

MINUTES
SELECTMEN'S MEETING

April 15, 2019

The Campton Board of Selectmen met at 6:30 pm at the Campton Municipal Building. Chairman Craig Keeney, Vice Chair Karl Kelly, and Selectman Cheney were present. Selectman Davis and Selectman Boynton were excused. Town Administrator Carina Park and Tax Collector Hannah Joyce were present. During the work session, the Board signed the manifests and reviewed the bills.

Call to Order: Chairman Keeney called the meeting to order at 6:30 pm.

Approval of Minutes: Selectman Cheney made a motion to approve the public and non-public minutes from April 1, 2019 as corrected. Selectman Kelly seconded the motion, and the Board voted unanimously to approve the Public and Non-Public Minutes.

Privilege of the Floor:

State Representative Richard Osborne presented the budget from the State House of Representatives. He said that the enterprise tax this last year yielded nearly 2 billion dollars and about 12.5 million will go directly to cities and towns. If the budget goes through, there will probably be extra funds coming to Campton.

In New Hampshire as a whole, \$164,000,000 has been released to increase adequacy funds for the public schools. Also statewide, the House is hoping for fully funded special education, transportation, and building aid, as well as fully funded kindergarten and increased funding for community colleges. The House is also planning to finally fund the 10-year mental health plan.

This budget is not finalized until the House, the Senate, and the Governor have had a chance to approve it.

Hannah Joyce, Tax Collector, questioned the Board about abating interest to Skye and Jessye Bartlett, which the Board of Selectmen approved at the April 1, 2019 meeting. Hannah said that this issue was handled two tax cycles ago, and it was not communicated to her that this issue had resurfaced with the Board. She said that when the Bartlett' purchased the property in April 2017, the warrant had already been finalized and the taxes were assessed to the previous owners. She believes no mistake was made on behalf of the Town of Campton. Hannah hopes for improved communication in the future about similar tax decisions.

New Business

Bob Durfee, Dubois & King – Deer Run Dam Update

Bob Durfee summarized the Deer Run Dam process by stating that his firm submitted applications to DES for a dam reconstruction permit and for wetlands permit in February. Both agencies responded with review comments which they turned around and submitted today. They are currently waiting for both of these agencies to issue permits in the next week or so. Dam bureau rules require that they cannot advertise or bid this project until they have the dam reconstruction permit in hand. Mr. Durfee stated that the Town does not need the wetlands permit in hand to go to bid but will need to make sure the hired contractor has the permit before construction begins. The bids will hopefully go out the week of May 1st, with the notice to proceed with construction to be issued by June 1st. They will give the contractor 3 months to complete the project, finishing on September 30.

Chairman Keeney stated that the project is about a year and a half behind schedule. He said another issue is that the dam is far over budget plus the Town will do the paving on its end, but the Town has not seen a revised estimate as to where the project stands financially.

Mr. Durfee stated he has revised the estimate with a second quote to replace the culverts, which is separate from the contracted estimate for dam reconstruction. He said that designing the replacement culverts took more work than anticipated and the poorly documented easements in this area slowed down the town attorney greatly. However, at this point, all that is needed to get started on May 1 is the reconstruction permit.

The Board discussed delaying the installation of replacement culverts to save money but in the end decided that there was no point to that as the replacements must be done. Mr. Durfee said they were estimating the culverts at \$18,000 total.

Selectman Cheney asked how much money the Town is missing from the budget. Chairman Keeney said he knows we are missing \$8,900 for the additional design phase for the culverts. Mr. Durfee stated that the budget is not updated with the paving removed.

Mr. Durfee will get back to Carina with updated pricing. He will also provide the Selectmen with his firm's list of contractors they use to see if there are any local contractors that could be added.

RFP Mowing & Landscaping Services Contract

Selectman Davis (not present) had requested the Board add weeding throughout the summer season as needed. The Board also decided to require fertilizing in the spring and adding lime in the fall.

Several potential landscaping vendors have come into inquire about landscaping services. Carina will put it on the website and list it out front, and also contact local landscapers, depending on the number of inquiries received.

Selectman Cheney suggested we make this an annual contract rather than a two-year contract. He also said that we should require proper insurance and liability for a successful bidder.

Hannah Joyce asked if the annual flower plantings and irrigation system are included in the contracting. Chairman Keeney said the Garden Club takes care of the flowers, and we no longer use the irrigation system.

Non-Public Session in Accordance with RSA 91-A:3, II (a)

In Public Session Selectman Kelly made a motion to go into Non-Public Session under RSA 91-A: 3, II (a). Selectman Cheney seconded the motion and with a roll call vote: Chairman Keeney – aye, Selectman Kelly – aye, Selectman Cheney – aye. The Board went into Non-Public Session at 7:22 pm. The Board came out of Non-Public session at 7:35 pm.

Selectman Cheney made a motion to seal the Non-Public Minutes, and Selectman Kelly seconded the motion. The Board voted in favor and the motion carried.

Policy Review

Selectman Kelly made a motion to amend the Public Notice Policy. Selectman Cheney seconded the motion. The Board voted all in favor, and the motion carries.

The Board discussed the Building and Driveway Permits on Class VI and Private Roadways draft policy, which is a merger of Campton's previous policy and the town of Northwood's policy, utilizing language from the town attorney. They have adopted a flowchart and a checklist from the Northwood's policy.

For emergency lane standards, the Board decided to require 12 inches of base gravel with 4 inches of crushed gravel on top of that, though each road will still be judged on a case by case basis. As they cannot find the requirements for an emergency lane, Carina suggested striking everything having to do with an emergency lane and instead requiring minimal standards.

On the checklist, Selectman Kelly suggested rewording the written road maintenance agreement to prevent situations where no one would maintain the road. Selectman Kelly said we should be more specific about who will enforce these issues. Carina said she will bring it back to the town attorney for examination.

Chairman Keeney asked how the application to build differs from what they used previously. Carina replied that it doesn't vary significantly, but it says when this application is submitted it must include a signed release form with the current fee, and it must already include the document to record at the Grafton County Registry of Deeds, releasing liability on the road. All applications must include the completed checklist with comments. The only main difference is that all this must be submitted before submitting the building permit.

The Board discussed their distance requirement to a Class V road and with the additional requirements for the base gravel decided upon 200 feet.

Correspondence

The Board reviewed the updated tax agreements spreadsheet. The Board discussed one of the property owners who is no longer compliant with the terms of the agreement. The Board agreed the tax deeding process should be initiated due to the lack of payment. Hannah Joyce asked that the Board to put the request to initiate the tax deeding process in writing and will proceed with the process.

The DOT is planning to do some work on two bridges in town. DOT is asking if there is any remediation the Board can do to other bridges or culverts that affect the Bog Brook. Carina inquired if the Selectmen wanted to include anything in the hazard mitigation program about this. DOT is looking for a top ten priority list of mitigation efforts.

White Wolf Striping is willing to honor their striping contract from last year, and restripe the parking lot at \$838. Selectman Kelly said at this point in the year, we should wait to sweep the lot and then see if it needs to be sealed or not. The quote will stand until the end of June.

The White Farm Auction is May 18. Butch is in favor of taking the International to this auction rather than doing a sealed bid. Towing will probably cost about \$800-\$1000. The cruiser is going down to the auction as well.

The Board had asked the auditors for a three-year projection and asked them what it would cost us to bring the fire department on board. This year, they honored their quote of \$14,500, and for the next two years they would like to increase the town's portion to \$14,900. The audit for the Fire & Rescue this year was \$2,500, and they are proposing to go to \$2,750 for the next two years. The Board agreed this increase.

Dr. and Mrs. Robert Swift sent a letter about the Beech Hill area to protest the NH Electric Co-op who is brush cutting and putting herbicides on the stumps of the trees. The town has gotten some calls of complaint, but do not have any regulations or ordinances to prohibit them from doing so.

Ed Summerford wrote a letter of thanks to the Board for the greatly improved roads in West Campton and said that the rolling and raking at night has helped keep the roads dry and the Highway Department have been much more efficient in pushing snow back.

We have a wetlands permit application for the Southern NH Services home on Owl Street.

Board Concerns and Directives

Chairman Keeney asked how Butch was doing with the search for a grader. Selectman Cheney said he found a 2008 Caterpillar for 93,000 with 6,000 hours that Butch may be interested in. Other than that, he is unsure.

Adjournment: There being no further business, Chairman Craig Keeney adjourned the meeting at 8:32 pm.

Respectfully submitted,

Ellyn Franklin, Recorder