

MINUTES

SELECTMEN'S MEETING

June 19, 2017

The Campton Board of Selectmen met at 6:30 p.m. at the Campton Municipal Building. Present were Selectmen, Peter Laufenberg, Charles Wheeler, Sharon Davis, Charles Cheney and Karl Kelly and Carina Park, Town Administrator, May Brosseau, Assistant to the Town Administrator and Eleanor Dewey, Office Assistant and recorder. During the work session, the Board signed the manifests and reviewed the bills. They signed 1 Financial Report for NH DRA, 3 Timber Tax Warrants, 1 Reappointment Sheet for the Fire Department, 1 Solar Exemption, 1 Building Permit, 1 Sign Permit and 1 Intent to Cut.

Call to Order: Chair Laufenberg called the meeting to order at 6:30 p.m. The Minutes this evening were recorded.

Members of the public who attended the meeting were: Gregory Jencks, Robert Bain, Hannah Joyce, Karen Rienzo, Chief Warn, Officer Blais and Seth Arcieri.

Approval of Minutes: Chair Laufenberg inquired if there were any revisions or concerns regarding the Public and Non-Public Minutes of June 5, 2017. There were no revisions, and a Motion was made and seconded to approve the Public Minutes and Non-Public Minutes, as written, and with a roll call vote: Selectman Laufenberg – aye, Selectman Wheeler – aye, Selectman Davis – aye, Selectman Cheney – aye, and Selectman Kelly – aye, the Public and Non-Public Minutes were unanimously approved as written.

Privilege of the Floor: None

New Business: Swearing-in of New Full-time Police Officer. Chair Laufenberg called on Chief Warn who introduced Seth Arcieri to the Board, staff members and public members present. Chair Laufenberg administered the Oath of Office to Seth Arcieri and everyone congratulated Officer Arcieri on his new employment with the Town of Campton.

Personnel Policy Committee Revisions: Chair Laufenberg called on Carina who explained that in the Board's packet is the new revised Personnel Policy that reflects suggested revisions from the Personnel Policy Committee (PPC) and language recommended by Town Attorney. Carina explained that the PPC felt there were some issues that needed the Board of Selectmen's approval. One issue being, the Opt Out payment. The Committee felt it best if there was a flat opt out payment rather than based on percentage of premium, (as in the past), and the flat payment decided upon would be reviewed every three years. Discussion ensued, and it was the consensus of the Board to consider a flat payment of \$5,100.00 per year, estimating a payment of \$425.00 per month to employees who chose to opt out and Chair Laufenberg stated this figure will be penciled in for further discussion by the Board and finalization decided on July 10, 2017. The idea of the opt out for the Town and employees is to make the flat

payment low enough to save the Town money; however, high enough to entice employees to consider opting out, as the opt out saves the Town a considerable amount of money. The \$5,100.00 flat payment was arrived at by averaging the opt out payments that were paid over the past five years. Carina mentioned that the PPC also suggested that the Board think about extending the flex card to all employees, not just those on the Town insurance plan. Some other changes pointed out were vacation time, clarification of personal time and the accruing thereof and more clarification of sick time. Also the retirement plan was defined more clearly and the pay day of employees has a proposed change to Fridays rather than Mondays. Carina explained that this will assist the payroll service and her staff and will also allow for the opportunity to have direct deposit for those who are interested. Longevity for new employees hired after 1/1/18 will be eliminated; however, those employees who were hired previous to that date will still be eligible. Chair Laufenberg pointed out to the Board that an emergency closing section has been added together with an attached Policy and Procedure for the emergency closing for the Board to review. Chair Laufenberg explained to the Board that The Workplace Violence Prevention section regarding the language..."Firearms, weapons, and other dangerous or hazardous devices or substances are prohibited from Town owned property, vehicles and equipment without proper authorization" was discussed at great length amongst the PPC, and there was some thoughts about removing the language. Discussion ensued this evening and it will be reviewed by the Board again for finalization at the next meeting on July 10, 2017.

CIP Committee – Initial Discussion: Chair Laufenberg inquired about creating the CIP Committee and it was confirmed that the Committee needs to consist of 1 Planning Board member, 1 to 2 Board members, and the Board agreed to have 2 members of the public. Tim Scanlon will represent the Planning Board, Selectmen Kelly and Selectman Laufenberg will represent the Board of Selectmen and the Board agreed to solicit to the public for 2 volunteers. Carina will post the two volunteer positions on the website and do an emailing.

Snow Removal & Plow Contract Draft Review – Chair Laufenberg inquired if there were any questions, comments, revisions, etc. now that the Board had some time to review the draft contract. Insurance was discussed briefly and it was suggested by Selectmen Cheney to have some sort of language to adjust for fuel prices, should fuel prices increase. **Discussion ensued pertaining to the "Sign-in – Sign-out" section. It was agreed by the majority of the Board to leave the language in the contract as it was the consensus of the majority of the Board that it will still be manageable. Discussion ensued pertaining to Notification and revising the language. A Motion was made by Selectman Wheeler to approve the Snow Removal and Plowing Contract with the revision to the "Notification" section to read as follows:**

Notification will be made by the Road Agent. All trucks are to report to their route within 30 minutes of notification.

The Motion was seconded and with a roll call vote: Selectman Laufenberg aye, Selectman Wheeler – aye, Selectman Kelly – aye, Selectman Davis – aye and Selectman Cheney – aye, the Motion was unanimously approved.

There was discussion as to when compensation was to begin and Carina will contact Town Attorney on the Labor laws.

Deer Run Dam Expenditures Update: Carina informed the Board, after some contact with Michelle Clark, at NH DRA, and reviewing the information Michelle Clark provided, the Town could fall into the category of “alternatives” for funding of the Deer Run Dam. With this being said, discussion ensued pertaining to finding funds in the budget and some suggestions were: the Durgin Fund, Capital Reserve Fund and Contingency Fund.

Beebe River Sewer Pump Update: Carina spoke with John Benham of Pump Systems and he recommended the 2 pumps be replaced, a cellular alarm system and new locks on pump house and a lock on hatch needed for safety reasons. Mr. Benham estimates the above cost to be approximately \$3,000.00. **Carina expressed that there are funds available in the Beebe River Fund that will cover these costs. The Board unanimously agreed that the work needs to be performed and Carina will contact Mr. Benham to draft a proposal that she can present to the Board at the next meeting.**

Correspondence: Carina stated that in the Board’s packet is a letter from Edward Sommerford complaining about the condition of the road he lives on. Butch Bain has reviewed the letter and he discussed the issues with the Board this evening. **It was the Board’s recommendation that Mr. Bain call Mr. Sommerford to possibly arrange a meeting to meet on the site, (together with Selectman Kelly and Selectman Cheney) to further discuss the issues.**

The auction poster from the auctioneer is also in the Board’s packet for the old Campton Inn property. It was confirmed that the previous owners will have to purchase the property at auction, as the deadline for them to purchase before auction has expired. A reserve figure has been established.

Discussion ensued regarding the lilac bushes on the corner of Owl Street and Route 175 and the safety issues. Carina stated that Peter Vaillancourt offered to transplant the bushes at the Municipal Building. After discussion, a Motion was made to have the Highway Department cut the lilac bushes down. The Motion was seconded, and with a roll call vote: the Motion was unanimously approved.

Lisa Ash, Park & Rec Director provided a pamphlet of the summer camp schedule.

NH Electric Cooperative sent notification that they will be applying some herbicides along some of their rights-of-way and a map has been provided of the particular areas.

Chris Kelly has replaced the ceiling tiles in the Community Room kitchen. He believes there is a condensation problem and he applied some special tape to hopefully alleviate the problem; however, if it happens again, a sealant may have to be applied.

Non-Public Session in accordance with RSA 91-A: 3, II (c): Chair Laufenberg called for a Motion to go into Non Public Session under RSA 91 –A: 3, II (c). The Motion was made and seconded, and with a roll call vote: Selectman Laufenberg – aye, Selectman Wheeler – aye, Selectman Davis – aye, Selectman Cheney – aye, and Selectman Kelly – aye, the Board went into Non-Public Session at 8:07 p.m. The Board came out of Non-Public Session at 8:17 p.m.

Upon return to Public Session, a Motion was made and seconded to seal the Non-Public Minutes, and with a roll call vote, the Non-Public Minutes were sealed.

Boards Concerns and Directives: Chair Laufenberg called on Selectman Davis who inquired on Campton Village Precinct (CVP) update regarding DRA documents for the State. Carina confirmed that she has currently not received any information from the State pertaining specifically regarding the CVP. Carina will follow-up with Michelle Clark and arrange for the Commissioners to meet with the Board.

Chair Laufenberg called on Selectmen Kelly who informed the Board that he attended the “Right to Know Law” workshop. He stated that he felt, after attending the workshop that the Board goes into Non-Public Session way too much and he gave reasons why. He also mentioned Non-Public Session procedures and emailing issues. Selectman Kelly will provide the Board the checklist that was provided to him regarding reasons to go into Non-Public Session and the word “personnel” should not be used. Discussion ensued and Carina stated that she could perhaps eliminate on the agenda the reason for Non-Public Session. Carina also mentioned that if the Board agreed to less detail in the Minutes, there would be a lesser need to go into Non-Public Session. Selectman Kelly believes a copy of the transcript will be provided to Carina, and the Board expressed interest in reviewing same.

Adjourn: There being no further business, Chair Laufenberg declared the meeting adjourned at 8:25 p.m.

Respectfully submitted,

Eleanor M. Dewey, Office Assistant and Recorder