

## MINUTES

### SELECTMEN'S MEETING

April 1, 2019

The Campton Board of Selectmen met at 4:30 pm at the Campton Municipal Building. Chairman Craig Keeney, Vice Chair Karl Kelly, Sharon Davis, and Dan Boynton were present. Selectman Cheney was excused. Town Administrator Carina Park and Road Agent Robert "Butch" Bain were present. During the work session, the Board signed the manifests and reviewed the bills.

**Call to Order:** Chairman Keeney called the meeting to order at 4:30 pm.

**Approval of Minutes:** Selectman Davis made a motion to approve the Public and Non-Public minutes from March 18, 2019 as corrected. Selectman Boynton seconded the motion, and the Board voted unanimously to approve the Public and Non-Public Minutes.

**Privilege of the Floor:** None.

#### **New Business**

##### **Introduction – Rob Gauthier, Campton Post Master**

Rob Gauthier introduced himself as the acting postmaster in Campton. He is aware of the misconceptions regarding the Campton post office, and he would rather look for solutions that involve both parties working together, rather than trying to meet the demands of one side. Rob said that in rural areas the biggest focus is safety. So far, they have had three accidents in Campton this winter. At the Campton post office, the employees pay for their own repairs in accidents as they drive their own cars, so he has given them the power to shut off delivery if they deem it unsafe.

Rob wants to encourage a positive community around the post office so that we can solve these problems together. He is going to work to improve the follow-through and communication of the post office.

##### **Road Agent Update**

Butch has looked over a couple different options for the purchase of the highway department's new (used) grader. He supplied the Board with information about a few of the graders he found in the \$125,000-\$130,000 price range. Shipping can vary from a few thousand dollars to over \$10,000 depending on where the equipment is coming from.

Selectman Kelly suggested appointing one or two Board members to work with Butch in order to speed up the purchasing process. With the bi-weekly meeting schedule he is concerned that by the time the full Board agrees on a purchase, the item will have most likely been sold. The Board agreed with Selectman Kelly's suggestion and appointed Selectmen Cheney and Kelly to work with Butch.

The Board suggested that the entire package, including shipping, come to no more than \$130,000. Butch will continue his search into Canada.

### **Shannon Drive – Deed Restriction**

At the previous meeting, Jeff Andrews brought in a request to lift the restrictions on selling some of the lots on Shannon Drive.

**Selectman Davis made a motion to release the deed restrictions on Lots 8A and 9A which have frontage on Beebe River Road. Selectman Boynton seconded the motion. The Board voted all in favor and the motion carried. All restrictions shall remain on the other lots requested.**

### **Policy Review**

The Policy Committee (Selectman Davis and Selectman Boynton) revised the Debit Card Policy and the Investment Policy. There were variety of minor changes included adding a timeline for receipts and memos and removing language about random audits by the financial coordinator.

**Selectman Boynton made a motion to adopt the revisions for both policies. Selectman Davis seconded the motion. The Board voted all in favor and the motion carried.**

### **Building on Class VI Roads**

Carina had provided the Board with copies of the Town of Northwood's policy for building on Class VI and private roads. Chairman Keeney likes the flow chart that the Northwood policy included, as well as the specific restrictions for single dwelling units.

Carina explained that the major difference between policies is that Campton's references bringing the road up to a Class V standards and Northwood's policy states that a single dwelling must bring the road up to emergency lane standard. The second dweller would need to bring it up to Class V standards. This would require meeting width and weight standards as well.

Selectman Boynton is in favor of changing Campton's policy to reflect Northwood's emergency lane standards. He also likes the flow chart and checklist included.

Carina suggested using Northwood's criteria for a single lot dwelling and including a line that states additional lots or dwellings must meet the Planning Board's subdivision specifications.

Chairman Keeney asked if we would require a bond or cash equivalent? Carina replied yes.

Carina also suggested that we include a requirement for a wetland's delineation by a certified wetlands scientist as written in Northwood's policy. The Board agreed.

The Board also discussed whether to include a statement allowing additions to existing structures on Class VI roads to be exempt from the criteria of the policy. The Board decided to leave it out and require the applicant to come before the Board. Northwood also has a different building permit for Class VI roads, and the Board decided to adopt a similar permit as well.

The Northwood policy has a time limit included, and Carina believes that we should use this in ours, as well keeping the distances in our policy which are based on fire requirements.

Carina will combine the best of the two policies into a working document and bring it to the Board. She will also draft an agreement.

### **Correspondence**

Skye and Jessye Bartlett thanked the Board, the fire department and police department for all their hard work in getting Dole Mill back up and running. When they purchased the mill, they tried to pay their taxes online although the mill was still in the former owner's name. After contacting the tax office, they were told to wait for correspondence from the town. They received a letter the following month showing a \$0 balance due from the town, but in November, they got a bill with outstanding principal and interest balance. The Bartletts requested that the interest be abated. The Board agreed to abate \$72.04 on the Bartlett's 2019 tax bill, when issued.

The Board received a letter from Gino Infascelli on Beech Hill Road about the mud. Butch has received a copy and informed the Board that at the time of the letter the road was not in ideal shape but has since improved.

The Board received a letter of red listed bridges in town. The state has added one of its bridges on the red list: the green bridge crossing the Pemi on Route 49.

The Little Red Schoolhouse has applied for a liquor license, but have not yet contacted the town for a letter.

The Alfano law office contacted the town on behalf of Brian Jastrebsky, requesting that they be permitted to communicate solely with the Town's attorneys moving forward. They requested this for two primary reasons: one because there is a Board member with primary interest in the matter, and two because of the dense legal nature of these matters.

The Board previously discussed installing the Hometown Heroes flags. To encourage more participation, Hometown Heroes would like to contact neighboring towns who might want to buy flags to hang in Campton: namely, Thornton, Ellsworth, Plymouth, Waterville Valley, Lincoln, Rumney, and Holderness. Top Notch is willing to donate time to hang the first round of banners for free.

Bob Durfee had told Carina that they are compiling the last pieces of information for the Deer Run Dam and the application would be resubmitted by last Friday. Butch got a call this morning and the application had yet to be submitted. Carina suggested we invite Bob in for the April 15 meeting and tell him that we expect the bid packet to be out by that time.

### **Board Concerns and Directives**

Selectman Boynton received correspondence from Fran Belcher with the White Mountain Wheel Women about putting up bicycle safety signs on Route 3. The areas in question are the spot beside the old Livermore bridge, and the spot next to the Little Red Schoolhouse. The Wheel Women went to the state, but the state told them that the town has to request the signs. The Wheel Women are not concerned about covering costs or maintenance if there is any. Selectman Kelly suggested we put up a "single file" sign for bicycles as the law requires. Chairman Keeney also would like to see a different sign.

Carina said that we are in major need to reorganize, clean and condense the Board of Selectmen's office. She will compile an itemized list for the projects with the most priority. She would like to start this in May.

**Non-Public Session in Accordance with RSA 91-A:3, II (a)**

**In Public Session Selectman Boynton made a motion to go into Non-Public Session under RSA 91-A: 3, II (a). Selectman Kelly seconded the motion and with a roll call vote: Chairman Keeney – aye, Selectman Davis – aye, Selectman Kelly – aye and Selectman Boynton – aye. The Board went into Non-Public Session at 5:45 pm. The Board came out of Non-Public session at 5:57 pm.**

**Adjournment: There being no further business, Chairman Craig Keeney adjourned the meeting at 6:00 pm.**

Respectfully submitted,

Ellyn Franklin, Recorder