

MINUTES

SELECTMEN'S MEETING

November 6, 2017

The Campton Board of Selectmen met at 6:30 p.m. at the Campton Municipal Building. Present were Selectmen, Peter Laufenberg, Karl Kelly, Sharon Davis, Charles Wheeler and Charles Cheney and Carina Park, Town Administrator and Eleanor Dewey, Office Assistant and recorder. During the work session, the Board signed the manifests and reviewed the bills. The Board signed 4 Building Permits, 1 Veteran's Exemption, DRA MS-1 and 6 abatements.

Members of the public present at this meeting were: Robert Bain, Police Chief Warn, Melody Sackett, Jennih Sackett-Viera, Arlene Osgood, David Levin, Susan Juniper, Craig Keeney, Chief Defosses, Ian Halm and Craig Young. The Minutes were audio recorded this evening and Selectman Cheney audio and video recorded the meeting for his own personal use.

Approval of Minutes: Chair Laufenberg inquired if there were any revisions or concerns regarding the Public Minutes and 2 sets of Non-Public Minutes of October 16, 2017. **After one revision to the Public Minutes by Selectman Davis, a Motion was made to approve the Public Minutes as revised and the 2 sets of Non-Public Minutes as written. The Motion was seconded and with a roll call vote the Public Minutes were unanimously approved as revised and the Non-Public Minutes (2 sets) were unanimously approved as written.**

Privilege of the Floor:

Arlene Osgood Speed Limit Petition - Perch Pond Road: Chair Laufenberg called on Arlene Osgood who presented a signed Petition to the Board to lower the speed limit on Perch Pond Road. Mrs. Osgood has verified with the Town Clerk that there are over 25 signatures and they all are registered voters. Chair Laufenberg informed Mrs. Osgood that the next step will be the Town advertising in the newspaper a notice of a public hearing to reduce the speed limit. Carina stated that with time requirements for publishing, it will probably be scheduled in December. Carina will inform Mrs. Osgood of the exact date. Mrs. Osgood thanked the Board.

Dave Levin, Six Flags Road - Chair Laufenberg called on Mr. Levin who indicated, after discussion with the Board regarding proposing a portion of Six Flags Road become a Town road maintained by the Town, he did some measurements because there seemed to be concern with the width between his building and the road and possible parking issues. He presented his sketch of his findings to the Board and lengthy discussion ensued. Mr. Levin inquired as to what the next step would be on the property owners' part. The Board informed Mr. Levin that the next step would be to hire an engineer to determine defined boundary line markers, determine where the right of way is, where the road will actually be constructed and the cost to bring the road up to Town specifications. A Petition will also need to be presented of 25 signed registered voters in favor of the Town taking over maintenance of the

area of the road in question. It was recommended by the Board that Mr. Levin get started on the Petition as soon as possible. Mr. Levin had no more questions; however, the Board expressed willingness to meet with Mr. Levin if he found he had anything further to discuss before he meets with the engineer.

New Business:

Jarad Vartanian, Vachon Clukay & Company (VC&Co), Town Auditors: Chair Laufenberg called on Mr. Vartanian who introduced himself by reviewing his background and explained that VC&Co performed the Independent Audit for the Town. Board members were previously provided with a copy of the Report. Mr. Vartanian did explain that there were some delays in getting the report to the Board as the head auditor involved in the audit left the employ of VC&Co before the audit was completed. However, he assured the Board that this was an isolated incident and next year it should run smoothly. Mr. Vartanian basically reviewed the entire report for ease of understanding. Over all, Mr. Vartanian indicated the Town had a good year. The timing of the tax bills caused the applying for a TAN and some extras expenses; however, it was only a timing issue. Mr. Vartanian inquired if there were any questions. The Board had none. Selectman Davis thanked Mr. Vartanian for coming and acknowledged how helpful his presentation was this evening.

Chief Defosses – Campton/Thornton Fire Department Building Repairs & Storm Update: Chair Laufenberg called on Chief Defosses who informed the Board that during the recent storm the Department handled about 50 calls within a 24 hour period; however, everything went fairly smooth. He mentioned a tree that had fallen at the Fire Station which caused electrician repairs and now they are waiting for NH Cooperative to come back to finish up.

Carina informed the Board that there is an issue with 2 mobile homes at Six Flags that are still out of power and Chief Defosses has been helping to try to remedy the problem. Chief Defosses elaborated that a pole was taken down by a tree and Eversource will not replace the pole until certain issues are taken care of by the Park owner. The Park owner has indicated that they cannot seem to get an electrician on the site because of more complex issues explained by Chief Defosses this evening. Chief Defosses is working with the State Electrical inspector to hopefully get the matter resolved as the two mobile home owners have been without power for over a week. Carina indicated that she offered the two property owners accommodations at a motel; however, they have declined the offer. Chief Defosses hopes to have this resolved this week.

In regard to the concern of Fire Station repairs needed for the exterior siding of the building, noticed by Selectman Davis, Chief Defosses presented to the Board a quote for vinyl siding of the entire building in the amount of \$51,830.00 for vinyl siding and trim. It was acknowledged by the contractor that half could be done at a time. It was also confirmed that the capital reserve fund for the Fire Department building has roughly \$87,000.00 in the account. Discussion ensued pertaining to half the siding repairs being done this year and half next year. Chief Defosses also mentioned other items of repairs such as roof, the bulkhead and chimney and repairs to a cement pad. Chair Laufenberg called on Craig Keeney who suggested that the exterior (underneath the vinyl siding) be looked at by a contractor as costs could

be just as high as the siding installation itself. He indicated by, Selectman Davis' description of issues and Chief Defosses, that there could be rot issues that needs addressing. **The Board agreed to have Chief Defosses get a quote from the contractor for repair of vinyl siding for two sides and to look at behind the siding of those two sides for any rot damage and establish a cost for repairing.** Chief Defosses agreed to acquire a quote for the next meeting on November 20, 2017.

Butch Bain, Road Agent – Storm Update: Butch explained that this storm seemed to be more widespread than the last one. Chandler Hill had more damage due to the volume of water and Brayman Road got hit very hard. Needed subcontractor assistance for these road. Perch Pond, Ames and Eastern Corners all were handled by his staff and the rest of minor items such as tree and debris removal will all be handled by his staff and is ongoing right now. Monetary wise Butch felt the damage would be up around \$50,000.00. Craig Young, a property owner affected by the storm, was present at this meeting who indicated that the water and gravel from the road came down into his yard, and house, and basement. He did commend Butch and his staff for helping divert as much water as possible. He is looking for some help to cover about \$3,500.00 in outside damages. Butch would like to have Mr. Young sign a Waiver for Town equipment to come onto his property in order to scrape off the material on his lawn and perhaps bring in some loam to dress up the front of the lawn. Selectman Cheney indicated that he would like to take a look at the site before making a decision. **It was the consensus of the Board that a time will be scheduled for Butch, Selectman Cheney and Mr. Young to meet to view the damages and then the Board can decide what they can and can't do. Mr. Young thanked the Board for their consideration.**

On another item, Carina stated that Butch has met and addressed the property owners' road concerns expressed in two letters forwarded to the Board this past week, along with another letter that came in today and Butch also reached out to that property owner. Butch shared with the Board his communication that he had with each property owner and discussion ensued. Selectman Cheney indicated that he would like to take a look at Patrick Miller's site also.

Carina Park, Town Administrator Update- YTD Expenditures, TAN, Tax Rate and Selectmen's Schedule: Carina reviewed the expenditures which were calculated through 11/1 which do not include the school expense that was dispensed this week. Carina indicated that the Town is at approximately 80% right now as would be expected at this time of year. Over all, expenditures look good. Carina indicated that the cash flow right now is approximately \$450,000.00 and she has contacted Northway Bank to start the initial process of a TAN (if it should be needed). With that in mind, Carina recommended to the Board vote to approve moving forward with a TAN application. **Selectman Davis made a Motion to file for a TAN application in the amount of 1.5 million dollars. The Motion was seconded by Selectman Wheeler and with a roll call vote: Selectman Laufenberg – aye, Selectman Kelly – aye, Selectman Wheeler – aye, Selectman Davis – aye and Selectman Cheney – aye, the Motion was unanimously approved.**

Carina also informed the Board that (after speaking with Michelle Clark, at DRA) she walked John Pierce, bookkeeper of Campton Village Precinct, (CVP) through the process of resubmitting the documentation

that was needed by the State from the CVP and it is hoped that the tax rate will be set by the end of this week or early next week.

Carina stated that if she gets the tax rate from the State this week, perhaps the Board could have a special meeting to get the tax rate set before the November 20th meeting. The Board agreed.

Old Business:

Carina informed the Board that in order to legally spend the unanticipated revenue from the additional Highway Block Grant the Town has to have a Public Hearing and has to be published in the newspaper. The special meeting is now scheduled for November 20, 2017, at 6:30 p.m., in the Community Room at the Municipal Building.

Carina informed the Board that Plymouth's tax rate went up \$4.00 per thousand due to County and revenue issues. Just for reassurance, Carina expressed that she does not anticipate Campton's tax rate to have as significant an increase as Plymouth because even though the County increased it has been offset by the State school portion going down and the utility values have increased.

Carina gave an update on the Chamber building. It seems the original deed that the State gave the Town was never recorded so the State is going to issue a new deed to the Town and then the Town will have to do a corrected deed to the Chamber and then the sale will be able to go through for the Chamber.

Carina informed the Board that the Town has a veteran who receives a Veteran's tax credit for his one-third interest in property owned by him and two other individuals, hence, he received a 33% Veteran's Tax Credit, as indicated by his 33% ownership that he acknowledged on his Veteran's Tax Credit application. This has caused confusion with the Tax Collector's Office and the Selectmen's Office as Mrs. Joyce expressed that the property owner should receive the full 100% tax credit of \$500.00 and she provided communication from DRA regarding this confirmation. Discussion ensued as to reaching out to DRA and getting this matter clarified. It was acknowledged that DRA stated, at their most recent training session held at the Campton Community Room, that the Town could decide whether the credit be a full credit or a partial credit as long as the Town is consistent. **Carina's question to the Board is, does the Board want to issue a full 100% credit of \$500.00 or a partial credit. Selectman Davis stated that since the property is owned in "joint tenancy with rights of survivorship" she recommends that moving forward the Town give the full 100% Veterans tax credit. The Board unanimously agreed not to give a refund.**

Carina stated, on another matter, concerning mobile homes that was discussed by the Board while she was on maternity leave, she did ask the assessor to do an Inventory each year of mobile homes. Carina stated that in April, if the Board feels it necessary, she will send out letters to the park owners.

Lastly, Carina presented a tentative Proposed Meeting schedule for the Selectmen's Meeting through March 14, 2017. The Board agreed with the proposed schedule.

Chair Laufenberg called on Chief Warn who presented the new proposal for the cameras on the Blair Bridge. He explained the suggestions made by Adams Security and discussion ensued. Selectman Davis made a Motion to approve \$5,066.00 for the camera proposal. The Motion was seconded by Selectman Wheeler and with a roll call vote: Selectman Laufenberg – aye, Selectman Davis – aye, Selectman Kelly – aye, Selectman Cheney – aye and Selectman Wheeler – aye, the Motion was unanimously approved. Money for same will come from the Highway Block Grant.

Chief Warn informed the Board that the Veteran’s Day ceremony, usually held at the cemetery has now been scheduled to be held in the Municipal Building parking lot. This was discussed with the Scout Master and he was very much in agreement with the new location. The date will be 11/11/2017, at 11:00 a.m. Chief Warn would like to invite all of the public, and encourage all veterans to attend so we could have the opportunity to thank them for their service. Refreshments will be served. Selectman Davis inquired if there was any monies available in the budget for refreshments. Carina stated there were funds in the Patriotic Purpose line item that could be used for cookies and punch

Lastly, Chief Warn expressed that he would meet (as an “after action meeting”) with all the folks that were involved in the recent storm emergency to go over what they learned and what they can do better next time. Chief Warn also mentioned how well the dam was working this last storm as opposed to it not working well during Storm Sandy and Storm Irene.

Non-Public Session - A Motion was made to go into Non-Public Session under RSA 91-A: 3, II (a) regarding personnel. The Motion was seconded and with a roll call vote: Selectman Laufenberg – aye, Selectman Cheney– aye, Selectman Davis – aye, Selectman Wheeler - aye and Selectman Kelly – aye, the Board went into Non-Public Session at 8:28 p.m. The Board came out of Non-Public Session at 9:07 p.m.

In public session a Motion was made to go into Non-Public Session under RSA 91-A: 3, II (c) regarding a personnel matter. The Motion was seconded and with a roll call vote: Selectman Laufenberg – aye, Selectman Cheney– aye, Selectman Davis – aye Selectman Wheeler – and Selectman Kelly – aye, the Board went into Non-Public Session 9:09 pm. The Board came out of Non-Public Session at 9:20 p.m.

In public session a Motion was made to go into Non-Public Session under RSA 91-A: 3, II (b) regarding a personnel matter. The Motion was seconded and with a roll call vote: Selectman Laufenberg – aye, Selectman Cheney– aye, Selectman Davis – aye Selectman Wheeler – and Selectman Kelly – aye, the Board went into Non-Public Session 9:21 pm. The Board came out of Non-Public Session at 9:23 p.m.

Board Concerns and Directives – None

Adjourn: There being no further business, Chair Laufenberg declared the meeting adjourned at 9:24.m.

Respectfully submitted,

Eleanor M. Dewey, Office Assistant and Recorder