they will present it to the owner.

Selectman Davis asked if there were plans to work on the fire alarm system at the highway garage. Carina will call Central Signal and ask if they can implement 24-hour monitoring.

Vice Chair Kelly asked who was supposed to find a contractor for the town clerk's generator. Carina replied he was.

Chairman Keeney said he spoke with Tim Saulnier about fixing the highway garage floor and Tim is going to do it.

Chairman Keeney said he and Vice Chair Kelly attended a “Hard Road to Travel” class and studied a chart showing recommendations for roadways based on number of vehicles crossing it per day. At the class there was discussion about a vehicle counter to determine these numbers. The Board asked Butch about renting a counter from DOT and Butch will check into it.

Butch extended the culvert from Wise and Beech Hill Rd. Chairman Keeney said it looked good but the culvert needed to be cleaned out.

Non-Public Session in Accordance with RSA 91-A:3, II (c)

In Public Session Selectman Davis made a motion to go into Non-Public Session under RSA 91-A: 3, II (d). Selectman Boynton seconded the motion and with a roll call vote: Chairman Keeney – aye, Vice Chair Kelly – aye, the Board went into Non-Public Session at 6:42 pm. The Board came out of Non-Public session at 6:58 pm.

Non-Public Session in Accordance with RSA 91-A:3, II (d)

In Public Session Selectman Davis made a motion to go into Non-Public Session under RSA 91-A: 3, II (d). Selectman Boynton seconded the motion and with a roll call vote: Chairman Keeney – aye, Vice Chair Kelly – aye, the Board went into Non-Public Session at 6:59 pm. The Board came out of Non-Public session at 7:04 pm.

Adjournment: There being no further business, Chairman Keeney adjourned the meeting at 7:04 pm.

Respectfully submitted,

Ellyn Franklin, Recorder