

## MINUTES

### SELECTMEN'S MEETING

October 15, 2018

The Campton Board of Selectmen met at 4:30 pm at the Campton Municipal Building. Present were Chair Peter Laufenberg, Selectmen Karl Kelly, Sharon Davis, Craig Keeney, and Bill Cheney. Town Administrator Carina Park, Tax Collector Hannah Joyce, Road Agent Robert Bain and Recorder Ellyn Franklin were also present. During the work session, the Board signed the manifests and reviewed the bills.

**Call to Order:** Chair Laufenberg called the meeting to order at 4:30 pm. Members of the public present included Ann Marie Paino, Edith Kressy, Cheryl Moulton, Senator Bob Guida, Lori Shea, Brian Jastrebsky, William DeSantis, and Elizabeth A. DeSantis. The Minutes were audio and video recorded this evening.

**Approval of Minutes:** Chair Laufenberg inquired if there were any revisions or concerns regarding the Public Minutes and Non-Public Minutes of September 24, 2018. Selectman Davis made a motion to approve the Public and Non-Public Minutes as revised. Selectman Cheney seconded the motion, and the Board voted unanimously to approve the Public and Non-Public Minutes.

#### **Privilege of the Floor:**

Elizabeth DeSantis informed the Board that she believes she is now in compliance with the Board's request to clear the town right of way for ditch maintenance. However, she is having a civil issue with her neighbors complaining about where she has moved the plants on her property. Chair Laufenberg and Selectman Davis explained that the Board has no jurisdiction over this and pointed her to the police station.

Edith Kressy would like the speed limit changed from 35 to 25 mph on Beech Hill Rd. Chair Laufenberg explained that she would need a petition with 25 signatures from Campton voters. After the petition is received, the Board will hold a public hearing.

Brian Jastrebsky is looking for approval for a driveway permit on a Class VI road. The Board informed Mr. Jastrebsky that is not a decision they can make tonight as they will need to review his proposal and contact Town Counsel. Mr. Jastrebsky requested that Selectman Craig Keeney recuse himself from the vote.

**In Public Session a Motion was made to go into Non-Public Session under RSA 91-A: 3, II (c) regarding tax agreements and tax deeding. The Motion was seconded and with a roll call vote: Selectman Laufenberg- aye, Selectman Kelly- aye, Selectman Davis- aye, Selectman Keeney - aye and Selectman Cheney - aye ~ the Board went into Non-Public Session at 5:04 p.m. The Board came out of Non-Public Session at 6:08 p.m.**

Town Clerk/Tax Collector, Hannah Joyce, brought forth a warrant for the upcoming election for the Board to sign.

#### **New Business:**

#### **2019 Budget Discussions**

### **Police Chief Warn presented his 2019 budget to the Board.**

The Chief said that the only real change in this budget would be the wages line. There is not a sizeable increase, but there are some adjustments to what we are doing with Lt. Payer's departure. The officer investigator role is currently unfilled at this point. The first round of applicant interviews will be on October 24 and he has 6 people coming in. There are 6 others that are in secondary interview status if the first 6 don't work out. He hopes to have a candidate before you by mid-November.

### **Fire Chief Defosses presented his 2019 budget to the Board.**

The Chief explained changes to the wage line. The fire department has two shifts and only one shift lieutenant, so since they have had a vacancy there for several months, he would like to fill that second shift lieutenant spot starting the first of the year.

The Chief added some funds into the overtime line. He said they have been shorthanded in one position with a quarter of the year left to go. He dropped the support staff line as it was used for the treasurer's position. He left a small amount in the budget so he has the ability to call her after the transition.

Other big changes (see lines 6 and 7 in budget) are the per diem backfill and the overnight coverage. Chief Defosses has changed the schedule so that full time staff work 24 hour shifts and are paired with a per diem person. For 2019, he plans to fix the pay scale to be a straight rate for the 24 hours they work. The per diem/backfill is for sick days/holidays/vacations/etc. Overnight coverage is for the eight week period that they do overnights. He explained the need for overnights as he is set to do over 800 calls this year. He continued he is more apt to get people to do the per diem shifts and pay them to be here all night, than have full time staff on call. In addition, they have always given floating holiday times to the full time staff. In the future, and to align with the Town of Campton's policy, they will now pay them for the holidays.

There is also a big decrease in health insurance due to the move to the Town's policy.

Bill Cheney asked if the Chief would supply a list of anticipated equipment and supplies that will be needed in the upcoming budget year.

The Chief also told the Board there is a possibility we could purchase two monitors for about 60,000. They could finance them for 10,000 per year. He would need to discuss this with the other towns as well.

The Chief got three quotes for his Tahoe replacement. Project total for the chosen quote from Grappone, with the cap and insert is \$45,000.00. He will order it within the next month after discussing it with Thornton.

### **Board of Selectman's Budget 2019**

The Board of Selectmen reviewed their stipend line. It was mentioned it has been 30 odd years since they got a raise. Carina said she would increase it to \$4000.00 per selectman as a placeholder.

The Board reviewed the changes to the wage line due to the hiring of a new employee at some point next year and the current assistant town administrator transferring to a part-time position. Carina will be talking with the employee tomorrow about the upcoming year and a more definitive timeline will

be established. In addition to the wage changes, the budget reflects the addition of a new employee coming in with family health and dental insurance plans, just to be prepared.

Carina said she decreased the \$25,000 for flexible spending and health reimbursement accounts to \$17,500 as this bank account has a healthy surplus.

Chair Laufenberg pointed out that we need to include the Deer Run Dam in our budget. Carina said she would add this in. Carina will also take what was presented tonight and plug it in to the total budget.

#### **Old Business:**

#### **Evaluation Rubric:**

Carina provided 3 examples of evaluation rubrics and pointed out the one she liked the best is Example 3 because it had performance timelines. The Board agreed to use this employee evaluation. Carina will add this to the existing employee evaluation.

#### **Correspondence:**

- Attached is a letter from Tom Duffield on behalf of the Anderson Family Trust. The Planning Board has asked the Board of Selectmen to put their acceptance of the proposed private road in writing before they approve the subdivision. Carina will compile a letter for this stating that the town has reviewed the subdivision application and they find no issues with the road in its current state, as long as it remains a private road. If it ever became a town road, it would need to be brought to current town specs.
- The town did receive a letter from Beebe River today. They would like to get a committee meeting together and the Board decided to create a budget for them for 2019.

**In Public Session a Motion was made to go into Non-Public Session under RSA 91-A: 3, II (a) regarding personnel. The Motion was seconded and with a roll call vote: Selectman Laufenberg- aye, Selectman Kelly- aye, Selectman Davis- aye, Selectman Keeney – aye and Selectman Cheney - aye ~ the Board went into Non-Public Session at 7:14 p.m. The Board came out of Non-Public Session at 7:25 p.m.**

#### **Board Concerns and Directives:**

Craig Keeney asked if we are taking down the banners from 250<sup>th</sup> celebration. He was told they would be out for a year and then those who bought them would get to keep them. The Board decided to wait to pursue this issue.

The Board agreed they should institute some guidelines for Class VI road development so we can be consistent with applications in the future. Carina asked the Board to email her specific legal questions about this and she will get legal advice. She suggested the Board do their due diligence on this issue before October 29.

Chair Laufenberg iofficially resigned from the CIP committee, and he nominated Craig Keeney to take his place. Selectman Kelly seconded the motion the Board voted all in favor. Motion carries.

Chair Laufenberg interjected that we are in the process of forming a new intergovernmental agreement for the Fire Department. At the present time, it's estimated that Campton's percentage will go down to

56%, Thornton's will increase to 42.4% and Ellsworth will go down to 1.6%. Thornton has asked if we can phase this increase in over several years and the committee has agreed.

**Adjournment: There being no further business, Chair Laufenberg declared the meeting adjourned at 7:27 p.m.**

Respectfully submitted,

Ellyn Franklin, Recorder