

MINUTES
SELECTMEN'S MEETING AND
PUBLIC HEARING
December 4, 2017

The Campton Board of Selectmen met at 6:30 p.m. at the Campton Municipal Building. Present were Selectmen, Peter Laufenberg, Charles Wheeler, Sharon Davis and Charles Cheney and Carina Park, Town Administrator and Eleanor Dewey, Office Assistant and recorder. Selectman Kelly was not present due to a conflict in schedule. During the work session, the Board signed the manifests and reviewed the bills. The Board signed a letter to a property owner, Tax Anticipation Note documents, 1 Disabled Exemption, 1 Veteran's Credit, 1 Solar Exemption, 2 Driveway Permits, 4 tax abatements, 6 Pole Permits, 1 Building Permit and 1 Equalization Data Certificate.

Members of the public present at this meeting who were not on the agenda were: Craig Keeney, Nancy Donahue, Gerald Ball, Jade Hartsgrove, Samantha Kidney and Chief Warn. The Minutes were audio recorded for the Town this evening and audio and video recorded by Selectman Cheney for his own personal use.

Approval of Minutes: Chair Laufenberg inquired if there were any revisions or concerns regarding the Public Minutes and Non-Public Minutes of November 20, 2017. **There were no revisions. A Motion was made to approve the Public Minutes and Non-Public Minutes of November 20, 2017 as written. The Motion was seconded and with a roll call vote the Public Minutes and Non-Public Minutes of November 20, 2017 were unanimously approved as written.**

Public Hearing – Reduction of Speed Limit on Perch Pond Road

Chair Laufenberg called for a Motion to open the Public Hearing. A Motion was made and seconded and with a unanimous roll call vote the Public Hearing was opened at 6:47 p.m. Chair Laufenberg explained that the purpose of Public Hearing is to approve the Amendment to the Ordinance for the reduction of the speed limit on Perch Pond Road from its current speed limit to the suggested speed limit of 25 miles per hour. Chair Laufenberg opened the discussion to the public and Arlene Osgood explained the road is narrow, too windy and is unsafe for the current speed limit and it was mentioned that there are many children on Perch Pond Road. For these reasons she would like to have the speed limit reduced. The Board acknowledged that the request to 25 miles an hour will be in line with the other end of Perch Pond Road (being 25 miles per hour) and other nearby connecting roads. Police Chief Warn and Butch Bain, Road Agent also were in favor of the reduction. **The Board acknowledged the necessity of the reduction and Selectman Davis made a Motion to approve the Amendment to the Ordinance to reduce the speed limit, which is presently at 35 miles per hour to 25 miles per hour to correspond to other roads in the area. The Motion was seconded and with a roll call vote: Selectman**

Laufenberg – aye, Selectman Wheeler – aye, Selectman Davis – aye, and Selectman Cheney – aye, the Motion was unanimously approved. Chair Laufenberg declared the Public Hearing closed at 6:50 p.m.

Privilege of the Floor: Chair Laufenberg called on Samantha Kidney. Ms. Kidney discussed concern about wash outs (described as 3 feet deep) on Bumps Intervale, together with other area roads in the vicinity that have issues. Ms. Kidney explained that the property owners themselves took it upon themselves to try to fix the washouts on Bumps Intervale. Ms. Kidney would like to know when the Highway Department will be out to correct the problems. She mentioned that, in years past, it seems that in this area of Town (in her opinion), is, the roads have been “put to the side”. Butch Bain stated that his staff has gotten behind because of correcting storm issues, and the department is now down one truck; however, he did acknowledge that some work was done in that area, but he, himself, has not had a chance to look at the area in question. Selectman Cheney inquired if there are any plans to add gravel to Bumps Intervale as there have been problems with washouts in the past and it appears the road needs to be built up. Butch expressed that he hasn’t done his forecast for gravel for 2018; however, he will be presenting his gravel expectations to the Board. **It was agreed that Butch will follow-up and be in touch with Ms. Kidney to try to remedy the situation as best that can be obtained (at present) and then report back to the Board. Ms. Kidney thanked the Board**

New Business:

2018 Preliminary Budget Discussion – Highway Department - Chair Laufenberg called on Butch Bain, Road Agent. Butch reviewed the entire preliminary budget mentioning 2% wage increases, a lot of culvert replacements for Page Hill Road (if paving is completed on that road), truck equipment repair issues and ditching done in particular areas of Town which resulted in “zero damage” during the two big storms. Butch also touched on making the part time position a full time position as he feels the Department could better stay on top of matters, however, he will discuss in more detail with the Board when his final budget is presented. Mowing and trimming the Department received a lot of compliments and he would like to up that line item to finish the Eastern part of the Town which has not been done. Questions pertained to projected surplus, and roads planned to be paved in 2018, rental costs of mowing and ditching sub-contractor quotes, grader replacement, and quotes on replacing Dave Goodwin’s truck. Discussion ensued touching on the above items. Chair Laufenberg informed Butch and the Board that the CIP Committee is anticipating moving the paving and gravel line items into the CIP budget for 2018 and the road grader is on the list for 2018. Butch stated, tentatively that the forecast for roads to be paved in 2018 are: Cider Mill Road, Sugar Bush Road, Merrill Road, Deacon Willey Road, and Willis Court. There being no further questions, the Board thanked Butch Bain for his presentation.

2018 Preliminary Budget Discussion – Park & Recreation Department – Chair Laufenberg called on Lisa Ash, Parks and Rec Director who was pleased to report to the Board, after distributing the Preliminary Budget to the Board, that everything is the same this year and that she does not have the need to change the budget items. Lisa did mention that she will be working with Carina to break down the line items a little further, as was discussed previously and suggested by the Board. Lisa also was pleased to report that the Town is very lucky with the revenues and the bulk of the revenue comes from after school and summer programs. Chair Laufenberg opened the discussion to the Board, and Selectman

Cheney inquired if parents have any suggestions for changes in the program. Lisa commented that, in a perfect world, the parents would like the program to run through the summer; however because of the location of the program at the school, there are location issues to go through the entire summer, but she did extend the program one month this year. There were no further questions and the Board thanked Lisa for her presentation and her good work.

2018 Preliminary Budget Discussion – Town Clerk/Tax Collector – Chair Laufenberg called on Hannah Joyce, Town Clerk/Tax Collector. Hannah distributed the Preliminary Budget to the Board and Carina and then presented. For the most part the budget was level; however, Fees to State were raised and the Board suggested raising that line item even more to \$22,000.00. Hannah indicated that wages reflected a 2% increase and she questioned whether or not performance evaluations were going to be done for 2018. It was confirmed that evaluations were to be performed; however, COLA is determined at 2%, but the Board has not decided on a potential merit increase. Hannah also informed the Board that she did not have the Supervisors of the Checklist budget as yet, due to a death, but she anticipates that budget to be approximately \$5,000.00. Hannah mentioned that her computer and Karen’s computer are up for replacement in 2018. She indicated that restoration of records she anticipates will be approximately staying within the \$5,000.00 range. The microwave and refrigerator in the Town Clerk/Tax Collector’s Office needs replacing due to recent power outage damages. It was determined that the cost of same could be deducted from the Government Building line item in this year’s budget. Discussion ensued regarding window issues and the possibility of including in the CIP budget. Hannah inquired about office chairs and it was suggested she check out prices at Staples. The Board also was in agreement for Hannah to get a price quote for raised desks (which can be attached to the present desks) since they did recognize the ergonomic value to employees. There were no more questions and the Board thanked Hannah for her presentation.

Old Business: None

Correspondence: Carina stated there the Board has updated expenditures in their packet showing a good surplus right now. Revenue is comfortable, at present, but no solid figures have been determined at present. Carina included a tax rate graph for the Board that will be included in the Budget Hearing presentation.

Carina explained that she spoke with the Towns of Ellsworth and Thornton and they are both in agreement to extend the Inter-governmental Agreement to January 9, 2018 and she has the extension agreement drafted for the Board to sign, if they are in agreement. The Board signed the extension this evening.

The Campton Historical Society (CHS) would like to erect a Campton War Veteran Memorial and would like the Selectmen’s input as to where to erect it. The CHS has \$3,800.00 for this project. Carina will scan the letter received from the CHS for Board members.

Open enrollment for health, dental, etc. insurance will be held this week with the insurance representative. Carina stated that after this meeting she should have a better idea of insurance costs with the 14% increase for 2018 and depending upon what plans the employee’s enroll in, will have a

determining factor on the cost. Chair Laufenberg suggested that the Opt out option should be a part of the discussion at open enrollment.

DOT will be replacing guardrails along Route 3 and Carina has a map of the specific areas if anyone is interested in viewing. Carina informed the Board that she has forwarded the information to the Campton Conservation Commission for their review.

Carina stated that Joann Moser purchased the old Campton Inn and the full year's property taxes showed up on the bill after the tax exempt status was removed. Carina explained that essentially Mrs. Moser paid one-half of the tax bill in the purchase price when she purchased at auction. **Discussion ensued and the Board agreed that the amount paid at auction was sufficient and an abatement should be issued.**

Non-Public Session under RSA 91-A: 3, (c) regarding tax matters. A Motion was made to go into Non-Public Session under RSA 91-A: 3, II (c) regarding tax matters. The Motion was seconded and with a roll call vote: Selectman Laufenberg – aye, Selectman Davis – aye, Selectman Cheney– aye, and Selectman Wheeler – aye, the Board went into Non-Public Session at 7:45 p.m. The Board came out of Non-Public Session at 8:05 p.m.

In Public Session a Motion was made to go into Non-Public Session under RSA 91-A: 3, II (a) regarding personnel. The Motion was seconded and with a roll call vote: Selectman Laufenberg – aye, Selectman Davis – aye, Selectman Cheney– aye, and Selectman Wheeler – aye, the Board went into Non-Public Session at 8:05 p.m. The Board came out of Non-Public Session at 8:25 p.m.

In Public Session Carina indicated that she forgot to mention to the Board that there was an issue with the back flow preventer in the Municipal Building and she finally was able to locate a plumber to look at the situation. It was determined that the additional back flow was not needed and it would be less expensive to remove it rather than replace it. The plumber also contacted the State to make sure it was not something that was state required for a public building and it was confirmed it was not necessary. The Board was definitely in agreement to remove it.

Board Concerns and Directives – Chair Laufenberg stated that it has been brought to his attention that information discussed in Non-Public Session, as sealed Minutes, pertaining to a potential prosecutor position, was discussed out in the public sector, specifically by a Selectman . Chair Laufenberg inquired if any Board member present this evening divulged any information that was discussed in Non-Public Session and said Minutes were sealed by the Board. Each Board member present this evening confirmed that they had not. Chair Laufenberg will inquire if Selectman Kelly had done so, as he was not present at this meeting. Chair Laufenberg reminded the Board of the sensitivity of material discussed in Non-Public and the Board members need to be cognizant of what is discussed and no information should be discussed outside the Non-Public Session. The consequences of such could lead to a violation and the Town could be sued.

Regarding the possibility of a Prosecutor position becoming available in the Town, Selectman Cheney inquired if arrangements had been made for discussion with the Prosecutor's Association (which was

agreed upon by Board members at the previous meeting) to hear services offered in order to expand the Town's possible options. Discussion ensued. Chair Laufenberg stated that perhaps the first step the Board needs to discuss is whether they are going to approve the Prosecutor position for the 2018 budget. It was suggested that the Board discuss at the next meeting. Selectman Cheney informed the Board that until he heard all the options available to the Board, he could not support the Prosecutor position. There was no further discussion.

Adjourn: There being no further business, Chair Laufenberg declared the meeting adjourned at 9:08 p.m.

Respectfully submitted,

Eleanor M. Dewey, Office Assistant and Recorder