

MINUTES
SELECTMEN'S MEETING

April 9, 2018

The Campton Board of Selectmen met at 4:30 p.m. at the Campton Municipal Building. Present were Selectboard members Vice-Chair Karl Kelly (acting Chair), Sharon Davis, Bill Cheney, Craig Keeney, and Carina Park, Town Administrator.

Approval of Minutes: Acting Chair Karl Kelly inquired if there were any revisions or concerns regarding the Public Minutes of March 26, 2018. **A Motion was made to approve the Public Minutes of March 26, 2018 with amendments. The Motion was seconded. Public Minutes of March 26, 2018 approved with amendments.**

New Business

New Police Officer Appointment

Luis Arias was sworn in as a Campton Police Officer. Chief Warn introduced Officer Arias.

Privilege of the Floor:

None

New Business (cont'd)

Recreation Department Spring Update: Carina informed the Board that Lisa Ash needed to reschedule and will be in at the next meeting.

Beebe River Utilities/Contract for Services: Carina reminded the board that Kathy Rogers, from RCAP, is working with the Beebe River HOA and they would like to create a contract (or memorandum of understanding) stating what the town is responsible for regarding the utilities versus what the HOA is responsible for. Carina continued that she is concerned as they have never seen a copy of their water and sewer regulations. Carina has asked Kathy Rodgers for a copy of the regulations. She said she thinks the contract or memorandum stems from the HOA wanting to be more involved with the annual budget and maintenance of utility lines. Carina stated that the state has mandated the town take over "management and control". The town has been unable to enforce collection of W&S bills due to the lack of the HOA documents.

Twenty-five homes are on the utilities; 14 of those are owned by Beebe Valley Family Limited Partnership.

The board decided to have Carina consult the town's attorney regarding this matter and have Kathy Rogers attend the next Selectboard meeting.

Planning Board Appointments

The Selectboard meet with Greg Jencks. Sharon Davis said the Selectboard thinks it is important that all board members have education/training while they are serving on a board and that NHMA offers trainings multiple times a year. Greg Jencks concurred the trainings were useful in the past and would be willing to do more in the future.

Carina told the board that Charlie Brosseau will be out for awhile and won't be able to act as Health Officer. Fire Chief Defosses has offered to do this while Mr. Brosseau is out. Stuart Pitts will be the acting Code Enforcement Officer.

Wage Study/Job Description Revisions-Initial Discussion Carina said that during the 2018 budget discussions they had looked at other towns wage studies and she felt it would be a good idea for the Town of Campton to update their current wage study. She asked the board if they would like a subcommittee to be created. Sharon Davis suggested waiting for Peter Laufenberg's opinion, but she noted the job descriptions were created in 2012 and she would like to see those revisited. She would like to have the dept. heads update job descriptions and then once that is complete they can move to the next step.

Correspondence

There was an updated tax spreadsheet from the Tax Collector. Sharon Davis asked about the property owner who was two months behind on their taxes and if a letter had been sent. Carina said she would send a letter this week; another is nine months behind however Carina stated that they are staying in contact with the town and have recently made a payment according to the spreadsheet.

The contract with Waste Management is up at the end of April. They are currently charging \$308/monthly, which includes the rental fee of the dumpster, and once-a-month pick up. A quote was received from Whitcher Rubbish Removal for \$176/month for a 6-yard dumpster with bi-monthly pick up. The Selectboard agreed to switch to Whitcher.

Carina informed the Board of an error that was found in the assessing records from 2014. The wrong parcel was transferred in error. The correct owners of the parcel have been paying taxes on a parcel of land with a slightly higher assessment and are now owed \$195. The Selectboard agreed to pay the refund.

The Board discussed the Intents to Excavates and Intent to Cuts. Discussion included deadlines and who still owes the reports for 2017.

Carina told the Selectboard that the Thornton and Ellsworth Selectboards would like to schedule a first meeting for the Campton/Thornton Fire Joint Commission. They are thinking of May 1st or 3rd in the morning. Sharon responded she could make those dates and the time.

Carina mentioned that it was brought up in the past, a mechanism to email the Selectboard minutes to a mass audience so she created a sign up on the town's website so people can request and be emailed a copy of the approved minutes.

Board Concerns and Directives

It was asked if the fire department had moved their trailer. Carina answered the fire chief had moved it when the ground was starting to get soft. He put it on the pavement and will return it when the ground dries up. Discussion followed regarding a good place to park the trailer where it could be on pavement year round. Carina will discuss with the Chief the option of using the substation.

The lights on the bridge are out again and Carina informed the Board that Donahue Electric is working on it. The lights had a five-year warranty so the manufacturer is being consulted.

Sharon Davis recognized Butch as he will be receiving merit pay for the FEMA work he did.

In Public Session a Motion was made to go into Non-Public Session under RSA 91-A: 3, II (c) regarding personnel. The Motion was seconded and with a roll call vote: Selectman Davis – aye, Selectman Kelly– aye, Selectman Keeney – aye, Selectman Cheney – aye ~ the Board went into Non-Public Session at 5:14 p.m. The Board came out of Non-Public Session at 5:16 p.m.

Butch informed the Board of the option to switch to Avery Sweeping. He believes the Town will get more accomplished for the money budgeted as we will not be paying for travel and it will be completed in a shorter time frame. The Selectboard agreed to use Avery for the sweeping.

Carina asked the Selectboard if she could get a quote to have an outside electric outlet installed. Sharon Davis suggested getting a quote to do more than one.

Carina continued she had been in touch with CCI and the upper floor of the town hall was not designed to be load bearing. If storage is needed 150 pounds per SF is required and they were designed with much less. CCI would be willing to work to create a plan for the storage but it would require much more work than hoped for by the Board. It is discussed the building plans will be pulled and a contractor will be consulted.

Planning Board Appointments (continued)

Chris Kelly is thanked for attending the meeting, as well as for his service. Sharon Davis encouraged Chris to take some training for the Planning Board. Similar to Mr. Jencks. Chris agreed that the trainings in the past were useful and would be interested in attending in the future.

Discussion ensues on how to attract businesses into Campton.

Adjourn: There being no further business; Vice-Chair Kelly declared the meeting adjourned at 5:45p.m.

Respectfully submitted,

Mary Pelchat, Transcriber