

## MINUTES

### SELECTMEN'S MEETING - PUBLIC HEARING

February 11, 2019

The Campton Board of Selectmen met at 4:30 pm at the Campton Municipal Building. Chairman Craig Keeney, Vice Chair Karl Kelly, and Selectmen Bill Cheney, Sharon Davis, and Dan Boynton were present. Town Administrator Carina Park and Road Agent Robert "Butch" Bain were present, along with Police Chief Warn and Fire Chief Daniel Defosses. During the work session, the Board signed the manifests and reviewed the bills.

**Call to Order:** Chairman Keeney called the meeting to order at 4:30 pm.

#### **Public Hearing: Proposed Snow in Roadways Ordinance Adoption & Amendments to the Traffic and Parking Ordinance**

Chairman Keeney opened the Public Hearing and explained the proposed ordinance concerning depositing snow into the town roadways. The intent of the Board would be to put an ordinance in place that would prohibit such activities as they have had multiple issues with people moving snow into town roads, which create liability issues.

The other ordinance concerns parking on the side of town roads, which hinders snow removal. Chairman Keeney said that the fine previously in place was \$25 per incident, but the Board did not think that was substantial enough, so they have raised it to \$100 for a first offense and \$500 for the second offense to occur within a two-year period. Selectman Cheney suggested we use the language "a minimum of \$100...etc.," to leave room for an increase if needed. Chief Warn agreed. The other traffic infractions listed with lower fines have been raised to the same fine amount.

Ron Goggans questioned the Board's decision to amend all the violations within the ordinance at the same fine.

Chief Warn stated he would not recommend a \$100 fine for a parking ticket. He believes all the fine amounts for violations such as parking on sidewalks and in fire lanes are set by state law and he can supply those to the Board so the appropriate fine is attached to each violation.

Selectman Boynton would recommend striking letter (f) under subsection G., "snow removal violation" because it is referenced in the other ordinance and could be a conflict.

**Selectman Keeney made a motion to table the adoption of the amendments to the traffic and parking ordinance. Selectman Kelly seconded. The Board voted all in favor. Motion carried, and the traffic and parking ordinance will be revisited at a future meeting.**

**Selectman Davis made a motion to adopt the depositing snow on roadways ordinance. Selectman Boynton seconded the motion and the Board voted all in favor. Motion carried and the ordinance was adopted.**

***Public hearing ended at 4:45 pm.***

***Normal meeting in session at 4:45 pm.***

**Approval of Minutes:** Chairman Keeney inquired if there were any revisions or concerns regarding the Public Minutes and Non-Public Minutes of January 28, 2019. Selectman Cheney made a motion to accept the Public and Non-Public Minutes as revised. Selectman Davis seconded the motion, and the Board voted unanimously to approve the Public and Non-Public Minutes.

### **Privilege of the floor:**

#### Request for Town Adoption of Roadway

Rich Sidor presented a request for the town to adopt Boot Jack Road and Driftwood Roads. There is a small Homeowners' Association which currently maintains the roadways. They have had issues with people treating it as more of a town road rather than a private road, and have had to call the police in the past to address people driving up and down the road, dropping things on the side of the road, etc. There are nine lots within the subdivision and five are currently occupied.

Road Agent, Butch Bain informed the Board that he went out and inspected the road. The grade is currently under the 12% which is a requirement. There is a cul-de-sac up on the left that does look like a fire engine can turn around, but on the right side the road just ends and there is a house there. This could create a potential issue. Mr. Sidor said that the house was supposed to be set back from the road, but it was not. Butch also explained that one of the requirements for town adoption would be that the road would need to be paved.

Selectman Keeney suggested that the Homeowners' Association discuss which sections of their road they would like to remain categorized as private drives and possibly look into the requirements for a road betterment process.

### **New Business**

#### **- 2019 Warrant Article Review**

Carina asked the Board for recommendations on warrant articles. She is still missing Selectmen Cheney's recommendations. Selectman Cheney said yes to all articles except for #20.

Selectman Davis said she looked up the laws for selectmen vote tallying on the warrant and will pass them on to Carina. She would like to see the Selectmen's recommendations regarding the petitioned real estate sign warrant article could be added on the ballot. Carina stated she thought the ballots were already printed but will double check with Hannah tomorrow. The Board agreed they would like to see the recommendation on the ballot.

Zoning Ordinance Amendment Question 1 reads: "Are you in favor of a citizen's petition to amend the existing sign ordinance to include two directional sale signs to be permitted at the nearest main roads or routes. Signs may not exceed one square foot. The message shall be limited to address, arrow, distance and description of sale: (example: Home for Sale, Lot for Sale, Realtor's Name)." **The Board voted against this ordinance unanimously.**

#### **- Chief Defosses-Vehicle Maintenance Issues**

Chief Defosses said that the forestry truck needs a new motor. They have had it about 15 years, and we get great use out of it, but also try to limit its use to extend its lifespan. Chief got a quote for a used motor from the junkyard, which would be roughly \$7,000, and a rebuilt motor which is \$11,000. He said that the motor from the highway truck we are sending to auction would fit into the forestry truck and would only cost us \$2,000-\$3,000 to swap out.

The Board decided to continue to send the highway truck to auction. Selectman Kelly asked how long they plan to use this truck. The Chief said at least another 15 years, as it is in impeccable shape and they take good care of it. It is also the only way to access the backwoods. It has a separate pump on the back which allowed the Fire Department to get ahead of the fire behind the Sugar Shack. The money would come out of the general operating budget.

### **Correspondence**

Carina said the Town received a check from the George Durgin fund for \$8,864.50. To date, the George Durgin fund has given the town \$295,436.00.

The Board has received two contracts for services. One is from our current auditors. 2018 is the last year of the three-year contract we had with them, and they are looking to sign into another annual contract with us, which would be renewed every year rather than every three years. Essentially, it is the same contract price with an additional \$500 for travel, etc. Selectman Davis said that the three-year contract is much easier on our budget process; she asked if Carina could get a price for a three year.

The second contract is for our reval year and the end of our contract with CNP. They are now offering two types of contracts; one is an annual update contract which we do every year, but they are also proposing a three-year proposal. Selectman Davis would recommend the three-year contract. The reval is a fixed price over a five-year term, but the general assessing fluctuates from year to year, usually from \$12,000-\$14,000.

The DRA sent some suggestions for tweaks to the contract as far as deadlines, etc., so Carina recommends that we get their suggestions for the three-year contract and apply them.

Brian Jastrebsky informed the Board that he put six additional "No snowmobiles" signs at the start of his land, accompanied by "No Trespassing" signs. He wants the snowmobiles off his land for safety reasons. He cannot gate his property until spring. He needs the Board's support for putting "No Snowmobiles" signs on the Class VI road that leads to his land and supplied the signs from NH Fish and Game. Chair Keeney informed Mr. Jastrebsky that we will be having a discussion on Class VI roads later in the meeting.

**In Public Session a Motion was made to go into Non-Public Session under RSA 91-A: 3, II (c). The motion was seconded and with a roll call vote: Chairman Keeney – aye, Selectman Davis – aye, Selectman Kelly – aye, Selectman Cheney – aye, and Selectman Boynton – aye. The Board went into Non-Public Session at 5:17 pm. The Board came out of Non-Public session at 5:26 pm.**

**In Public Session a Motion was made to go into Non-Public Session under RSA 91-A: 3, II (a). The motion was seconded and with a roll call vote: Chairman Keeney – aye, Selectman Davis – aye,**

**Selectman Kelly – aye, Selectman Cheney – aye, and Selectman Boynton – aye. The Board went into Non-Public Session at 5:26 pm. The Board went into Non-Public Session at 5:32 pm.**

**The Board came out of Non-Public session at 5:32 pm. Selectman Davis made a motion to seal the Non-Public Minutes, and Selectman Kelly seconded. The Board voted in favor and the motion carried.**

#### **Board Concerns and Directives**

##### **- Snowmobiles & Building on Class VI Roads**

Chairman Keeney said he has some thoughts on how to approach this issue and develop a policy on it. Selectman Keeney said that if we have a policy in place, we need to follow it. If not, the Board of Selectman get to decide on a case by case basis. If you set guidelines you have to follow them.

Chairman Keeney said that if we go with these recommendations from the attorney, then our final criteria would be the authority of the Selectmen, to enforce any or all of these. Carina thinks that a policy will help the future Board, so that when someone comes in years from now, they have a starting point, or criteria and requirements to follow. This will give landowners some guidance as well.

Selectman Davis suggested implementing guidelines rather than a solid policy, because they would allow more flexibility. Selectman Kelly said that in his experience, we have been consistent with everyone, but each case is different and we need the flexibility for that. He agreed that guidelines are a wise idea. Selectman Boynton agreed with the guidelines because he doesn't see each case being the same. Carina said that the biggest issue we've had is that we are unsure of what we can or cannot legally do but know that we have had guidance from Town Counsel we should be able to put something together. Selectman Cheney said he wouldn't mind guidelines but he wants whatever we choose to include the specific RSAs our attorney has given us. Chairman Keeney said he would agree with guidelines as well and if we find that those are not strong enough, we can always turn that into a policy.

Carina will draft an email for town counsel about the wording of these guidelines.

Selectman Kelly addressed Brian Jastresbky's comment from earlier in the meeting. He is concerned that snowmobilers who use the Class VI roads to get to the snowmobile trails will lose their access to the trails. He wants to know what the Board would think of having a public hearing about allowing snowmobiles on Class VI roads.

Selectman Cheney said he is concerned that once people are on Class VI roads, they have to get off them somehow. Where are they going to be coming from, from whose property, and what road are they going to be traveling on? He suggests compiling a list of the Class VI roads being used.

Selectman Boynton said that snowmobiles are really valued for the economy and it would not be smart to restrict them more than necessary. Craig said that while ATVs would do damage to

the roads and he would not want to allow them on class VI roads, snowmobiles do no damage to the roads, and the town would not be required to facilitate any road maintenance by allowing them on these roads.

It should also be a consideration that vehicles will be parking and off-loading their snowmobiles wherever they are allowed to be.

Chief Warn suggests reviewing the list of Class VI roads before a public hearing and specifically identifying which roads in which snowmobiles will be allow. He does not agree that it should be open to all Class VI roads without a proper review of all the roads.

- **Policy Review Committee**

Chairman Keeney suggested we form a policy review committee to go over our policies and make sure they are current and revise if necessary. Selectman Davis, who has experience in this area, recommends we touch every policy once a year, whether we revise them or not. The Board agreed. Selectmen Davis and Boynton volunteered to be on policy review committee. Carina will start compiling all the policies. The committee will start by reviewing the investment policy, as it is one we are required to review once a year.

- **Continued Board Concerns & Directives**

Selectman Cheney reminded everyone of the Planning Board hearing the following night. The liquor store wants to move behind the Dunkin Donuts.

Selectman Davis wants to pass on to Chief Defosses that the hydrants at both ends of Blair Bridge need to be shoveled out. Carina will pass that along to him. Carina said he came in and expressed concern that none of the hydrants in the Campton Village Precinct are shoveled out at the moment. He also said that we should receive a flow test for all those hydrants every year and maybe we can require a report to ensure the hydrants are running properly. The Town pays roughly \$8,000 to rent them every year and we want to ensure we can access them.

Carina shared the draft of the town report. She has a couple different versions of the cover, and the Board chose the one with the pumpkin seed bridge as this summer there will be a grand opening of the historic site with interpretive signage.

Selectman Boynton said that he was giving Chief Defosses input on his telephone services, as that is Boynton's line of work. Selectman Boynton said that there are ways to get him a new phone system and save money, and he can give suggestions in the future.

Carina presented the wetlands application for the dam. She has copies available for anyone interested.

**Adjournment: There being no further business, Chairman Craig Keeney adjourned the meeting at 6:15 pm.**

Respectfully submitted,

Ellyn Franklin, Recorder