

## MINUTES

### SELECTMEN'S MEETING

October 29, 2018

The Campton Board of Selectmen met at 6:30 pm at the Campton Municipal Building. Present were Chair Peter Laufenberg, Selectmen Sharon Davis, Craig Keeney and Bill Cheney. Selectman Karl Kelly was unable to attend the meeting this evening. Town Administrator Carina Park, Town Clerk/Tax Collector Hannah Joyce, and Road Agent Robert "Butch" Bain were also present. During the work session, the Board signed the manifests and reviewed the bills.

**Call to Order:** Chair Laufenberg called the meeting to order at 6:30 pm. Members of the public present included Tom Duffield, Tina Anderson, Zea McGarr, Violet Manson, Sandy McGarr, Brian Jastrebsky, and Dan Boynton. The Minutes were audio and video recorded this evening.

**Approval of Minutes:** Chair Laufenberg inquired if there were any revisions or concerns regarding the Public Minutes and Non-Public Minutes of October 15, 2018. Selectman Cheney made a motion to approve the Public and Non-Public Minutes as revised. Selectman Davis seconded the motion, and the Board voted unanimously to approve the Public and Non-Public Minutes.

#### **Correspondence:**

Carina explained that Joyce Chase would like to demolish her mobile home at 71 Carla Court. She currently owes roughly \$830 in back taxes from 2014-2016. She no longer accrues taxes as she qualified for elderly exemption in 2017. She is asking the Board to abate the taxes so she can demolish the home.

**Selectman Davis made a motion to abate the taxes from 2014-2016. Selectman Cheney seconded and the Board voted unanimously in favor. The motion carries.**

The Central NH HAZMAT team has acquired a box truck and is searching for a place to store it. Chief Defosses asked the Board to consider letting them house it in Station 3 on Route 175. The Board agreed they would like to speak with the Chief about this issue to discuss whether any liability is involved.

The Boy Scouts and the Police Department would like to put on a Veteran's Day ceremony like they did last year in our community room on Monday, November 12. The Board approved their request.

#### **Privilege of the Floor:**

Tom Duffield, with his sister-in-law Tina Anderson, are going before the Planning Board on November 13<sup>th</sup> to get their subdivision approved and they are wondering if the Board of Selectmen suggests any other changes needed before they would sign the building permit. They were no suggested changes, and the Board will not sign a building permit until the subdivision has been approved by the Planning Board.

#### **Old Business:**

**Driveway Permit – Class VI Roadway:**

The Board advised Brian Jastrebsky that at this time they are not inclined to approve his driveway permit. However, they have five conditions that need to be met and then they would reconsider the permit request.

1. The Board would like to have a new, updated survey of the road right of way, and the associated property so they can see what it looks like today in 2018. Mr. Jastrebsky stated that he has an updated survey and he will bring it to the meeting the following Monday.
2. After the survey is completed, the New Hampshire Department of Transportation needs to sign off on a driveway permit.

Selectman Cheney advised that he spoke with Mike Kimball of DOT last Thursday and Mr. Jastrebsky's legal right of way extends to Route 175, so he would be able to get a permit from the state. There was some discussion between Mr. Jastrebsky and Selectman Cheney on whether or not the right of way extends to Route 175, and whether a permit is required.

Carina stated that there are conflicting views on whether this Class VI road extends to Route 175. She believes it ran to Livermore Road, which is in a different location than where Route 175 is now. There is a small portion in question that would be needed for the road to extend to Route 175, according to 2018 standards.

3. If Mr. Jastrebsky plans to make improvements to this road, the Town needs to approve each of those improvements and the Road Agent would need to sign off on them.
4. Release of liability is also a condition, according to RSA 674.
5. The Board would need to see and understand the pole permits for utilities that run to the site, which need to be outside of the right of way for the road.

Mr. Jastrebsky read a quote from the May 21<sup>st</sup> meeting minutes, which read, "The Board is in agreement that this is a Class VI road. Mr. Cheney read the state's description of what a Class VI road is, and he will consult with John March on finding the exact location of where the road in question is. Carina will reach out to John March."

A discussion ensued on the verbiage of "finding the exact location" of the road. Chair Laufenberg said that the Board will follow the spirit of the minutes and consult with John March, and when it comes time for an actual survey, that will be a discussion.

Chair Laufenberg advised Mr. Jastrebsky that he can expect a letter from the Board setting forth the Board's requirements explained tonight.

**Final Draft Employee Evaluations:**

Carina added the requested rubric to the employee evaluations. The Board approved them, and she will distribute copies of the evaluations to all department heads and they will be put into effect from 2018.

#### **New Business:**

#### **2019 Budget Discussions**

- **Hannah Joyce presented the Town Clerk / Tax Collector budget.**

Most of the line items are the same. She is unsure of salaries and health insurance costs so far. The Supervisors of the Checklist are asking for a raise and they would also like two new computers. The jump from \$500 to \$2200 is inclusive of these computers.

Chair Laufenberg asked why the town archives are done as one article and not included in the budget. Hannah responded that people liked the transparency of it in the past. Selectman Davis suggested we include this in the budget as a line item. Hannah said no, that if her budget ever got cut, she would rather have that item separated because it is too important. The Board agreed to leave it as is.

- **Agent Bain presented the Highway Department budget.**

Butch reported that longevity and health insurance has dropped. Dental is slightly lower and life and disability went up. Retirement is higher as the department added another employee on this system. Phone costs went up. As far as equipment maintenance and repair, we have another bill coming in, in the ballpark of around \$4,000, but Butch is comfortable with it and the allotted funds for this line item. Fuel is the same, but he would consider raising it slightly as fuel prices have gone up. He increased mowing, and road sweeping remains the same.

Chair Laufenberg said that a portion of Tyler Way and part of Puckerbrush Road might be incorporated into the Deer Run Dam budget. As the dam is supposed to be done next summer, and Puckerbrush Road is on the schedule for 2020, it will be less expensive for the Town to pave these roads as part of the dam project rather than subcontracting out these jobs at another time.

- **Lisa Ash presented the Parks and Recreation budget.**

The after school program has a high demand for resources, so those numbers have increased, to help provide better quality and more efficient services. The program may have lost some revenue by not enforcing deadlines for sign-ups, but Lisa does not anticipate revenue going down any further.

Lisa is hoping to get the NH Electric co-op grant again, which will help when we lose PSU employees over the winter break in January.

**In Public Session a Motion was made to go into a Non-Meeting Session with Attorney Tanguay at 7:25 p.m. The Board came out of Non-Meeting Session at 7:37 p.m.**

#### **Board Concerns and Directives:**

The Board agreed to have the Employee Christmas party December 14<sup>th</sup>; around 12 pm. Selectman Kelly will organize this. The Board agreed to close the office all day on Christmas Eve.

Chair Laufenberg announced his resignation from the Board of Selectmen on December 4, 2018. He thanked the Board members for the opportunity to represent them as the Chairman and will miss his duties greatly.

**Adjournment: There being no further business, Chair Laufenberg declared the meeting adjourned at 7:42 p.m.**

Respectfully submitted,

Ellyn Franklin, Recorder