

## MINUTES

### BEEBE RIVER WATER & SEWER COMMITTEE

April 23, 2019

The Beebe River Water and Sewer Committee met at 10:00 a.m. at the Campton Municipal Building. Members of the committee present were Cindy Klevens from NHDES, Robbie Welsh and Town Administrator, Carina Park. Also present were John Benham from Pump Systems, Inc. and Ken Goode from Granite State Rural Water Association.

#### Approval of Minutes:

Cindy Klevens made a motion to approve the March 26, 2019 minutes as written. Robbie Welsh seconds the motion. Motion passes by unanimous vote.

The Committee reviewed and provided updates for the action items from the March 26, 2019 meeting.

The Committee reviewed and approved the Emergency Contact mailer for the Homeowners and the Emergency Contact List in the O&M Manual with revisions.

The Committee reviewed the updated MOU with the revisions suggested at the March 26, 2019 meeting. Robbie Welsh will forward the revisions to the HOA's attorney for review.

Cindy Klevens was provided with rudimentary drawing of the work completed last spring from Dawson's Excavation. Jake Dawson has offered to meet John Benham and Ken Goode at the site to get a better understand and more accurate description.

Ken Goode submitted two quotes for the inspection and jetting of the sewer lines. The first from Stearns Septic Services amounted to \$5,650.00. The second from Rowell's Services amounted to roughly \$1160.00 as it was based on hourly services. The committee agreed we should proceed with Rowell's Services in this year's budget to help get a better understand of the infrastructure.

John Benham presented the Committee with two estimates for future improvements to the Water and Wastewater Systems. The Committee agreed these projects should be included as part of the application for grant funding.

The Committee reviewed the current delinquent balances as of first quarter 2019.

The Committee reviewed a letter from Jack Head regarding the roads.

The Committee discussed current actions items and delegated such tasks to the following parties:

- Meet w/ Dawson to get an updated map of water system to included improvement from 2017-2018-John Benham & Ken Goode
- Draft Shut Off Notices to delinquent homeowners- Cindy Klevens

- HOA's attorney reviewed of updated MOU-Robbie Welsh
- Draft water and sewer pre-apps for SRF loan- Cindy Klevens & John Benham
- Reach out to CBDG Grants Administrator-Donna Lane- Robbie Welsh

The Committee discussed applying for both an SRF loan and a CBDG grant to accomplish future improvements to the systems.

The next Committee meeting was scheduled for Tuesday, May 21<sup>st</sup> at 10:00 a.m.

Adjourn: There being no further business the meeting adjourned at 11:22 a.m.

Respectfully submitted, Carina Park, Town Administrator