

MINUTES

CAPITAL IMPROVEMENTS PLAN COMMITTEE

October 9, 2019

The Campton Capital Improvements Plan Committee met at 1:00 p.m. at the Campton Municipal Building. Members of the committee present were Karl Kelly, Craig Keeney, Tim Scanlon and Bill Frye.

Approval of Minutes: Karl Kelly inquired if there were any revisions or concerns regarding the minutes of September 11, 2019. **Craig Keeney made a motion to approve the minutes of September 11, 2019 as revised. The Motion was seconded by Bill Frye and with a roll call vote the minutes of September 11, 2019 were approved.**

The Committee reviewed two new project requests from Transfer Station Manager, Kevin McGuire. The first project is a replacement backhoe scheduled for 2029 in the amount of \$100,000.00 (Campton's share yet to be determined; currently 64%). The CIP Committee agreed to add the project to the matrix.

The second project is a new, used truck to plow and transport recyclables. This project is proposed for 2020 in the amount of \$30,000.00. The Board of Selectmen have already reviewed the request for this project and are not in favor of the project as presented. The Capital Reserve Fund for the Transfer Station will be depleted this year with the current renovation project and the Board feels having this project proposed for 2020 is not an adequate amount of time to build the reserve back up. The CIP Committee agreed with the Board of Selectmen and would like Kevin to come in and discuss with the project.

The Committee then reviewed the projects which were presented to the Board of Selectmen at their most recent meeting.

The Infrastructure projects; generator at the Durgin Building and stairwell to the attic, will be funding through the Durgin Fund and no longer need to be included on the matrix.

Chief Defosses spoke in regards to the possible removal of Car 2 from the replacement schedule. He understands that it appears the vehicle sits a majority of the time but urged the Board to reconsider the removal. The car is primarily used by employees attending trainings. These training are generally in Concord or Littleton and are held during the weekend. Chief explained that they had 6 employees attend trainings this year which is generally consistent with years past. If the Town paid mileage to those employees rather than provide the car it would have totaled nearly \$12,000.00. Discussion ensued whether purchase of a new vehicle was necessary or if a used vehicle could be purchased. Chief was open to the idea of a used vehicle or even using a cruiser that is slated to be taken out of service. This vehicle could also be used by other departments to attend trainings or for work related travel. The Committee agreed to keep the Car on the schedule for now but updated the cost figures to represent a more accurate figure.

Road Agent, Butch Bain, spoke in regards to the downsizing of the 6-wheel Freightliner scheduled for replacement next year. Butch feels strongly that downsizing to a F550 would be a bad idea. The capacity to hold sand is much greater in the 6-wheel vehicles. He feels if they were to downsize, it would be a burden on the highway crew as they would have to take multiple trips to load sand prolonging the maintenance of the roads in winter. The Committee agreed to keep the 6-wheel on the replacement schedule for now and will discuss it more during the 2020 budget discussions.

Privilege of the Floor: Resident, Craig Engel, noted that he doesn't see a roller on the current matrix and asked the Committee if ever considered purchasing such equipment for the Town. The Committee explained that a request for a roller was presented in the past and at that time the Committee agreed there was no immediate need to purchase one. The Town currently contracts with Mark Johnston Construction to rent his vibratory roller at fair price. The roller is generally available when needed and this arrangement has worked well in the past.

Adjourn: There being no further business, Karl Kelly declared the meeting adjourned at 1:48 p.m.

Respectfully submitted, Carina Park, Town Administrator