

MINUTES

SELECTMEN'S MEETING

January 22, 2018

The Campton Board of Selectmen met at 6:30p.m. at the Campton Municipal Building. Present were Selectmen, Peter Laufenberg, Charles Wheeler, Bill Cheney, Sharon Davis, Karl Kelly, Bill Cheney, and Town Administrator Carina Park.

Carolyn Hill, Campton Library Committee; Hannah Joyce, Campton Town Clerk/Tax Collector; Jade Hartsgrove, Asst. to TC/TX and Mary Pelchat, BOS Minute Transcriber.

Also in attendance were Heidi Johnson and Craig Kenney.

The Minutes were audio recorded for the Town this evening.

During the work session, the Campton SelectBoard signed the manifest and reviewed the bills.

Approval of Minutes: Chair Laufenberg inquired if there were any revisions or concerns regarding the Public Minutes and Non-Public Minutes of January 9, 2017. **Mrs. Davis noted a motion that was made by her which also mentioned it was seconded by her. A Motion was made to approve the Public Minutes and Non-Public Minutes of January 9, 2018 with revisions. The Motion was seconded and with a roll call vote the Public Minutes and Non-Public Minutes of January 9, 2018 were unanimously approved with revisions.**

Privilege of the Floor: Chair Laufenberg gave Carolyn Hill the floor. Carolyn is the Campton Library Trustee as well as a member of the library study committee. Ms. Hill gave the SelectBoard a brief summary on the findings of the committee. Patronage growth has been increasing over past five years; 2012 the library had a patronage count of 512 while in 2017 the patronage count was up to 1,376. Library usage has expanded in the direction that people desire. People are going to the library wanting tutoring and technology. Once the library has a definite direction the committee will look into applying for various grants. In the survey one of the biggest complaints is the hours the library is open (after school). Ms. Hill informed the board there is no problem between the school and the library. Their relationship remains strong, everyone works well together for the children and the community. The committee plans to look at what they can do with what they have, what they could if they were able to add onto the current facilities; it is viable for the community to be considering a free-standing library? The committee asked the SelectBoard for \$15,000 to be placed in the capital reserve fund for this year.

Mr. Wheeler suggested they put the \$15,000 into the budget and as they proceed to review the budget take it into consideration. Ms. Davis said that would require a warrant article. She recommended they put the \$15,000 into the budget and as they look at capital reserves it could be lowered to \$10,000.

New Business:

2018 Budget Discussion – Town Clerk/Tax Collector: Hannah Joyce updated the SelectBoard on her proposed budget. Ms. Joyce said the Federal mileage rate has increased which shows in her increased budget. Ms. Joyce said the Supervisors of the Checklist are asking for \$3,500 for their budget.

2018 Budget Discussion – Board of Selectmen’s Work Session: Chair Laufenberg suggested starting their discussion with pay increases.

Mr. Cheney commented the Town of Thornton was giving a 2% pay increase. He would like to see the Fire Dept. and other employees be in line with surrounding towns.

Ms. Davis suggested a pay increase of 2% COLA and 1% Merit as the cost of living has raised 2.2%.

Chair Laufenberg prefers to see a flat number in regards to the Merit Pay as an increase as it doesn’t affect other funds such as retirement that come out of employees’ pay.

Mr. Kelly also prefers a flat rate. Mr. Wheeler replied he was thinking 3% overall but would go along with 2.5%.

Mr. Cheney made a motion to give a 2% raise with an up to \$500 merit increase; motion seconded by Mr. Kelly. Three board members voted in favor, 2 against. Motion passes.

2018 Budget Discussion – Selectmen’s Budget: The Selectmen go over line items for the proposed budget.

Discussion on the proposed contract with Certified Computers.

Personnel Administration Health and Dental Insurance (health reimbursement and flexible spending accounts). It is determined to keep this amount at \$25,000 as there was a rollover of \$9,000.

Contingency – it is determined to fund this at \$15,000 (budgeted \$20,000 last year and spent \$11,000).

Police Dept. Chief and Executive Assistant Salaries will note pay increases. This will need to reflect a 2% increase. The pay increase can be changed at town meeting. Discussion as to how this is handled at town meeting. Town meeting votes on the overall budget.

Highway Dept. Budget CIP Committee is recommending a capital reserve fund be created for paving and road repair funding. This way it will no longer be in the operating fund. Discussion on the benefits and manner in which to do this.

Subcontracting for ditching in the highway budget. Ms. Davis said ditching needs to continue. The eastern part of town needs work. Mr. Cheney said he would like to have a defined answer as to what the highway manager means by ditching; some areas went far beyond what would he would consider to be called ditching. He would like to see a set of specifications on the work. Chair Laufenberg said they would revisit this item when they get to the bottom line of the highway dept. budget.

CIP Committee has a working document on a plan for the next 10 years. They are recommending the following

- Fire Dept. vehicles \$40,000
- Heavy highway equipment \$100,000
- Municipal Building Fund \$10,000
- All other Capital Reserves are not funded.

This year slated to move forward with the purchase of an International Replacement vehicle approx. \$180,000. Funding with \$60,000 from Capital Reserves and a bond for the remaining amount (approx. \$125,000).

Grader replacement was pushed back another year and budgeted for approx. \$200,000.

\$40,000 toward the purchase of an engine in 2020. This amount will help save for that.

Discussion on funding for a dam located at Deer Run.

Carina Park suggested putting some funds away for the dam. Chair Laufenberg said they are not going to bond out funds for the dam this year.

Ms. Park created some digital files for the hearing. She created charts to show where funds are going. These are documents included in the SelectBoards packets. Chair Laufenberg suggested including percentages in the charts.

Hannah Joyce asked to have the title of her budget updated to include the Supervisors of the Checklist.

In Public Session a Motion was made to go into Non-Public Session under RSA 91-A: 3, II (b) regarding personnel. The Motion was seconded and with a roll call vote: Selectman Laufenberg – aye, Selectman Davis – aye, Selectman Kelly– aye, Selectman Cheney- aye and Selectman Wheeler – aye, the Board went into Non-Public Session at 8:14 p.m. The Board came out of Non-Public Session at 8:29 p.m.

A Motion was made in Public Session to seal the Non-Public Minutes. The Motion was seconded and with a unanimous roll call vote, the Non-Public Minutes were sealed.

In Public Session a Motion was made to go into Non-Public Session under RSA 91-A: 3, II (b) regarding personnel. The Motion was seconded and with a roll call vote: Selectman Laufenberg – aye, Selectman Davis – aye, Selectman Kelly– aye, Selectman Cheney- aye and Selectman Wheeler – aye, the Board went into Non-Public Session at 8:30 p.m. The Board came out of Non-Public Session at 8:52 p.m.

A Motion was made in Public Session to seal the Non-Public Minutes. The Motion was seconded and with a unanimous roll call vote, the Non-Public Minutes were sealed.

Correspondence:

Ms. Park told the a letter was received from DOT regarding a homeowner that is pumping water out of their basement onto Route 175 which is creating an ice problem. DOT wanted the town to know they will be working on ending this practice.

DOT also inspected all of Campton's bridge postings and found them to all be in full compliance.

CNP submitted the yearly contract to the DRA for approval. DRA has requested a delivery of product. Since CNP is contracted on a yearly basis they don't need a delivery date. They are recommending no revisions be made to the contract.

Board Concerns and Directives: None

Adjourn: There being no further business; Chair Laufenberg declared the meeting adjourned at 8:58 p.m.

Respectfully submitted,

Mary Pelchat

Transcriptionist