

MINUTES

SELECTMEN'S MEETING

January 7, 2019

The Campton Board of Selectmen met at 4:30 pm at the Campton Municipal Building. Chairman Craig Keeney, Vice Chair Karl Kelly, Sharon Davis and Bill Cheney. Town Administrator Carina Park, Road Agent Robert "Butch" Bain, and Tax Collector Hannah B. Joyce were also present. During the work session, the Board signed the manifests and reviewed the bills.

Call to Order: Chairman Keeney called the meeting to order at 4:30 pm. Members of the public present included Dan Boynton and Ron Goggans.

Approval of Minutes: Chairman Keeney inquired if there were any revisions or concerns regarding the Public Minutes and Non-Public Minutes of December 17, 2018. Selectman Davis presented her revised changes to the Board. Vice Chair Kelly made a motion to approve the Public and Non-Public Minutes as revised. Selectman Cheney seconded the motion, and the Board voted unanimously to approve the Public and Non-Public Minutes.

Privilege of the Floor: None.

New Business:

Selectman Vacancy

The Board discussed the current vacancy left by the resignation of Peter Laufenberg. The Board agreed to post notice of the vacancy online and on the bulletin board in the lobby and to invite any interested parties to the budget hearing on January 28th to express their interest.

Highway Budget Update

The Board and Road Agent Robert "Butch" Bain discussed the proposed paving projects for 2018. Butch said that Puckerbrush was previously on the paving schedule for 2020, but will be moved up to 2019, due to the Deer Run Dam project. The other roads proposed are Bumps Flats, Eastern Corners and Cascade. This equals \$157,244 for the paving budget.

The Board then discussed the gravel budget and the need for additional funds. Carina said that there is about \$20,000 in the road infrastructure improvements capital reserve that would carry over.

In 2018, the total paving and gravel expenses came in at roughly \$194,000.

Butch said his written proposal is 'subject to change,' and requested that the Board looks over it.

2019 Budget Discussions

From 2014-2017, the Board paid Thornton an average of \$186,000 per year for the transfer station. 2017 was the highest year and we paid them \$205,000. Carina said we should be okay leaving it at that \$225,000 mark if the Board feels comfortable there. Right now, we are at \$157,000 and have not yet received the final bill for 2018.

Currently, the overall proposed increase for the total budget is 2.0 %. There will most likely be a surplus which will help with the Capital Reserve and Capital equipment items the Board is hoping to fund with undesignated fund balance.

Evaluations:

Chairman Keeney expressed the need to establish tiers for the evaluation forms. The average score would be 42, if the participant scored "3" for every question. Selectman Davis suggested three tiers scoring ranges "Low: 30-41, Middle: 32-51, and High: 52-70."

Selectman Cheney made a motion to implement these three categories in the evaluations: "Low: 30-41, Middle: 32-51, and High: 52-70." Selectman Keeney seconded the motion, the Board voted in favor (4-0) and the motion carried.

The Board HR Committee members decided to meet with the department heads at 3:30 pm on January 14th.

Selectmen Pay

The Board increased their pay to \$4,000 a year. It has been a long time since their last raise and Carina said the average of what other towns paid their selectmen was around \$5,000 a year.

Old Business

Job Descriptions and Wage Scale

Selectman Davis suggested a work session on the job descriptions and wage scale be scheduled after the town meeting because these items will take a little a while to go through. The rest of the Board agreed.

Correspondence:

Carina reached out to Stan Graton about the fire-retardant spray on the Blair and Bump Bridges, which should be redone every 5 years and is again at that mark. Stan's original estimate was \$26,850, but he said if we made a contract to do both bridges, he would lower it to \$23,000. Chairman Keeney suggested reaching out to Arnold Graton for a second estimate. Carina stated that we have a bridge capital reserve fund with roughly \$4000 in it, but we can discuss with the CIP about adding more money to that fund. The Board agreed they should work on adding money to this fund so they can be prepared to maintain the bridges.

Carina informed the Board of a quote from White Mountain Carpet Cleaning for \$2,600 to strip and reseal all the floors in the municipal building. The Board agreed we should take the funds from the building maintenance fund.

Carina distributed the proposal from the Library Study Committee regarding their requested funds for 2019.

The Board received a notice from the Town of Woodstock about a public hearing on January 14th at 6:30 pm for a telecommunications tower on Harley's Mountain Road.

Hannah Joyce, Town Clerk/Tax Collector, asked if she could carry over an extra day and a half of PTO (12 hours) into the new year. This would put her 12 hours over the maximum. The Board agreed to allow this one time carry-over.

Ray and Inge Anderson are celebrating 50 years living in the town of Campton and 60 years of Marriage. Their children have asked if the Board would provide a certificate of recognition to be given to the Andersons at their celebration on January 19th.

Board Concerns and Directives

None.

Adjournment: There being no further business, Chairman Keeney declared the meeting adjourned at 5:43 p.m.

Respectfully submitted,

Ellyn Franklin, Recorder