

MINUTES

CAPITAL IMPROVEMENTS PLAN COMMITTEE

August 7, 2018

The Campton Capital Improvements Plan Committee met at 9:30 a.m. at the Campton Municipal Building. Members of the committee present were Peter Laufenberg, Karl Kelly, David Williams, Bill Frye and Town Administrator, Carina Park

Peter Laufenberg gave the new members of the committee a brief overview of the work the committee has accomplished so far. The Committee reviewed the current CIP Matrix and the projects previously proposed by the Department Heads.

The Committee reviewed the current balances in the Capital Reserve Funds.

The Committee reviewed sample policies and accompanying documents from surrounding towns. The Committee agreed to adopt the Capital Project Worksheet and Submission Form.

The Committee agreed to review the sample policies in more depth and will bring to the next meeting revisions to be included in a policy for Campton. The Committee asked Carina to reach out to the Dept. Heads inquiring if there are any updates that will need to be made to the matrix for the 2019 year.

Adjourn: There being no further business, Peter Laufenberg declared the meeting adjourned at 10:25 a.m.

Respectfully submitted, Carina Park, Town Administrator