

MINUTES
SELECTMEN'S MEETING

January 14, 2019

The Campton Board of Selectmen met at 6:30 pm at the Campton Municipal Building. Chairman Craig Keeney, Vice Chair Karl Kelly, Bill Cheney, and Sharon Davis. Town Administrator Carina Park, Road Agent Robert "Butch" Bain, and Tax Collector Hannah B. Joyce were present, along with Police Chief Warn and Fire Chief Daniel Defosses. During the work session, the Board signed the manifests and reviewed the bills.

Call to Order: Chairman Keeney called the meeting to order at 6:30 pm. Members of the public present included Dan Boynton and Ron Goggans.

Approval of Minutes: Chairman Keeney inquired if there were any revisions or concerns regarding the Public Minutes and Non-Public Minutes of January 7, 2019. Bill Cheney made a motion to accept the Public Minutes as revised. Davis seconded the motion, and the Board voted unanimously to approve the Public and Non-Public Minutes.

Privilege of the Floor: None.

New Business:

2019 Budget Discussions with Department Heads

Hannah Joyce distributed an updated copy of her budget to the Board. The Printing and supplies line was lowered to \$7,500. Workshops and certifications were lowered to \$300. Dues is up to \$60. Notices was lowered to \$300. Ballot clerks was lowered to \$225. Fees to the state, and liening and deeding were lowered. The Board decided to take the costs for new laptops for Supervisor of the Checklist out of the office technology capital reserve fund.

Salaries: The Board agreed to raise the hourly rates of the supervisors of the checklist - \$10/hr. for two of the supervisor's position and \$11/hr. for the chair.

Hannah suggested \$57,253.00 (5.7% increase) as a starting point for her own wage, and wants to open up discussion on this wage through the next year. Selectman Davis explained the Board plans on conducting a wage study in the next year and if it's found that salaries are out of line changes will be discussed. As for 2019, the Board agreed the 2.5% COLA increase which is currently reflected in the Selectmen's proposed budget will remain.

Chief Warn presented the police department budget.

He asked for the office supply line to remain at \$12,000 as it is consistent with his expenditures.

Selectman Cheney asked why the cruiser maintenance went up. Chief Warn explained that this past year we did not replace a cruiser. When looking back at the last few years, when this has happened, he

realized his budget was probably a little short. He also explained he had to put a lot of miles on an older car this year as the newer cruiser got into a crash and was in the shop for much of the year.

Chief Defosses presented the fire department budget.

One change in the budget was the base overtime. In the past it was budgeted under regular wages but he has since moved it into the Overtime line. The Chief also adjusted the 2018 expenditures so you can see what the impact would have been.

The holiday pay was previously a “floating” holiday and now it will be paid out in conjunction with the other departments. Retirement will drop this year in July from 31.5% to 30%. The per diem line item was originally split in two, but those have been lumped into one to make it easier to track. Originally, the Chief over accounted for premiums, so he over budgeted a bit, but that has been corrected. \$807,771 is the total budget number.

Road Agent Butch Bain presented the highway department.

Butch reported that highway crew wages are down a bit due to changes in personnel, but overtime is the same. Insurance also reflects change in personnel.

Butch would like find the money in his budget to give Ron Farnsworth a cell phone stipend as he has been using his personal phone increasingly for work.

Equipment maintenance and repair went over budget, but now that we have a new fleet it should start working our way down. The new employee is mechanically inclined and has been helping with vehicle maintenance.

The budgeted amount for winter salt and sand has worked out, and the price of salt per ton has stabilized.

It was suggested that the Board change the winter contingency line to an insurance deductible line of \$1,000.

Butch was concerned about our gravel usage, and plans to cut back the 4,900 feet of paving on Puckerbrush by 50%. He is anticipating a bad mud season this year, so he is going to move the roughly \$20,000 from paving budget to gravel.

Lisa Ash presented her budget for Parks and Recreation. She will increase her wage line by the 2.5% this year – she has not done this in previous years – she has just found the increase in her existing budget. She has some scholarships coming up, and those are illustrated in the budget as well.

Carina presented the town administration budget. It is unchanged since the last time the Selectmen looked at it. She said that this year again we have different department heads budgeting different ways. Some budget by pay periods, some by pay dates. If you look at all the wage lines, they fall slightly under what is anticipated, because the last pay period in December was paid on January 4, and it ended on December 30, so it was technically pushed into 2019. She asked the Board if they want to move this pay

period back into 2018 for all departments other than Fire. The Board said yes, it would like to move the pay period back into 2018 as it was truly a 2018 expense.

Public Budget Hearing Preparation

Carina presented the proposed public hearing presentation.

Assigned sections of presentation:

Carina:

- Selectmen's budget and tax
- Assessing and legal expenses
- Financial
- Health agencies and town welfare
- Long term debt and interest
- Capital reserve funds

Craig

- General government and buildings
- Fire department
- Lakes Region Mutual Aid
- Forest fires
- Patriotic purposes
- Conservation

Karl

- Highway and police department
- Emergency
- Signs and posts

Sharon:

- Tax collector / town clerk
- Advertising and regional
- Contingency
- Parks and recreation
- Library

Bill

- Planning
- ZBA and mapping
- Cemetery
- Hydrant rentals

- Solid Waste
- Beebe river and utilities

Parking Ban & Snow Removal Polices

In the past, it was thought that the Board had a policy on not plowing snow into roadways and parking on the roadways during winter but it is unsure if it was ever formally adopted as an ordinance. Chair Keeney said we need to discuss the fine we will associate with these policies. Chief Warn suggested fines ranging from \$100 to \$500 for subsequent offenses.

The Board will need to have public hearing on this issue for the parking ban and the fine.

Selectman Kelly made a motion that the parking ban fine be \$100, subsequent offenses \$500.

Selectman Davis seconded the motion

All voted in favor. Motion carries.

Selectman Cheney made a motion to accept the proposed plowing into town roads ordinance.

Selectman Kelly seconded the motion.

The Board voted in favor and the motion carried.

Correspondence

There are updated tax agreement lists in your packets. Carina will send letters to those who are significantly far behind. Selectman Davis suggested all the individuals who missed the first payment and those who are at least 3 months behind come before the Board. There are four of these individuals. The Board agreed.

There is legislation that has been passed allowing a town to increase the maximum property credit that goes to disabled veterans. It would have to go to town meeting vote. Carina said she will get their current numbers to the Board, and the Board wants to know what the impact would be.

The Board received an email from the conservation commission, which asked if we could start to include the conservation fund in our electronic records versus manually kept records. Not many transactions happen in this account, but it is still not included in QuickBooks. It was suggested that throughout 2019 that all the smaller accounts that have been manually kept be put into the Town's electronic records for maximum efficiency.

Board Concerns and Directives

Selectman Cheney sent an email about proposed regulations about real estate signs. There is a public hearing tomorrow. The consensus of the Board is that they are not in favor of the change. He will pass on the Board's disagreement.

Selectman Davis asked if we have gotten any responses to the open selectman position. Carina said she has heard from three interested parties: Dan Boynton, Virginia Erickson, and Nick Coates.

Selectman Keeney thinks the CIP should schedule another meeting. Selectman Kelly replied we do have a meeting scheduled for this month, January 23rd at 3 pm. The Board discussed again getting a more accurate CIP document from the school board.

Adjournment: There being no further business, Chairman Craig Keeney adjourned the meeting at 8:05 pm.

Respectfully submitted,

Ellyn Franklin, Recorder