

MINUTES

CAPITAL IMPROVEMENTS PLAN COMMITTEE

December 13, 2017

The Campton Capital Improvements Plan Committee met at 3:00 p.m. at the Campton Municipal Building. Present were Selectmen, Peter Laufenberg & Karl Kelly, Resident Craig Keeney, Town Administrator, Carina Park, Road Agent, Butch Bain, Police Chief, Chris Warn, Fire Chief Dan Defosses and Town Clerk/Tax Collector, Hannah Joyce.

Approval of Minutes: Chair Laufenberg inquired if there were any revisions or concerns regarding the minutes November 28, 2017. **There were no revisions. A Motion was made to approve the minutes of November 28, 2017 as written. The Motion was seconded and with a roll call vote the minutes of November 28, 2017 were unanimously approved as written.**

Selectmen Peter Laufenberg opened the meeting by briefly explaining to the Department Heads the recently established criteria for capital improvement items and the committee's intent in adopting such a plan. Selectmen Laufenberg then called on each department head to review and discuss both previously proposed capital improvement items, as well as, newly proposed projects and purchases.

Items discussed per department:

Highway- Heavy Equipment (grader, 6-wheel dump truck, Ford F550), Paving and Gravel

Town Clerk/Tax Collector- Durgin Building Renovations (windows, doors, furnace, carpets, lighting, safety glass, locks, interior access to basement & addition space), connection to generator, IT upgrades (copier).

Fire- Fire Apparatus, Equipment (air packs, cardiac monitors, mobile & portable radios), uniforms and jaws of life.

Police-Cruisers, radios, IT upgrades and Sally port addition

The committee agreed a matrix for the more complex items such as the building/infrastructure renovations and the IT upgrades needs to be created to get a better understanding of the scope of those projects. The committee also agreed that a representative from the school board should attend a future meeting to present their proposed projects.

The committee agreed to meet again on January 3, 2018 at 3:30 p.m.

Adjourn: There being no further business, Peter Laufenberg declared the meeting adjourned at 4:35 p.m.

Respectfully submitted, Carina Park, Town Administrator