

## MINUTES

### SELECTMEN'S MEETING

July 1, 2019

The Campton Board of Selectmen met at 5:30 pm at the Campton Municipal Building. Chairman Craig Keeney, Vice Chair Karl Kelly, Selectman Bill Cheney, Selectman Sharon Davis, and Selectman Dan Boynton were present. Town Administrator Carina Park was also present. During the work session, the Board signed the manifests and reviewed the bills and other applications.

**Call to Order:** Chairman Keeney called the meeting to order at 5:30 pm.

**Approval of Minutes:** Selectman Davis made a motion to approve both the public and nonpublic minutes from June 17, 2019 as revised. Selectman Boynton seconded the motion, and the Board voted unanimously to approve both sets of minutes.

#### **New Business**

##### **a. Bid Opening – 2019 Paving Projects**

Four bids received:

##### **R&D Paving:**

Depot: \$41,030.50

Pinnacle: \$80,305.10

Cascade: \$11,642.30

Eastern Corners: \$19,086.50

Bump: \$36,176.40

**Total: \$188,240.80**

##### **Pike Industries:**

Depot: \$39,910.60

Pinnacle: reclaim-\$61,883.75, shim-\$16,224.00

Cascade: \$10,888.50

Eastern Corners: shim – \$10,296.00, reclaim –\$7,211.10

Bump: Shim - \$9,516.00, reclaim – \$25,405.24

**Total: \$181,798.50**

##### **Bryant Paving:**

Depot: \$37,026.60

Pinnacle: Shim – \$15,589.60, reclaim – \$57,403.35

Cascade: \$10,105.05

Eastern Corners: Shim – \$9,893.40, reclaim – \$6,726.60

Bump: Shim – \$8994.00, reclaim – \$23,558.25

**Total: \$169,296.85**

**GMI Paving:**

Depot: \$32,358.75

Pinnacle: Shim – \$14,914.20, reclaim – \$49,944.15

Cascade: Reclaim – \$9,209.05

Eastern Corners: Shim – \$9,286.20, reclaim – \$5,999.05

Bump: Shim – \$8,562, reclaim – \$20,982.55

**Total: \$151,255.95**

Selectman Davis made a motion to accept GMI's bid under the condition that the number of roads may be adjusted. Vice Chair Kelly seconded the motion, the Board voted all in favor, and the motion carried.

**b. Snow Plow Contract Review**

Selectman Kelly asked if we should change our invoicing to biweekly. Carina said we still cut checks to the vendors on a weekly basis so no change is needed.

The Board discussed equipment rates. Selectman Kelly suggested we have contracted rates to protect ourselves, so we pay correct amounts based on the truck involved. The price of diesel fuel and the size of the truck all influence the going rate.

Selectman Boynton suggested we make our minimum \$80/hr. for a 1-ton plow and sander. If someone with a F550 wants to apply, they would be offered that same rate. He said they should pay by plow length, not vehicle size.

Selectman Kelly wanted to ensure we paid more for a dual wheel. His idea was paying 80/hr. for a single wheel and \$85/hr. for a dual wheel, and adding a clause that states bids on other vehicles can be accepted as well. Carina was concerned about the \$5/hr. raise and how that would affect the budget.

The Board decided to table the topic until the following meeting. As Carina will not be present, Board members will bring their suggestions in writing.

**c. Financial Update**

The Board reviewed the financial report. In total, all the departments seem to be on track as we are roughly 50% through the budget year.

**Old Business**

**Updated Job Descriptions**

**Selectman Davis made a motion to approve the job descriptions for the town administrator and police chief. Selectman Boynton seconded the motion. The Board voted all in favor and the motion carried.**

Chairman Keeney had a concern with #17 about building maintenance under the town administrator. He said that because two departments work out of one building, the police department should take more initiative in reporting and solving maintenance items.

Carina suggested we have a policy in regards to municipal buildings and establish one procedure in which people are notified. This could even be as simple as memo rather than a policy.

#### **Correspondence:**

The Board was CC'ed on a driveway permit from the State of NH for the Owl's Nest "pit entrance."

Carina received an email from the Thornton town administrator requesting we push our joint meeting with Ellsworth and Thornton back to July 31. The Board requested that we get more of a description and a breakdown from them before the meeting. It has been difficult to get bids for this project, which is a reason why there is only one bid to work with. Carina will tell Thornton we have concerns with the lack of information in the quote and we hope to see additional information, as well as additional contractors contacted, before we hold this meeting.

Carina has had two inquires as to what our plans are for tax deeded property. We don't have a tax deeded property auction set for this summer, but is the Board interested in a sealed bid auction or public auction? One inquiry is for the cabin on Eastern Corners Road. The other is a land-only property off Jenny Lane.

The town decided to hold a sealed bid auction for the Eastern Corners Road cabin and wait to auction the rest of the properties.

**Selectman Boynton made a motion to put the Eastern Corners Road cabin out for sealed bid. Selectman Davis seconded the motion. The Board voted all in favor and the motion carried.**

#### **Board Concerns and Directives**

Selectman Boynton said that the state budget passed the House and the Senate. If not vetoed, it will bring approximately another \$300,000 to the Campton School District, as well as additional funds to Plymouth Regional High School.

Selectman Kelly said that he would like us to institute a social media policy. Selectman Boynton said he can do some research on it. The police department has one which we can copy.

Carina reached out to the residents of Round Top Road. They are still interested in seeing the cost figures associated with the betterment and understand that there may be a lot of work to bring the road to town specifications, if even possible.

Selectman Boynton said he attempted to speak with the postmaster. Carina received a certified letter from the postmaster last Monday with a standard road repair request form. Carina called the postmaster and asked if she had personally driven those roads (Windmill, Ryder, Susie Driscoll). The postmaster had not and agreed to do so and bring forth specific concerns with the disputed roads. She has not yet contacted Carina.

#### **Privilege of the Floor:**

Art Marks introduced himself as the new village district chairman in Waterville Estates. He lives at 22 Porcupine Drive in Waterville Estates, has been a taxpayer for 33 years and a full-time resident for 10 years.

**Non-Public Session in Accordance with RSA 91-A:3, II (a)**

**In Public Session Selectman Davis made a motion to go into Non-Public Session under RSA 91-A: 3, II (a). Selectman Boynton seconded the motion and with a roll call vote: Chairman Keeney – aye, Vice Chair Kelly – aye, Selectman Cheney – aye, the Board went into Non-Public Session at 6:55 pm. The Board came out of Non-Public session at 7:04 pm.**

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**Selectman Cheney made a motion to seal the Non-Public Minutes, and Selectman Davis seconded the motion. The Board voted in favor and the motion carried.**

**Adjournment: There being no further business, Chairman Keeney adjourned the meeting at 7:26 pm.**

Respectfully submitted,

Ellyn Franklin, Recorder