

MINUTES

SELECTMEN'S MEETING

March 18, 2019

The Campton Board of Selectmen met at 6:30 pm at the Campton Municipal Building. Chairman Craig Keeney, Vice Chair Karl Kelly, and Selectmen Bill Cheney, Sharon Davis, and Dan Boynton were present. Town Administrator Carina Park and Road Agent Robert "Butch" Bain were present, along with Police Chief Warn and Fire Chief Daniel Defosses. During the work session, the Board signed the manifests and reviewed the bills.

Call to Order: Chairman Keeney called the meeting to order at 6:30 pm.

Approval of Minutes: Selectman Davis made a motion to approve the minutes from March 4, 2019 as corrected. Chairman Keeney seconded the motion, and the Board voted unanimously to approve the Public and Non-Public Minutes.

Privilege of the Floor:

Citizen Concern – Wilbur and Sandra Coffey

Wilbur and Sandra Coffey presented their concerns that several times a year, runoff from Cindy's Lane comes down Lloyd Street into the mobile home garage. In winter when it begins to thaw, water creates 1-2 inches of ice in the garage that must be chopped out so we can get into it. They expressed they have spent many years and dollars trying to fix this problem including installing a culvert provided by the town, grading the driveway, digging ditches, and more.

Butch believes we could alleviate the problem if the town would put in a very aggressive swale. Chairman Keeney believes an asphalt swale at the start of their road would help, rather than a gravel swale. The Board agreed to get a quote from the paving contractor this summer for an asphalt swale to solve the water issue.

Dam Brewhouse-Sarah Dreshaj

Sarah Dreshaj from the Dam Brewhouse came before the Board to request the Board's support in obtaining an outdoor liquor license for her establishment. The state requires the town's written approval stating that it is acceptable for them to serve alcohol outside the building. She said the Brewhouse would like to propose building a 16'x26' patio with an awning over it.

Carina will craft the letter for the Board to sign on Thursday, and will have it ready for Sarah on Friday.

Beebe River-Jeff Andrews

Jeff Andrews asked if the Board would allow him to sell his Beebe River lots with Beebe River Road access, as this previously was not allowed due to Shannon Drive never being constructed. Chairman Keeney replied that the Board would have to put some more thought and examination into this issue.

Chairman Keeney said they will review Jeff's request and Carina will alert him when it is going onto the agenda.

Class VI Rd-Elizabeth Nolin

Attorney Elizabeth Nolin addressed the Board on behalf of her client, Brian Jastrebsky. The first issue she'd like to discuss is the Class VI road and the length which it runs. The second issue is the ongoing problem with off road vehicles and snowmobiles in the proximity of his property. She sent a letter to the town requesting formal documentation of these roads. She said Jastrebsky is permitted to post no trespassing signs on his property, but off-road vehicles are not allowed on these Class V and Class VI roads. It's her opinion that the Board needs to take some action and an affirmative stance. According to the statute, "No person shall operate a snowmobile upon any portion of the right of public way." She expressed they could file an action in superior court.

Chairman Keeney said that the enforcement of this issue falls to the police department. Chief Warn asked for a better explanation of enforcement, as the statute does not specify an action the police department must take.

Attorney Nolin is hoping the Board would agree to something as simple as a sign to remind people not to snowmobile on this specific Class VI road. It is noted that these activities can be hazardous and this activity has been occurring on this road for months now. Chairman Keeney said the Board would provide Attorney Nolin with the information she requested.

Fire Department-Chief Defosses

Chief Defosses advised that the forestry truck will in fact need a new motor and Winnepesaukee Truck has quoted it for roughly \$14,000.

New Business:

1. Selectmen Assignments

Selectman Cheney made a motion for Chairman Keeney to continue as Chairman. Vice Chair Kelly seconded the motion. The Board voted in favor unanimously, and the motion carried.

Selectman Davis made a motion for Karl Kelly to continue as Vice Chairman. Selectman Cheney seconded the motion. The Board voted in favor unanimously, and the motion carried.

The Board agreed to honor Peter Laufenberg for his time on the Board, and his efforts with the CIP committee and the Fire Department.

Other positions are as follows:

HR Representatives: Sharon Davis and Karl Kelly

Planning Board Ex-officio: Bill Cheney

Zoning Board Ex-officio: Dan Boynton

Conservation Commission: Dan Boynton

Parks and Recreation: Sharon Davis and Craig Keeney

Tax Assurance Officer: Sharon Davis

Voter Setup Coordinators: Karl Kelly and Sharon Davis

CIP Committee: Craig Keeney and Karl Kelly, with Dan Boynton as an alternate

Fire Department / Solid Waste Transition Committee: Dan Boynton

2. Treasurer Appointment – Mary Durgin

The Treasurer position is now an appointed position. Carina spoke with Mary Durgin and she is willing to continue as Treasurer for a one-year term.

Selectman Cheney made a motion to appoint Mary Durgin as treasurer for a one-year term, which would end March 11, 2020. Selectman Davis seconded the motion. The Board voted all in favor, and the motion carried.

3. Trustee of the Trust Funds

Selectman Davis made a motion to nominate Virginia Erickson for a one-year term as a Trustee of the Trust Funds. Selectman Boynton seconded the motion. The Board voted in favor, and the motion carried.

Carina will draft an appointment on Thursday and will contact Virginia when she must come to be sworn in.

4. Financial Update

Carina read financial updates from the budget.

The Administration office supply line has gone down to 16%, due to an error that has been fixed.

The PD's office supply line is at 53%, because they had a large annual one-time fee for their software.

The Fire Department's Per Diem line is at 55%, because they just went through the first 8 weeks of overnight coverage. This will now drop off until this summer. The Fire Department's Training line is at 53%, as they have four employees being re-certified. They also have two employees becoming EMTs. Uniforms have also been a big expense, as they had to outfit two full time employees. The Chief is aware he is over budget for uniforms year. Equipment Maintenance is at 100% for his fire house software, and the maintenance contracts is for the heart cardiac monitor and the defibrillator. Forest fires is actually at 0% due to an error.

Highway overtime wages is at 40%.

Highway salt is within par of last year, and we are up slightly on winter sand.

Solid waste dues are a one-time annual expense.

To clarify, \$6,500 in the Health and Dental line is for the funding of the flexible spending accounts.

Correspondence

Bob Durfee has reported that the DES has reviewed the town's application and made some comments. Most of the comments were "minor in nature and can be accommodated or resolved without any major impacts to the whole bid package." DES is requiring official documentation that the town owns the dam, even though they are the ones who appointed the town as owners. Now they are looking for something that states "we assume claims of ownership to the rights, easements, access etc. of the dam and that we take responsibility to operate and maintain the dam at the present time and in the future." We also needed to send in an additional \$1000 for being a low hazard structure. Selectman Cheney suggested we look for a deed to Tyler Way, the road leading over the dam.

The town's equalization rate for 2018 is 85.8%. This is pretty low in comparison to years past. This year's eval is needed to bring our equalization rate back up to the mid-90s.

The Town received a copy of the NH Division of Historical Resources project review for a solar garden in Beebe River. The applicant's name is Andrew Keller with New England Solar Garden Corporation.

The Policy Review Committee has made some proposed revisions to the Investment Selectman Davis made a motion that the Board approve the policy as revised, and to revisit it in one year's time. Selectman Boynton seconded the motion. As several Selectmen did not have an opportunity to read the policy before the meeting, the Board decided to table approval until the following meeting.

Carina said that the next policy she will have the committee review is the Debit Card Policy.

Board Concerns and Directives

Selectman Boynton said a citizen asked him about the sharp stones being laid down to remediate mud. Selectman Boynton spoke with Butch about this and then communicated back to the citizen, who still asked him to bring the concern to the Board.

Selectman Boynton also distributed information on the analysis he completed of the town's phone system, which includes pricing information.

Non-Public Session in Accordance with RSA 91-A:3, II (c)

In Public Session a Motion was made to go into Non-Public Session under RSA 91-A: 3, II (c). The motion was seconded and with a roll call vote: Chairman Keeney – aye, Selectman Davis – aye, Selectman Kelly – aye, Selectman Cheney – aye. The Board went into Non-Public Session at 8:30 pm. The Board came out of Non-Public session at 8:38pm.

In Public Session a Motion was made to go into Non-Public Session under RSA 91-A: 3, II (a). The motion was seconded and with a roll call vote: Chairman Keeney – aye, Selectman Davis – aye, Selectman Kelly – aye, Selectman Cheney – aye. The Board went into Non-Public Session at 8:39 pm. The Board came out of Non-Public session at 8:41pm.

Selectman Kelly made a motion to seal the Non-Public Minutes, and Selectman Davis seconded. The Board voted in favor and the motion carried.

Adjournment: There being no further business, Chairman Craig Keeney adjourned the meeting 8:41 pm.

Respectfully submitted,

Ellyn Franklin, Recorder