

## MINUTES

### SELECTMEN'S MEETING

April 3, 2017

The Campton Board of Selectmen met at 6:30 p.m. at the Campton Municipal Building. Present were Selectmen, Peter Laufenberg, Charles Cheney, Sharon Davis and Karl Kelly and Carina Park, Town Administrator and Eleanor Dewey, Office Assistant and recorder. Selectman Wheeler was not present due to a conflict in schedule. During the work session, the Board signed the manifests and reviewed the bills. They signed 2 Notices of Intent to Cut, 2 Notices of Intent to Excavate, 1 Veteran's Exemption, 1 Elderly Exemption, and 1 Sign Application.

Call to Order: Chair Laufenberg called the meeting to order at 6:30 p.m. The Minutes this evening were recorded.

Members of the public who attended the meeting who were not on the agenda were: Amber Dee, Kevin Joyce, Jr. and Hannah Joyce,

**Approval of Minutes: Chair Laufenberg inquired if there were any revisions or concerns regarding the Public and Non-Public Minutes of March 27, 2017. There were no revisions. A Motion was made and seconded to approve the Public Minutes and the Non-Public Minutes as written, and with a roll call vote: Selectman Laufenberg – aye, Selectman Davis – aye, Selectman Kelly – aye and Selectman Cheney – aye, the Public Minutes and Non-Public Minutes were unanimously approved, as written.**

Privilege of the Floor: None

New Business: Chair Laufenberg called on Don Boynton of Granite State Rural Water Association Asset Mapping Service (GSRWAMS). Mr. Boynton explained that GSRWAMS is a non-profit organization that assists "simple water systems", and the organization is funded by EPA and USDA. Mr. Boynton informed the Board that he is fortunate to have funds available to him in a project and his proposal to the Board is regarding the Beebe River sewer system. Mr. Boynton explained that he is familiar with the area, knows most of the people who live in Beebe River, and he was one of the individuals that located the problem when issues occurred last year. As part of his project, he would like to locate the sewer system, make a base map and hopefully make an assessment to present to the Board in order for the Board to formulate an improvement plan which he can use as his EPA project. Mr. Boynton stated he first would contact Ralph Reitsma, resident of Beebe River, who has lived there for years and will be a wealth of information to him. Discussion ensued and the Board unanimously agreed to allow Mr. Boynton to proceed with the project in Beebe River and expressed their gratitude for his services.

Vehicle & Equipment Policy – Chair Laufenberg called on Carina and she stated that she drafted the policy and Butch Bain, Road Agent has reviewed. Selectman Kelly inquired about Butch's comments and any revisions. Carina stated that Butch suggested in Section VI. Passengers "a ride along waiver".

However, Carina felt this might cause an issue with the insurance company so she left the language the same. The other change Butch discussed was in Section VIII. Maintenance and Upkeep. Butch suggested being more specific with the general maintenance and upkeep, i.e. check fluids, tires, lights, etc. and Carina added the language to the policy. Selectman Kelly suggested that cell phones also be included just as seatbelts are in Section V. Carina agreed and will add cell phones. Selectman Cheney asked if Carina would check with Butch on his thoughts about adding in Section VIII Maintenance and Upkeep that CDL drivers' do a "pre-trip" inspection before the vehicle is taken out for use. There were no other suggested changes or additions. Carina will do a final draft of the policy for the Board's final review at the April 17<sup>th</sup> Meeting.

Road Agent – Southmayd Rd. Concerns - Chair Laufenberg stated that Butch Bain could not be here this evening due to a family emergency. However, Chair Laufenberg viewed Southmayd Road, with Butch, where the pot holes exist, and the biggest pot hole in question is located in an area which is not paved by the Town. Chair Laufenberg stated that Butch will be in to speak to the Board more in depth on this matter on April 17<sup>th</sup>.

Deer Run Dam – Statement of Qualifications – Carina stated that she received 5 Statements of Qualifications which she provided to the Board along with a general synopsis of each engineering firm. In order to give the Board a chance to review, she will put the matter on the agenda for April 17<sup>th</sup> to possibly narrow the choice down to a couple of engineers.

Correspondence: Carina stated that there is a Memo from Police Chief Warn proposing that rather than the Chief getting a vehicle that is coming off line every 6 years, he suggests that provisions be made for the purchase of a cruiser every year using the rotation process and the Chief's vehicle would be included in the rotation. Chair Laufenberg suggested that the memo be placed in the budget file for discussion. Carina mentioned that this matter will change the Capital Improvement Plan. Selectman Cheney inquired about the recent cruiser repair. Carina confirmed the cruiser is up and running and the repairs were approximately \$1,200.00. Carina also mentioned that the Highway Department Freight Liner truck broke down on the highway as it going to Londonderry for repairs. The truck had to be towed from Sanbornton to Londonderry. Chair Laufenberg requested an update from Butch regarding this matter before the April 17<sup>th</sup> meeting. Carina will inform Butch.

A letter was received from NH DOT indicating the State will be replacing a culvert which has deteriorated on Route 3 and outlets to the Pemigewasset River. A map is available indicating the exact location for anyone who is interested.

Carina stated that the Library Committee asked how the Board would like them to request funds from the \$5,000.00 budget. It was confirmed that all bills should go through the Town Administrator and approved by the Board of Selectmen. The funds will not go through the Library budget.

There being no further Correspondence, Chair Laufenberg inquired if Michael St. Cyr, who was present at the meeting, had anything to discuss. Mr. St. Cyr inquired about the Road Agent appointment discussion as he understood that discussion was going to be held this evening. Discussion ensued and Chair Laufenberg explained that why discussion was actually held at the March 27<sup>th</sup> meeting was due to

the fact that a full Board was not going to be present this evening, and he felt the need to have a full Board present for the discussion. Discussion ensued regarding proper time frame of notification to the public regarding this change and Mr. St. Cyr expressed that the proper time frame is 48 hours and that was not given to the public. There seemed to be a discrepancy as to 24 hour notice as opposed to 48 hours' notice. Carina confirmed proper notification is 24 hours and that proper notice was given on the website. Chair Laufenberg confirmed that discussion on the Road Agent Appointment will continue on April 17, as the Board is on their bi-weekly schedule. Mr. St. Cyr stated he is aware of two individuals interested in applying for the position, but there is no vacancy posted. Mr. St. Cyr expressed that there should be more than one individual to look at for the position. Chair Laufenberg indicated that as part of the Board's discussion they will decide whether or not to post the position. When that decision is made, it will be made public. Mr. St. Cyr stated that the Town voted to make the position appointed and with that in mind, he is of the opinion that the position has to be posted. Chair Laufenberg confirmed that Town Counsel informed the Board that the position does not have to be posted. Chair Laufenberg also confirmed that discussion will continue, some may be in Non-public; however, there will be plenty of opportunity for the public to discuss in public session and more information about the direction of the process will be forthcoming after the Board has more time to discuss further. Mr. St. Cyr inquired if individuals could apply without the position being posted. Chair Laufenberg reiterated that no decisions, as yet, have been made on the process and it will take some time and to be patient.

**Non-Public Session in accordance with RSA 91-A: 3, II (c) : Chair Laufenberg continued the meeting by calling for a Motion to go into Non Public Session under RSA 91 –A: 3, II (c). A Motion was made and seconded regarding tax agreements and personnel, and with a roll call vote: Selectman Laufenberg – aye, Selectman Davis – aye, Selectman Kelly – aye, and Selectman Cheney – aye, the Board went into Non-Public Session at 7:20 p.m. The Board came out of Non-Public Session at 7:35 p.m.**

**A Motion was made by Selectman Kelly to seal the Non-Public Minutes, the Motion was seconded by Selectman Laufenberg, and with a unanimous roll call vote the Non-Public Minutes were sealed.**

Board's Concerns and Directives: Chair Laufenberg indicated that he has had questions concerning the Fire Department and if there were other ways to make the administrative operations more efficient. With this in mind, the idea was presented as to whether or not the Town of Campton should look at taking on the administrative functions. Chair Laufenberg inquired if there was any interest from the Board to explore the concept of new ways of operating the Fire Department. He also mentioned that the Thornton Board and Chief Defosses have expressed an interested in exploring this further. Selectman Davis suggested looking at the figures to see how much money could be saved in doing so. **Discussion ensued and the Board unanimously agreed to move forward with discussion with the three Boards and the Fire Chief.**

Chair Laufenberg called on Selectman Kelly who inquired about the special operations trailer being moved. **Chair Laufenberg confirmed that the Fire Chief and Butch Bain were going to look into different options as to where to place the trailer after the snow is gone and the ground is hard.**

Chair Laufenberg called on Carina who inquired about moving the dumpster. Carina mentioned that some of the side panels need repair and she arranged to have them fixed and hoped that the Board concurred. She explained that issues arose this week concerning trash not being placed in the dumpster and Waste Management not picking up the trash because of snow issues and frozen doors, and the fact that Waste Management will not pick up the trash outside the dumpster (which accumulated into an abundant amount). Consequently, trash was accumulating outside the dumpster (by a number of sources) and the dumpster got full because of no pickups by Waste Management. Carina stated that she was not made aware of this problem until she, herself, went out to place some trash in the dumpster. Since then, she has spoken to Waste Management and they have agreed to make a special pickup (at no charge). In addition, Carina stated that Butch Bain has used the backhoe and pushed down the trash and picked up the trash around the dumpster and placed it all in the dumpster so it is ready for pickup by Waste Management. Carina also stated that she sent a notice to all Department Heads addressing this issue. Carina informed the Board that there has been discussion about moving the dumpster to a more accessible location so that the Highway Department could plow it from the side to keep the entrance cleared of snow. Selectman Cheney inquired about the clearance between the pavement and the bottom of the doors. **Carina confirmed there was not much clearance and she will inquire if the doors could be raised. The Board agreed to move forward with arrangements to move the dumpster in the spring and to have the panels repaired.**

**Carina discussed issues pertaining to the Campton Inn property that were discussed with Town Attorney and Tom Mcglaulin, auctioneer. Mr. Mcglaulin will be looking at the property this week and he will put a proposal together on suggestions on how to proceed concerning restrictions to be place on the sale.**

Adjourn: There being no further business, Chair Laufenberg declared the meeting adjourned at 7:52 p.m.

Respectfully submitted,

Eleanor M. Dewey, Office Assistant and Recorder