

MINUTES
SELECTMEN'S MEETING

August 26, 2019

The Campton Board of Selectmen met at 5:30 pm at the Campton Municipal Building. Chairman Craig Keeney, Vice Chair Karl Kelly, Selectman Sharon Davis, and Selectman Dan Boynton were present. Police Chief Warn, Road Agent Robert "Butch" Bain, and Town Administrator Carina Park were also present. During the work session, the Board reviewed and signed the manifests and permits.

Call to Order: Chairman Keeney called the meeting to order at 5:30 pm.

Approval of Minutes: Selectman Boynton made a motion to approve both the public and nonpublic minutes from July 15, 2019 as revised. Selectman Kelly seconded the motion, and the Board voted unanimously to approve both sets of minutes.

New Business

a. 2019-2021 Snow Plow Contractor Contracts

So far, the town has received two contracts; two from Brad Benton and one from Russell Allard. The hope is to hire one more subcontractor before winter. Mr. Benton has two Ford 1 tons, and Mr. Allard has an F350 single wheel.

Carina will post the advertisement again and also look into insurance policies for subcontractors.

Selectman Davis made a motion to accept the three contracts they have received. Selectman Boynton seconded the motion, the Board voted in favor, and the motion carried.

b. Campton Cupboard Parking Concerns

The Board tabled this discussion to September 9th.

c. Campton Village Water Precinct Update

John Whitney came to the meeting to alert the Board of a water issue on Sunset Hill (Rising Ridge Rd). The Campton Village Precinct and the Owl's Nest have been in a dispute regarding water access in this area and the availability of water to the additional, currently vacant lots. Whitney expressed the water service is barely satisfying the ten units already on the hill. Whitney simply wants to warn the Board that if more lots sell, there is no water for them to use if people submit building permits.

d. Draft RFB for Heating Fuel

Carina borrowed a draft RFB from another town (Lee), which is a bit more elaborate than what she believes Campton needs. Selectman Davis suggested using the form but leaving out the Wall Street Journal's standardized price.

The Board discussed whether a contractor would sign a three-year contract. Selectman Boynton said that for such a long contract, a company may not give a price per gallon, but give a markup stretched over a period of time. The Board agreed to advertise a one-year contract. Carina will send out the revised RFP to Dead River, White Mountain Propane, Pemi River Fuels, Rhymes, and Foley .

Old Business

a. Revised Job Descriptions

- **Town Clerk / Tax Collector:**

The Board reviewed the revised document and made additional changes to consolidate some of the line items due to redundancy.

Selectman Davis made a motion to approve the Town Clerk/Tax Collector's job description. Selectman Boynton seconded the motion. All voted in favor and the motion carried.

- **Road Agent:**

The Board agreed to define "regular basis" in item 3 as "weekly," and change the phrasing of item 4 as "or ability to obtain." Carina will send the Board the revised version.

Butch asked for input from the Board on his gravel proposal. Selectman Boynton suggested Lower Beech Road be higher on the list and Chairman Keeney also mentioned that Beaver Brook Rd. needed attention.

Correspondence

Carina introduced Corey Davenport to the Board, the new Administrative Assistant and the planning, zoning and assessing clerk.

The Police Department did not seize any dogs under RSA 466:14 this year but the Department has issued a handful of complaints for unregistered dogs.

The Board has not yet received a boiler quote for the Durgin Building from White Mountain, so Carina is looking for guidance on how to proceed.

Selectman Davis made a motion to hire Pemi River Fuels to replace the boiler in the Durgin Building. Selectman Kelly seconded the motion. All voted in favor and the motion carried.

Ellyn Franklyn, Recorder, is going to be transitioning out of transcription by the year's end, but she is willing to work with potential hires and train them. The Board is willing to let her attempt this. Selectman Boynton also mentioned he would like to receive the minutes when they're drafted so he has more time to look them over instead of emailing them with the agenda for the next meeting.

The Town Fire – Rescue and Police Departments received a thank you from Fayette Potter, mother of the young woman who recently passed away suddenly.

Jennifer Maine, who owns White Mountain Karate, is hoping to hold a 5k Road Race this fall for a charity event around Veteran's Day. She wants to be respectful of the Blair Cemetery but she would like to start the race from the cemetery gazebo. Knowing the issues with this spot, including parking, the Board decided to instead suggest using the Liberty Tree located at the Pattee Conservation Area as a starting point.

Board Concerns and Directives

Carina and Selectman Davis met with people from the Campton Area Resource Center about the Town Food Pantry and CARC's food pantry and the possibility of combining the two food pantries. The CARC serves 40 families, 95 people, which means they provide 1,195 meals. They are running into issues of space with clothes, merchandise and privacy. They support their pantry with a \$2,000 grant and the sale of clothes. They are also going to pursue more grants. The proposal is a partnership where the CARC could use the kitchen facility and closet in the Community Room of the Municipal Building.

This would involve getting rid of a couple freezers and installing an outlet. The CARC serves Thornton, Ellsworth, and Waterville in addition to Campton.

The Board gave permission to Selectman Davis and Carina to talk further with CARC members to see if there is a way to consolidate pantries, and will report back to the Board.

Selectman Kelly said he and Chairman Keeney met with Logger Jon Martin about the condition of Eastern Corners Rd. and located a few spots where culverts should go. Mr. Martin had gotten a price for \$2,500 for material and trucking. He asked how much the bond should be for and Chairman Keeney was thinking \$20,000. Mr. Martin would like something in writing stating he has permission to do work on the road. The Board will provide 3 thirty-foot culverts and no more than \$2,500 in material and trucking. The Town will pay Mark Johnston directly.

The Board discussed and reviewed the most recent version of an Intergovernmental Agreement for the hiring of a prosecutor. Selectman Davis made a motion to send the proposal to the other Boards for signature. Selectman Boynton seconded the motion. Chairman Keeney is opposed. The motion carries, 4-1.

Privilege of the Floor: None.

Non-Public Session in Accordance with RSA 91-A:3, II (a)

In Public Session Selectman Davis made a motion to go into Non-Public Session under RSA 91-A: 3, II (c). Selectman Boynton seconded the motion and with a roll call vote: Chairman Keeney – aye, Vice Chair Kelly – aye, the Board went into Non-Public Session at 7:28 pm. The Board came out of Non-Public session at 7:37 pm.

Adjournment: There being no further business, Chairman Keeney adjourned the meeting at 7:37 pm.

Respectfully submitted,

Ellyn Franklin, Recorder