

MINUTES
SELECTMEN'S MEETING
September 23, 2019

The Campton Board of Selectmen met at 5:30 pm at the Campton Municipal Building. Chairman Craig Keeney, Vice Chair Karl Kelly, Selectman Bill Cheney, Selectman Sharon Davis, and Selectman Dan Boynton were present. Town Administrator Carina Park was also present. During the work session, the Board signed the manifests, two abatements and one building permit.

Call to Order: Chair Keeney called the meeting to order at 5:30 pm.

Approval of Minutes: Selectman Cheney made a motion to approve both the public and nonpublic minutes from September 9, 2019 as revised. Selectman Boynton seconded the motion, and the Board voted unanimously to approve both sets of minutes.

New Business

a) Bid Opening – Heating Fuel

The Board received two bids.

Dead River –

#2 heating oil: 2.45/gallon. (not to exceed \$0.27 markup)

Propane: \$1.18/gallon. (not to exceed \$0.35 markup)

Pemi River Fuels –

#2 heating oil (delivered price): \$2.25/gallon (not to exceed a \$0.35 markup)

Propane (delivered price): \$1.13, price per gallon (not to exceed a \$0.50 markup)

They can deliver a fixed price for the town of Campton of \$2.10/gallon for #2 heating oil and \$1.13 for propane.

The town currently uses several suppliers.

Fire Department – Dead River Company

Town Building – Pemi River Fuels (propane), White Mountain (oil)

Selectman Davis made a motion to accept the bid from Pemi River Fuels. Selectman Boynton seconded the motion. The Board voted all in favor, and the motion carried.

b) Deer Run Dam Update – Dubois & King

Bob Durfee, Project Engineer, said they have 2 out of 3 permits necessary for the project: the DES dam reconstruction permit and the NHTES wetlands permit. With both permits in hand, they have revised the bid documents accordingly with special provisions that the permits dictate. The plans and specs are also updated. The Town will still need Fish and

Game approval to draw the pond down. By Fish and Game rules, they should make a request two weeks before planning to draw the pond down. Dubois & King will update the bid documents from the project schedule, and they are proposing to advertise this project in January.

Proposed schedule:

January 6 – Bid the project publicly.

January 22 – Pre-bid meeting with interested bidders.

February 4 – Bids due. Bid evaluation.

March 10 – Town meeting.

April 4 – Acceptance or negotiation deadline. (Bids opened are held for 60 days by contract.)

Bob stated that ideally, we would issue a notice of award to the low bid contractor by March 25th, schedule a pre-construction conference with the contractor around April 7, and sign the contract at that time. The contractor could begin construction as early as June 1. The DES permit requires that you cannot do work in the pond or stream during low-flow conditions so, the contractor may start earlier than that depending on conditions.

Carina stated that most likely we will have to request a small amount of money at the town meeting as the project is now projected to come in slightly over budget.

Bob has unsolicited interest from one contractor and he will place any contractors the Board would like to contact on the list he sends the RFP to.

c) Citizen Concern – Ryder Road, Windmill, Lower Beech Hill Road, Turnpike Road, Susie Driscoll Road

Dick McGrath represented a group of citizens from the Ryder Road area in Campton, presenting to find solutions and improve the roads they live on. He and his wife Mary live at 203 Windmill Road. Dick summarized their complaints by season.

Winter: The sanding was inadequate and the postal service stopped delivering on our roads due to unsafe conditions.

Mud Season: They are concerned that the response of the town has been reactive and not proactive. In the course of putting together their complaint, they did some research through a document from the University of Pennsylvania with innovative new technologies for caring for gravel roads. They feel they should be trying new solutions for caring for gravel roads. They are concerned the right type of gravel is not being used after examination of some of these documents, specifically because of the large cobbles found in the road. They feel the ditching is inadequate. The condition of the roads directly interferes with their quality of life. They are aware of one family on Lower Beech Hill Road who is regularly visited by a healthcare provider, and this past mud season, that provider was not able to visit said family due to the condition of the road.

They are also concerned about the transit of fire vehicles and public safety vehicles at a reasonable time.

Spring/Summer:

Water direction is not sufficient as well as the amount of dust control. Standing water is a breeding ground for mosquitos. They are aware from the documents they have read excessive dust is a sign of poor road maintenance. Not much rolling is done on the gravel which leads to tire problems. Washboard areas and potholes develop after each regrading.

To summarize, they are concerned about the extensive damage to vehicles. They are aware of families who have left the area, as well as someone who was planning to build on the intersection to Ryder and Windmill Road but has changed his mind due to mud season conditions. They are concerned about their own safety and the property values of their homes. They are concerned that the town is not proactive in investigating better solutions to road maintenance. These solutions should save the town money in the long run. They believe monies that should be used on road maintenance should be spent entirely as it has been allocated to improve quality of life for residents.

Craig Engel, who lives at 241 Windmill Road, read recommendations from a checklist the residents compiled.

- There is a new gravel process used in towns of Epsom and Freedom. In Freedom, a friend of Mr. Engel's says they have been implementing this for three years and have no more mud season.
- Geosynthetics (Holderness could be a possible resource)
- We have seen the use of 3-4 inch stones used in gravel and we would love to see that removed.
- We would like to be notified when grading will take place.
- We would like consistent ditching on these roads.
- Safety drives / test drives of emergency vehicles down these roads throughout the season.
- We would like that the paving plan be provided to the community
- Evaluate use of dust suppressants.
- We have heard there is a coalition of NH Municipal Officials. We are curious of if this exists and if the Board is interested in communicating with these officials about solutions.
- Spend all the highway funds.
- Asked highway department to take part in professional development and pursue new technology and solutions

The citizen representations asked what their next steps could be.

Selectman Davis advised that the Budget Hearing each year includes information about road projects that are planned for the following and residents could provide their input at the hearing.

Selectman Davis also referred to the Town's 10-year Capital Improvement Plan which includes Highways-Roads. She also shared that the Board has been working with the Road Agent on road issues. Several Board members are also attending NH Municipal Association "Hard Road to Travel" classes trying to gain more information on roads.

Chairman Keeney said we are looking into working with the Road Agent to develop a longer-term road improvement plan, as well as a priority plan for the town roads.

Vice Chair Kelly agreed that the citizens from Ryder Road have legitimate issues to solve, however the cost will also be an issue even though the long-run benefits will be worth it. Selectman Boynton said we recently added to the Road Agent's job description the development of a five-year road plan and have just started that process.

Road Agent Bain said that his lines of communication are always open to the public for any questions or concerns.

Mary McGrath read a letter about road conditions on Ryder Road. The sender explained a situation where a family member did about \$700 damage to her Honda Pilot on this road in mud season. They have a receipt for the damages if necessary. She explained that collectively, people on this road experience this kind of thing all the time.

Selectmen Cheney stated the board should provide a response to the list of concerns provided and the board agreed, and Chairman Keeney advised that the board will work on a response.

d) Intergovernmental Agreement for a Municipal Prosecutor

The towns of Lincoln and Woodstock were in agreement to the terms presented to them in the intergovernmental agreement. The first payment to get the contract started will last through the end of the year. The town of Campton's exposure is roughly \$2,000. The total for next year will be around \$6,100.

The Board discussed where the prosecutor will work in the building. Chief Warn suggested using the empty space formerly used by May Brosseau. Vice Chair Kelly foresees some distractions with foot traffic around the space. Carina was asked if she was okay with the use of that space for a prosecutor. Carina explained she has no immediate intended use for the space and if distractions became an issue, she would address it with Chief Warn.

Selectman Davis made a motion to approve the Intergovernmental Agreement for a municipal prosecutor as presented. Selectman Cheney seconded the motion. Selectman Boynton voted in favor. Chairman Keeney and Vice Chair Kelly were opposed. The motion carried 3-2.

e) CIP Update

The Capital Improvement Plan Committee's recommendation with regards to the Fire Department line items is to remove the 2010 Tahoe from being replaced. Vice Chair Kelly stated he sees it parked more often than not. Chairman Keeney said that as the chief has the F150 as a command vehicle and the Silverado for utility, the Tahoe is somewhat of an "extra" and has been used for employees to take to trainings rather than pay mileage. The CIP Committee is

not sure this is a good use for the vehicle and having it in the replacement schedule may be unnecessary.

Chairman Keeney said the 1999 Freightliner is due for replacement in 2021, and the F550 is up two years later. They discussed replacing that Freightliner with a F550. The Committee discussed looking at a three-year lease for this vehicle if needed.

Vice Chair Kelly said they got some feedback stating we should spend some of the Durgin Fund money. We thought building projects would be a good place to direct that money, and as we need a generator at the Durgin Building, we believe that would be a good thing to spend money on. All agreed.

Old Business

a) White Farm Auction – Highway Truck

Selectman Cheney said that the highway truck needs a lot of work to it so it needs to be shipped to auction. They will look for a smaller truck with a plow to have on hand.

The Board also discussed the request for the purchase of a truck for the transfer station. The Campton CIP Committee received an email stating Thornton has approved the purchase of a \$30,000 truck for the transfer station next year. This doesn't allow much time to add to the CIP. Their justification for the truck was to plow the transfer station and transport recyclables.

The Board decided to reach out to Thornton and explore this idea in 2021 when new percentages are in place and it can be added to Campton's CIP. They currently do not have a CIP transfer station CIP fund line, and what the funds the Town has in capital reserves will be depleted by the end of landfill renovations this fall. The Board members requested that Carina advise Thornton that there is no funding available for the purchase of a truck for 2020.

Correspondence

The town has had two elected officials resign this week. Jennifer Duncan, Chairman of the Trustee of the Trust Funds, was told by her employer she could no longer serve as a Trustee so she has resigned. It is the Board's responsibility to appoint another Trustee.

Town Moderator, Charlie Wheeler, has also resigned effective immediately. Appointing a new moderator is the responsibility of the Supervisors of the Checklist.

The residents of Round Top Road previously petitioned for the betterment and reconstruction of their roadway. The Board has copies of the quotes for construction they have procured.

Andrews Construction - \$250,000, including alternate considerations. Some of those must be considered to procure something that the town is comfortable in taking over, such as civil engineering and layout. This would add \$10,000-15,000. Ledge removal

would add \$50,000-100,000. A retaining wall for the cul-de-sac would be \$25,000-50,000. This would amount to a rough total of \$415,000.

Piper - \$450-500,000 as a preliminary cost.

Their goal is to bring the road up to specs so that the town will take it over. The Board's next step would be a formal site visit as a Board and then a public hearing to find if there is occasion to lay out a town road. Carina said the Board should consider that maybe not everyone on that road will contribute to the project. As they have received a petition for Driftwood and Bootjack as well, she suggested holding one public hearing for these roads.

Privilege of the Floor: None.

State Representative Richard Osborne brought up the State budget and the government's ruling. If a decision on the budget is not made by October 1, the proposed funding would revert to the last approved budget.

Board Concerns and Directives

Selectman Boynton emailed the department heads to remind them about recycling and what can be recycled. He is waiting on emails to confirm his message was received.

Selectman Cheney asked how the revaluation process was going. Carina said we are not quite on schedule, but she has filed for an extension for filing the MS-1 until November 1.

Non-Public Session in Accordance with RSA 91-A:3, II (a)

In Public Session Chairman Keeney made a motion to go into Non-Public Session under RSA 91-A: 3, II (c). Selectman Boynton seconded the motion and with a roll call vote: Chairman Keeney – aye, Vice Chair Kelly – aye, Selectman Davis- aye, Selectman Cheney – aye and Selectman Boynton—aye, the Board went into Non-Public Session at 7:32 pm. The Board came out of Non-Public session at 7:46pm.

Selectmen Davis made a motion to hire Cayla Slaughter as the Municipal Prosecutor. Selectman Boynton seconded, and with a roll call vote: Selectman Keeney – nay, Selectman Cheney – aye, Selectman Boynton – aye, Selectman Davis-aye, and Selectman Kelly – abstain. The motion passes 3-1-1.

Adjournment: There being no further business, Chairman Keeney adjourned the meeting at 7:49 pm.

Respectfully submitted,

Ellyn Franklin, Recorder